

Marlow Town Library Trustees' Meeting Minutes

Monday 1/15/2024

Present: Jill Sanders, Linda Fuerderer, Jeanne Kennedy, Marcia Levesque, Gayle Rosa and Jennifer Brown

Quorum declared, Ms Sanders called the meeting to order at 6:37

Secretary's Report:

The minutes from the previous meeting were read

Ms Sanders found a couple errors. Ms Kennedy motioned to approve the minutes, with corrections. Ms Sanders seconded. Motion passed 5-0.

Treasurer's Report:

Ms Fuerderer said all the shed invoices had been paid.

Total cost = \$2526.49

Ms Fuerderer shared her internal audit for 2023.

\$65.85 remains, which should cover our phone bills for 2023.

She shared the library had received a check for \$750 from Monadnock United Way and Dartmouth Health Center for the Advancement of Rural Health Equity.

The grant will be used to fund our baby/toddler class.

Ms Brown will keep track of expenses and receipts.

Ms Fuerderer reported she had spoken with the Town Administrator about the Auditors report for 2022.

They will work together to unravel the Auditor's report of monies due back to the Town.

Ms Rosa motioned to accept the Treasurer's Report, as written. Ms Kennedy seconded. Motion passed 5-0.

Librarian's Report:

Ms Brown shared final circulation numbers for 2023.

All numbers were up, except NHDBC, which was down slightly.

Ms Levesque suggested making short video tours of the library to post on our web page and Facebook.

Ms Brown will work on this.

The Trustees discussed the 2024 budget

Ms Kennedy motioned to increase the book and programming budgets to 2023 funding levels. Ms Sanders seconded. Motion passed 5-0.

The date of the next Trustees meeting will be moved to the fourth rather than 3rd Monday of the month due to scheduling conflicts.

Ms Brown will post the change of date.

Programming:

“Stone Soup” baby and toddler program to begin 1/18/24

Ms Brown will donate a dorm sized fridge to keep veggie and other things needing refrigeration.

Ms Fava has written a welcome letter for participating families.

Ms Brown will conduct the second interview with designated participating family in early February.

They are due \$100 for their trouble, as directed by the grant.

Ms Brown showed the Trustees the library is a little over the allotted amount.

Motion made by Ms Sanders to remove the instant pot from the grant budget so allow for groceries for the program.

Instant pot will be paid for with funds from 2024 programming budget. Ms Fuerderer seconded. Motion passed 5-0.

Ms reported she will be partnering with the Parks and Rec. Dept for the upcoming eclipse.

The library already has 35 eclipse glasses.

Ms Brown will share additional details as they are worked out.

New programming will begin in 2024 with “Cabin Fever” programming – small, drop in type classes.

Becky Sharp wants to teach a class in wet felting

We need to use the rest of the Mozzarella curd

Ms Sanders closed the meeting at 7:56pm

Next meeting Monday February 26th @ 6:30 pm

Respectfully Submitted,

Jeanne Kennedy