

**SELECT BOARD ZOOM MEETING MINUTES JUNE 22, 2020**

Present: Bob Allen, Tom Fuschetto, Barry Corriveau and Jacqui Fay

Quorum declared.

Roll call: Tony Davis

Reviewed and signed check manifest for \$6,288.81.

Review deposit for \$3,729.41.

Tony Davis as chair of the Joint Loss Management Committee discussed the proposed COVID 19 Employee Safety Precautions. After discussion the Select Board voted to adopt the precautions as amended to form part of the town's Personnel Policy. The Employee Safety Precautions will be distributed to all employees, town officials and volunteers. Also discussed was what needs to be done in town buildings to enable them to reopen when appropriate. Tony is working with Sean Brewer to determine room occupancies.

Tony updated the board on the progress in replacing the broken culvert on Washington Pond Rd. Currently working on submitting a routine culvert replacement application to the NH Department of Environmental Services.

Reviewed email dated 6/15 from Azure Giroux, GIS mapping regarding a new building layer that is available for the printed tax maps. Will review online and discuss next week.

Reviewed email dated 6/11 from Kipp Ryan CCI Managed offering a 'Complete Care' package for the town. Will invite him to zoom in next Monday and ask him to confirm what back up and managed services we have right now compared to what they are offering.

Bob Allen is still trying to contact St Pierre regarding the release of the bond for the gravel pit.

Discussed updating the Town Office answer phone message. Jacqui to prepare draft for next week.

Discussed lock changes to town buildings. Will wait until the pandemic is over.

Bob Allen is working on creating a Welfare Officer job description.

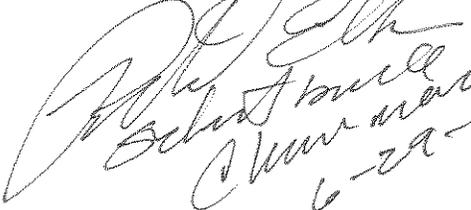
Reviewed Health Trust COVID-19 Medical Coverage update which extends provisions for COVID 19 related treatment until 12/31.

Reviewed HealthTrust newsletter regarding the potential return of surplus contributions at the end of this year and an increase in dental limits for the upcoming year given that routine dental and medical treatment was generally not available when the Stay at Home Order was in place.

Reviewed delinquent tax report. Will arrange a meeting with the Tax Collector to review.

Received three notices from NH Department of Revenue Administration (DRA) notifying the Select Board that three buildings had been randomly selected for a quality control review on their assessments.

A thank you card was received from the Sand Pond Association for the donation made to the Lake Host Program.

  
Bob Allen  
6-29-20

A thank you letter was received from Southwest Community Services for the Town's 2020 contribution.  
Reviewed MS232R (Appropriations at Town Meeting Approved by the DRA). All appropriations were approved.

The State has lent the Town of Marlow a no touch thermometer. This can be used for town, business or private events. Anyone interested in borrowing it should contact the Town Office.

Bob Allen to complete the 2019 Dwelling Unit Survey.

Bob Allen gave an update on the Public Safety Building project and presented preliminary plans and rough estimates. There will be another meeting at 7pm at the Fire Station this coming Thursday.

Reviewed Trustees reports.

Signed revised ATV letter to landowners regarding a proposed expansion of the trails.

Signed Forest Fire bill for a fire in Unity on 5/19 that Marlow Fire and EMS assisted in.

Reviewed and signed bank reconciliation for April checking account.

Reviewed and signed bank reconciliation for May ambulance, investment and checking accounts.

Reviewed email dated 6/17 from Monica Blair, ATC Group Services enclosing the April 2020 Drinking Water Results at Marlow Fire Station.

Reviewed email dated 6/17 June from Michele Regan regarding correspondence from NHDES regarding the 2019 Periodic Summary Report for monitoring at the Marlow Fire Department site.

Reviewed NewsLink 6/17 Edition— noted new weekly COVID 19 call with NHMA starting 6/25. Also, while there is no longer a Stay at Home Order no changes have been made to Emergency Order #12 allowing municipalities to hold remote meetings, or Emergency Order #23 relaxing statutory deadlines. It is anticipated that these orders will stay in effect for the duration of the State of Emergency.

Reviewed final expenditure on Jones Hall with regards to insurance claim for water damage. Will send papers to Primex.

Completed final review of 2018/2019 sales, signed 2019 Equalization Municipal Assessment Data Certificate.

Reviewed Trustee of Trust Fund minutes for May.

Reviewed email dated 6/19 from Marilee regarding UNH CEE accepting Capstone project ideas. Could not identify any for this year.

Reviewed NHMA 2020 Legislative Bulletin 26.

Reviewed ambulance billing as of 6/11. Will check with Samantha Brewer whether any need to be written off.

Reviewed SWRPC newsletter dated 6/19.

*Robert Baezel*  
*6-29-20*

Reviewed and approved Land Use Change Tax recommendations from CNP for Map 203 Lot 074-001 and Map 405 Lot 012-003.

Reviewed list of pickups completed by CNP attached to an email dated 6/18 from Cheryl Gilpatrick.

Reviewed email regarding a Community Development Block Grant CARES Act funding workshop on 6/29. Executive Administrator will try to attend.

Bob Allen updated the rest of the board on the Cheshire County zoom meeting that he had attended earlier in the day.

Reviewed email dated June 18 from NH HSEM regarding abnormally dry conditions.

Reviewed grant paperwork on installation of fire hydrant on Flagg Rd to check there is no hindrance to removing it now that it is obsolete.

Discussed CARES act funding for Broadband improvements. Will call NH Office of Strategic initiatives to make sure Marlow is on the list of communities in substantial need of improvement.

Reviewed training folder. Jacqui will attend webinar on Zoom meetings.

Received a thankyou from the Ashkelon River Local Advisory Committee for the town's contribution to water testing.

Meeting adjourned at 9:30pm.

*[Handwritten signature]*  
Accepted Board  
6-29-20