

# May 2020 Marlow Library Trustees Meeting

4/11/2020 at the Marlow Town Library

Present: Jill Sanders, Jeanne Kennedy, Linda Fuerderer, Sandy Salo & Jennifer Brown.

MS Sanders called the meeting to order at 6:28.

Quorum declared.

- The April Library Trustee's meeting was cancelled, due to Corona virus, therefore there were no minutes to read.
- MS Fuerderer presented the Treasurer's Report for March and April.
- MS Fuerderer reported she had received a \$2000 partial payment from the Town, and deposited the check on 4/30/3030.
  - The balance also reflects the deposit USAC of \$262.57
    - It is the final balance due from erate 2015
      - The money should be returned to the Town.
      - The balance of our checking account is \$2837.34.
  - The Savings account has \$4152.67
- MS Fuerderer has not yet returned unspent monies for 2019.
  - She is still waiting for requisition from Town.
- Ms Salo motioned to accept the Treasurer's report, as written.
  - Ms Kennedy Seconded.
  - Approved 4-0.
- MS Brown presented the Librarians report.
- Ms Brown said she had spoken with the Town Administrator earlier in the day.
  - The Town would like a list of all our Covid-19 expenses.
  - The Town should be reimbursed for the extra months of the storage container due to limited staffing since the Governor's Stay-at-home order.
  - Ms Brown hopes to have the container emptied by the next billing cycle which begins on June 10<sup>th</sup>.
- Ms Brown explained the Town needs a plan for reopening the library.
  - She shared minutes from the latest NH Library Reopening Taskforce, and a draft of the reopening plan devised by the Keene Public Library, with the Trustees.
  - Ms Brown asked if the library could return to curbside pickup of materials.
  - The Board discussed the situation, and agreed the library could resume curbside pickup, and Children's Librarian could return to work the following week, provided Ms Brown prepared the procedures outlined at the meeting, and shared them with the Trustees and the Town.
- Ms Brown informed the Board Children's Librarian, Ms Fava had been working on a virtual Summer Reading Program.
  - We hope to give Assistant Librarian's a role in the planning and implementation of the SRP.
- Ms Brown reported her efforts to rehome the many weeded titles currently boxed up.

- Donna Chase agreed to take 10 boxes for the Marlow Children's Enrichment Trust for future fund-raisers.
- Ms Brown will contact other groups who may want some of the titles.
- Ms. Brown has not yet been to the bank to request a debit card for the library.
  - It will need to wait until the bank lobby reopens.

MS Sanders adjourned meeting at 8:31

Next Meeting June 8, 2020 6:30 pm @ the Library.

Respectfully submitted,

Jeanne Kennedy