

# ANNUAL REPORTS



## **Town of Marlow, N.H.**

For the year ending December 31, 2018

and

## **Marlow School District**

For the year ending June 30, 2018

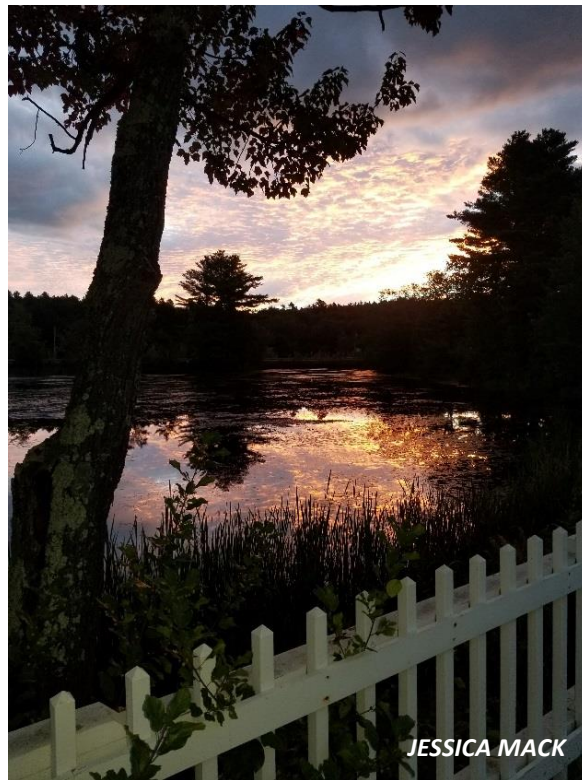
## DEDICATION

This report is dedicated in loving memory of Loisanne Foster, a longtime resident of our town. Loisanne was a member and served on the board of the Marlow Historical Society for many years. She also helped found the Marlow Art Colony and contributed significantly to Marlow By Heart, a collection of Marlow poetry through the ages, which was published by the Historical Society. Her poem "A Love Letter to Marlow" is included in the collection.



We would also like to dedicate this report to the many volunteers in our community. They perform numerous tasks that help keep our town running smoothly.

**ANNUAL REPORTS**  
of the  
**TOWN OFFICERS**  
of  
**MARLOW, NEW HAMPSHIRE**  
for the year ending  
**December 31, 2018**  
And  
**Marlow School District**  
for the year ending  
**June 30, 2018**





<b>PUBLIC NOTICES</b> .....	1
<b>SELECTBOARD REPORT</b> .....	5
<b>EXECUTIVE ADMINISTRATOR</b> .....	6
<b>2019 TOWN WARRANT</b> .....	8
<b>MODERATOR’S RULES OF PROCEDURE</b> .....	12
<b>TOWN OFFICERS</b> .....	15
<b>ABSTRACT OF MARLOW TOWN MEETING</b> .....	18
<b>BUDGET OF THE TOWN OF MARLOW</b> .....	23
<b>2018 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS OF DECEMBER 31, 2018</b> .....	25
<b>SOURCES OF REVENUE</b> .....	27
<b>AUDITOR’S REPORT</b> .....	28
<b>2018 TAX RATE</b> .....	35
<b>SUMMARY INVENTORY OF VALUATION</b> .....	37
<b>SCHEDULE OF TOWN PROPERTY</b> .....	39
<b>REPORT OF TOWN CLERK</b> .....	41
<b>TAX COLLECTOR’S REPORT</b> .....	42
<b>TOWN TREASURER</b> .....	45
<b>SOME IMPORTANT DATES FOR 2019</b> .....	46
<b>USEFUL INFORMATION</b> .....	47
<b>MARLOW LIBRARY TRUSTEES REPORT</b> .....	48
<b>MARLOW TOWN LIBRARY TREASURER’S REPORT</b> .....	49
<b>EMERGENCY PREPAREDNESS</b> .....	50
<b>LOOKING FOR VOLUNTEERS TO FORM A COMMUNITY EMERGENCY RESPONSE TEAM (CERT)</b> .....	52
<b>MARLOW FIRE &amp; EMS</b> .....	53
<b>FOREST FIRE WARDEN REPORT</b> .....	55
<b>FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT</b> .....	56
<b>MARLOW POLICE REPORT</b> .....	58
<b>MARLOW HIGHWAY DEPARTMENT</b> .....	60
<b>PLANNING BOARD REPORT</b> .....	61

MARLOW TRANSFER STATION AND RECYCLING CENTER ..... 62

MARLOW ACTIVITY SUMMARY REPORT 2018 ..... 63

JOINT LOSS MANAGEMENT COMMITTEE ..... 64

HEALTH OFFICER’S REPORT ..... 65

WELFARE ..... 67

VETERANS HEALTH ADMINISTRATION ..... 69

HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES ..... 70

SOUTHWESTERN COMMUNITY SERVICES ..... 71

MONADNOCK FAMILY SERVICES ..... 75

COMMUNITY KITCHEN ..... 77

2018 FALL MT. FRIENDLY MEALS ..... 80

ASHUELOT RIVER LOCAL ADVISORY COMMITTEE ..... 82

MARLOW CONSERVATION COMMISSION ..... 84

TRUSTEES OF TRUST FUNDS ..... 85

MARLOW CEMETERY TRUSTEES ..... 88

MARLOW AGRICULTURAL COMMISSION ..... 90

VITAL STATISTICS 2018 ..... 91

ECONOMIC AND LABOR MARKET ..... 92

MARLOW HISTORICAL SOCIETY ..... 95

IOOF MARLOW ODD FELLOWS FOREST LODGE #69 ..... 97

FRIENDS OF JONES HALL ..... 98

WELCOME MARLOW BABIES PROGRAM ..... 99

MARLOW CHILDREN’S ENRICHMENT TRUST ..... 100

MARLOW UNITED METHODIST CHURCH ..... 101

SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES ..... 103

COMPLIANCE STATEMENT ..... 104

STATE OF NEW HAMPSHIRE SCHOOL WARRANT ..... 105

MARLOW SCHOOL DISTRICT WARRANT ..... 106

MARLOW SCHOOL DISTRICT PROPOSED 2019-2020 BUDGET ..... 108

SCHOOL TREASURER ..... 112

MARLOW SCHOOL DISTRICT MEETING MINUTES ..... 114

ADMINISTRATIVE REPORT ..... 116

CHAIRMAN’S REPORT ..... 122

NOTES ..... 124

# PUBLIC NOTICES

## ATTENTION ALL MARLOW PROPERTY OWNERS INVENTORY FORMS DUE APRIL 15TH

You are required to file an Inventory of all Taxable Property owned by you as of April 1, 2019. The town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the Town Office. Please be advised that whether or not you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are due by April 15, 2019.

Any person who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and no less than \$10 or more than \$50.

In addition to the above penalty, under RSA 74.12, any person who willfully fails to make and return their inventory form or make a full and correct statement of their property and is found to have made additions, alterations or improvements to their property will be charged doorage, which will be four times as much as such property would be taxable if truly returned and inventoried.

We strongly advise all property owners to make sure they receive a receipt acknowledgment from the Town Office.

## ELECTED AND APPOINTED OFFICIALS MUST BE SWORN IN WITHIN 30 DAYS OF BEING ELECTED

If an elected officer does not appear before the Town Clerk or the Selectboard within 30 days after the election to take the oath, the position is legally deemed to be vacant. RSA 42:6; RSA 652:12, IV. Please note that an officer not appearing within the 30 days is also guilty of a violation and is subject to fines. RSA 42:6.

Per order of the Selectboard, appointed officials should also take an oath of office. If they fail to take oath before the Town Clerk or the Selectboard within 30 days of appointment, the position will be deemed vacant. This rule allows the Selectboard to remain aware of which positions are still vacant and need replacements.

## NOTIFICATION OF CHANGE IN ADDRESS

Please make sure you notify both the Town Clerk and Tax Collector of any change of address whether permanent or temporary in order to receive your tax bills, inventory forms, renewal notices, etc. in a timely fashion.

## RESTORATION OF INVOLUNTARILY MERGED LOTS

Please be advised that under RSA 674:39aa, any involuntarily merged lots, prior to September 18, 2010 may be restored to premerger status upon the owner's request, provided that the request is submitted to the Board of Selectboard prior to December 31, 2021 and that no owner in the change of title voluntarily merged his or her lots.

## ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of Rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1 penalty per animal per month after May 31. In addition, court summons will be issued in July to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine. Your timely compliance is encouraged. A Rabies Clinic will to be held at the Marlow Fire Station, date and time to be confirmed. Please note that the initial rabies vaccination lasts for one year, but thereafter all vaccinations last for three years.



**Dog License Fees**

Dogs \$9.00

Puppies \$6.50

Neutered/Spayed \$6.50

Senior Rate \$2.00

Group Rate (5 or more) \$20

**E-REGISTRATION**

Marlow residents may now complete their motor vehicle registration renewals online through E-Reg. E-Reg is located on the Town of Marlow web site [www.marlownh.gov](http://www.marlownh.gov). On the homepage scroll down to 'Where do I go for?' Click on E-Registration and follow the step by step directions. Payment is by electronic check. The registration form and decals will be mailed to you.

Registrations are processed during regular Town Clerk hours, so allow enough turnaround time as the registration isn't considered valid until it is received by the customer. E-Reg may also be used to get estimates for new motor vehicle registrations.

**ACCEPTANCE OF TAX PAYMENTS**

Please note that in accordance with RSA 41:33-45, tax payments can only be accepted when the Tax Collector's office is open and the Tax Collector or deputy is there to accept and process such payments.

**LOW- AND MODERATE-INCOME HOMEOWNERS PROPERTY TAX RELIEF**

The Low- and Moderate-Income Homeowner's Property Tax Relief Program runs annually between May 1st and June 30th. Form DP-8 will be available in April and can be obtained from the Town Office or online at:

<https://www.revenue.nh.gov/forms/low-moderate.htm>.

**FIRE PERMIT**

Fire permits, either seasonal or one-time, can be obtained for a \$3.00 fee by going online to

<https://nhdfweb.sovsportsnet.net>: fill out the required information and print the permit. Or you can do it for free by contacting our Forest Fire Warden Jessica Allen at 903-9047 or Deputy Forest Fire Warden Sean Brewer at 499-6062.

**FIREWORKS PERMIT**

Residents must obtain a permit from the Marlow Police in addition to following state law requirements

(<https://www.nh.gov/safety/divisions/firesafety/special-operations/fireworks/documents/PermissibleFireworksSafetyBrochure.pdf>). Permit applications can be obtained from the Town Office or Marlow Police.

**CRIME STOPPERS**

Marlow is a member of 'Connecticut Valley Crime Stoppers'. This organization was created to assist law enforcement and help reduce crime throughout the Connecticut River Valley. 1-888-680-8477 is a number the public may use to report information anonymously that may assist law enforcement in solving a crime. You can also text "cvtips" to CRIMES (274637).

**POSTING OF 911 NUMBER**

By Town Ordinance all owners of houses or buildings to which a 911 number has been assigned are responsible for obtaining and adequately displaying their number (s) so that they are readily visible from the road both day and night. Each individual number shall be at least 4 inches high by 2.5 inches in width. Numbers can be purchased at the Town Office for 50 cents per number.

## **NON-EMERGENCY POLICE CALLS**

In cases of non-emergency, please call 355-2000. This number puts you through to Dispatch, who will then contact Chief Fay.

## **POSTING OF THE ROADS**

Throughout the duration of the spring thaw, town roads are closed to vehicles of 6 tons and over. RSA 231.191.

## **PARKING BAN**

For the duration of the snow removal season, parking in the town right of way is strictly prohibited.

## **BRUSH PILE**

The town now offers this service by request. Please contact the Highway Department (446-3926) well in advance so arrangements can be made.

## **TRASH BAGS**

See-through bags are required for all household trash placed in the compactor at the Marlow Transfer and Recycling Center.

## **RECYCLING PERMITS**

Permits can be obtained from the Town Office upon proof of residency in Marlow or Washington/Ashuelot Pond Road in Washington. The decal must be placed on the lower left corner of the front windshield on your vehicle.

## **TRANSFER STATION PERMITS AND COUPONS**

There is now a no cash policy at the Transfer Station and coupons can be purchased at the Town Office.

## **HAZARDOUS WASTE**

The town signs up and pays a fixed lump sum each year to allow residents of Marlow to participate in 24 household hazardous waste collections per year at the Keene Recycling Center on Route 12 North. Dates are posted in the newspaper and can be found at <https://ci.keene.nh.us/public-works/household-hazardous-waste-schedule>.

## **EASTERN EQUINE ENCEPHALITIS (EEE) AND WEST NILE VIRUS**

Due to the latest concerns with Eastern Equine Encephalitis (EEE) and the West Nile Virus (WNV) a few prevention guidelines are recommended:

- Remove old tires from your property.
- Dispose of tin cans, plastic containers, ceramic pots, or other containers. Don't overlook containers that have become overgrown by aquatic vegetation.
- Drill holes in the bottom of recycling containers that are left outside.
- Make sure roof gutters are clean and draining properly.
- Clean and chlorinate swimming pools and hot tubs. If not in use, keep empty and covered and keep covers free of standing water.
- Aerate garden ponds or stock them with fish.
- Turn over wheelbarrows and change water in birdbaths at least twice weekly.
- Turn over plastic wading pools when not in use.
- Remind or help neighbors to eliminate breeding sites on their properties.

29 batches of mosquitos tested positive for West Nile Virus in New Hampshire. In addition to the guidelines listed above, residents are advised to use insect repellent while enjoying the outdoors to prevent mosquito and tick bites. EEE and West Nile virus can cause flu like symptoms. If you or family members experience the symptoms, please seek medical attention.



For more information, call the New Hampshire Department of Health and Human Services, West Nile Virus Information line 1-866-273-NILE (6453) or the NH Communicable Disease Control Section at 1-800-852-3345 x4496 or visit their websites at [www.dhhs.nh.gov](http://www.dhhs.nh.gov) and [www.cdc.gov](http://www.cdc.gov). Fact sheets will also be displayed and available at the Town Office.

**AGE-FOCUSED PLANNING FOR SOUTHWEST NEW HAMPSHIRE**

The Southwest Region Planning Commission is conducting a survey to collect information as part of an age-focused planning study for Southwest New Hampshire. Through this project, they will examine current and projected demographics as well as the wants and needs of residents.

The link to the survey is: <https://www.surveymonkey.com/r/SWRPCAge-Focused>

Per order of the Marlow Board of Selectboard.

ROBERT ALLEN  
THOMAS FUSCHETTO  
BARRY CORRIVEAU



# SELECTBOARD REPORT

We would like to thank our employees and volunteers for their hard work all year long. Marlow is fortunate to have a great number of talented and caring individuals who make the town a special place to live.

The Selectboard has been working to keep the operating budget as low as possible while providing needed programs and services. We have not incurred any long-term debt during 2018.

We closed the Marlow Hill Road reconstruction project that was completed in the fall of 2017. FEMA carried out the last inspection, and we received the final payment. We have been informed that the grant for the Baine Road culvert has been approved, and the project is currently in the engineering phase.



The newly formed non-profit Friends of Jones Hall has been very helpful raising needed money to help provide matching funds for the Jones Hall rehabilitation LCHIP grant. The design phase of the rehabilitation project has been completed and is under review by LCHIP. The needed work will go out to bid soon and should be completed this summer 2019.

Fire & EMS has been very active and was instrumental in getting the new brush truck built and working. They located a used skid unit — one of the larger components — in

Pennsylvania and went there to pick it up. This amounted to substantial savings.

The Marlow Police Department has been busy, not only with their regular duties, but also assisting the Fire & EMS department and collaborating with our neighboring towns regarding training and mutual aid.

The real estate market has improved. We interviewed several realtors and have listed three properties that the town was deeded for uncollected taxes. Upon review, the Conservation Commission determined that these properties are of little value to the town and should be sold. We plan to allocate these funds to the new public safety building. This will be brought to a vote at town meeting once the funds are received.

Respectfully submitted,

Selectboard

Robert Allen

Tom Fuschetto

Barry Corriveau

# EXECUTIVE ADMINISTRATOR

As usual, a big thanks to all who helped assemble this town report: the department heads who submitted their reports on time, Maria Baril for proofreading, and Anna Fay for pulling it all together. Thank you to Nate Asseng for binding and getting the reports ready for mailing, and to our Junior Firefighters for hand delivering the bulk of them. Lastly, thank you to our talented photographers for contributing pictures showcasing Marlow's natural beauty.

Inventory forms are about to be mailed to all property owners who do not reside in Marlow. Marlow residents will receive theirs inside the front cover of the town report. If you do not receive your inventory form, please contact the Town Office as soon as possible, since the deadline for their return is April 15. Thereafter, a penalty will be charged. Please note that while we only send out town reports to Marlow residents, all property owners are entitled to one and can either collect a copy from the Town Office or request one by mail.



This year you will note an increase in the Executive line of the operating budget. We were informed last year

that the software that manages the town website will be brought to its useful end-of-life on April 30, 2019. The budget increase reflects the one-off cost of building a new website, but we will end up saving \$595 on the annual hosting fee for at least the following three years.

Due to the projected steep increase in the school budget and the possibility of falling further behind in tax revenues, an appropriation of \$1 has been added to the Debt Service for Tax Anticipation Notes Interest portion of the budget. The town may need to borrow money in order to meet all of our financial commitments and having \$1 as a marker enables the town to do so. Currently, the town is owed \$202,000 in tax revenue, \$88,000 of this amount from last year.

In the case of a budget increase, the best way to predict the tax impact is through this formula:

***Net Increase or Appropriation ÷ \$64,398,935 (2018 valuation as we are still waiting for 2019) x 1000 = rate per \$1000 of your property value***

Please note that the full increase will appear in the second half of your bill. The first half of your bill will be the 2018 tax rate (25.43) per \$1000 of your property value, divided in half, minus any exemptions and credits and the 2% discount, if taken.

Please make sure you take advantage of all exemptions and credits available. These include the Low and Moderate Income Homeowners Property Tax Relief, which must be filed with the New Hampshire Department of Revenue Administration between May 1 - June 30. To qualify, you must have resided in your home on April 1 of the year for which the claim for relief is made; and have a total household income of (1) \$20,000 or less if

a single person or (2) \$40,000 or less if married or head of household. More information can be found at <https://www.revenue.nh.gov/faq/low-moderate.htm#what>

If you are 65 years of age on or before April 1 of the year for which the exemption is claimed, you may qualify for the Elderly Exemption. You must have a total household income of (1) \$15,000 or less if a single person or (2) \$23,500 or less if married with assets, excluding your primary residence, of less than \$40,000. Applications can be obtained from the Town Office and need to be submitted by April 15.

To offset costs, we continue to pursue grants. Last year, we were able to complete the five-year update of our Hazard Mitigation Plan with an Emergency Management Program Grant, and this year, we will undertake the five-year update of our Local Emergency Operation Plan with another such grant. We have been successful in getting Hazard Mitigation Grants through FEMA for large road improvement projects and are currently waiting for results on an Assistance to Firefighters Grant for equipment and the New Hampshire the Beautiful Recycling Grant to offset the cost of the container purchased to separate glass.

In 2019, we will complete the current phase of the Jones Hall rehabilitation project, which was partially funded with a \$102,253 grant from the NH Land and Community Heritage Investment Program (LCHIP). Friends of Jones Hall have played a crucial part in raising money for our dollar-to-dollar match. With money already raised and match in-kind, we are just looking for the final \$25,000 to be raised through taxation this year, (see warrant article 14).

The recently formed group Friends of Jones Hall (FOJH) has many exciting events planned for 2019, to raise funds for, and awareness of, Jones Hall's potential. The Elkins have been arranging popular movie nights, and we are looking forward to The Marlow Children's Theatre Company production of 'The True Story of the 3 Little Pigs'. The Parks and Recreation committee, which consists of three new members: Kayla Dooley, Jessica Mack and Faith Conley, has several sporting and community events planned for 2019 and will also help organize and promote some of FOJH's events.

We are still waiting to hear from the Department of Revenue Administration (DRA) as to what the 2018 equalization ratio is meant to be, based on sales that occurred between 10/1/2017 and 9/30/2018. As soon as we receive it, we will post it in the Selectboard minutes. This is the flat rate that the DRA uses to adjust the town's assessed value to reflect proportionality to other towns in NH. This ratio is used to calculate the town's share of education and county tax.

The closed Marlow Town Landfill is being monitored in accordance with the New Hampshire Department of Environmental Services (NHDES) Groundwater Management Permit (GMP). The GMP was revised by NHDES on October 17, 2018 to incorporate polyfluoroalkyl substances (PFAS) monitoring in addition to the routine GMP monitoring. NHDES eliminated the requirement to complete a second round of sampling for drinking water metals (with the exception of arsenic), and reduced the annual volatile organic compounds (VOC) sampling requirement of the onsite non-potable water well and site groundwater monitoring wells to one sampling round.

If you would like to get involved, we have many vacancies on our boards, committees and commissions. Marlow is lucky to have such amazing volunteers and we are always ready to welcome more.

I would like to thank my assistant, Barbara Corriveau, for all her help, and the town for their continued support. If you have any questions, do not hesitate to call or drop by the Town Office.

Jacqui Fay, Executive Administrator  
[marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov)  
Tel No: 446 2245 Ext 1

# 2019 TOWN WARRANT

Town of Marlow, New Hampshire  
Warrant and Budget  
2019

POLLS WILL BE OPEN FROM 2PM TO 7PM

To the inhabitants of the town of Marlow in the County of Cheshire in the state of New Hampshire qualified to vote in town affairs are hereby notified that the Annual Town Meeting will be held as follows:

Date: Tuesday, the 12th day of March 2019

Time: 2:00PM to 7:00PM

Location: John D. Perkins, Sr. Academy of Marlow

Details: To act upon the following subjects:

## **Article 01: To Choose All Necessary Town Officers and School Officials**

To choose all necessary Town Officers and School Officials for the year ensuing.

## **Article 02: Proposed additions to the Town Zoning Ordinance**

Are you in favor of adding the definitions as taken from the NH Statutes Title LXIV Chapter 674 Section 674:31, Section 673:31-a, Chapter 205-D:1 VI, VII, VIII, Chapter 216-I:1, II, III, IV, V, VI, VII, VII-a, VIII, IX, X, Chapter 259:84a, Section 362:1-a. to the Marlow Town Zoning Ordinance? (The intent of this article is to define several terms associated with Manufactured Housing, Manufactured Housing Installation Standards and State Standards, Recreational Campgrounds and Camping Parks. The proposed definitions are taken directly from the NH Zoning Statutes and do not change any established zoning in Marlow. By putting these definitions in the Town Zoning Ordinance, the Planning Board and any other interested parties will have an easy reference point for determining the legal definitions of these terms.)

The Planning Board recommends approval of this article.

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 16, 2019 when it will reconvene at 10:00am in John D. Perkins, Sr. Academy to act upon the following subjects:

## **Article 03: Operating budget**

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

### PURPOSE OF APPROPRIATION

#### GENERAL GOVERNMENT

Executive	\$85,720
Elections, Registration & Vital Statistics	\$25,000
Financial Administration	\$37,800
Revaluation of Property	\$7,000
Legal Expense	\$5,000
Personnel Administration	\$87,044
Planning and Zoning	\$600

General Government Building	\$34,600
Cemeteries	\$5,970
Insurance	\$14,000
<b>PUBLIC SAFETY</b>	
Police Department	\$38,600
Fire/EMS Department	\$50,1000
Emergency Department	\$1,000
Mutual Aid	\$11,122
Building Inspection	\$775
Joint Loss Management Committee	\$200
<b>HIGHWAYS, STREETS AND BRIDGES</b>	
General Highway Department Expenses	\$212,225
Street Lighting	\$4,000
<b>SANITATION</b>	
Solid Waste Disposal	\$40,065
<b>HEALTH DEPARTMENT</b>	
Health Department	\$1,000
<b>WELFARE</b>	
General Assistance	\$6,000
<b>CULTURAL &amp; RECREATION</b>	
Parks & Recreation	\$1,500
Library	\$19,141
Patriotic Purposes	\$900
Conservation Commission	\$2,000
Agricultural Commission	\$1
<b>LONG TERM DEBT</b>	
Tax Anticipation Notes	\$1
<b>TOTAL APPROPRIATIONS</b>	<b>\$691,364</b>

**Article 04: Two Percent Discount**

To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue.

**Article 05: RSA 31:19**

To see if the Town will vote to authorize the Selectboard to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19

**Article 06: Road Improvement Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously created. The Selectboard recommend this appropriation.

**Article 07: Merging Fire Truck and Ambulance Capital Reserve Fund**

To see if the Town will vote to change the purpose of the existing Fire Truck and Ambulance Capital Reserve Funds to the Fire Truck/Ambulance Capital Reserve Fund. Further to name the Selectman and Fire Chief as agents to expend from said fund. Recommended by the Board of Selectboard (2/3 vote required).

**Article 08: Fire Truck and Ambulance Capital Reserve Fund**

If Article 07 passes, to see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to be added to the Fire Truck and Ambulance Capital Reserve Fund. The Selectboard recommend this appropriation.

**Article 09: Fire Truck Capital Reserve Fund**

If Article 07 is defeated, to see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectboard recommend this appropriation.

**Article 10: Ambulance Capital Reserve Fund**

If Article 07 is defeated, to see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to be added to the Ambulance Capital Reserve Fund previously established. The Selectboard recommend this appropriation.

**Article 11: Fire and Ambulance Equipment Repair Expendable Trust Fund**

To see if the Town will vote to establish a Fire and Ambulance Repair Expendable Trust Fund per RSA 31:19-a, for the purpose of paying for repairs to Fire and Ambulance equipment and to raise and appropriate Fifteen Thousand Dollars (\$15,000) to be put in the fund, with this amount to come from taxation; further to name the Selectboard and Fire Chief as agents to expend from said fund. The Selectboard recommend this appropriation.

**Article 12: Fire Uniform and Protective Equipment Expendable Trust**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Selectboard recommend this appropriation.

**Article 13: Police Cruiser Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. The Selectboard recommend this appropriation.

**Article 14: Jones Hall Rehabilitation**

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Jones Hall Rehabilitation Capital Reserve Fund previously established. The Selectboard recommend this appropriation.

**Article 15: Cyclical Revaluation**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the annual payment of the Town's cyclical revaluation. The Selectboard recommend this appropriation.

**Article 16: Southwest Region Planning Commission Membership**

To see if the Town will vote to raise and appropriate the sum of Eight Hundred Sixteen Dollars \$(816) to renew membership to the Southwest Region Planning Commission. The Selectboard recommend this appropriation.

**Article 17: Information Technology Equipment Replacement Expendable Trust Fund**

To see if the Town will vote to establish an Information Technology Equipment Replacement Expendable Trust Fund per RSA 31:19-a, for the purpose of replacing Information Technology Equipment and to raise and appropriate Two Thousand Dollars (\$2,000) to put in the fund, with this amount to come from taxation; further to name the Selectboard as agents to expend from said fund. The Selectboard recommend this appropriation.

**Article 18: Changing the Tax Collector position from Elected to Appointed**

To see if the Town will vote to change the office of Town Tax Collector from an elected to appointed position in accordance with RSA 41:2, 41:33 and 669:17. Such appointment shall be in accordance with RSA 669:17-b by the Board of Selectmen. Such appointment shall be for three years, shall be made in writing and shall include compensation to be paid. If approved the person holding the elected office shall continue to hold such office until the next annual town election following the vote. The Selectboard recommend this article.

**Article 19: Any other business**

To act upon any other business that may legally come before the meeting.

We certify and attest that on or before 25 February 2019 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Office and Post Office and that we delivered the original to the Town Clerk.

Robert Allen  
Thomas Fuschetto  
Barry Corriveau





# Moderator's Rules of Procedure

Unless changed by the voters at the Meeting, the Town/School District Moderator will use the following Rules of Procedure to conduct the Meeting.

1. The Moderator will not formally follow Robert's Rules of Order. The Moderator will use the following general rules of procedure, the main purpose of which is to keep the meeting moving, to not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by 'Point of Order'.
3. The Moderator will take Articles in the order they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number, and the text of the Article will be read.
  - b. The Moderator will recognize a member of the Board of Selectboard, the Budget Committee or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectboard or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks may use a microphone so they can be heard. The Moderator will announce the location of the microphones. If a voter is unable to reach one of the microphones, the voter should raise his/her hand and a microphone will be provided.
6. No one may speak unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. If comments are important enough to be spoken, they are important enough to be heard by all. Each speaker must provide his/her name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. A voter may raise a Point of Order at any time; and
  - b. If a voter has the floor, the voter may make
    - i. A motion to amend a pending motion when it has already been seconded, or
    - ii. A motion to Call the Question.
8. The Moderator will not accept 'negative motions' ... 'negative motions' are those that require a "no" vote to vote in the affirmative, such as "I move that we NOT adopt the budget."
9. Motions to Call the Question limit debate and require a Second and a **2/3** vote. If passed, these motions stop debate on a motion. However, all those voters who are standing and waiting to speak, and anyone seated

at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator's opinion the voters have not yet had an adequate opportunity to discuss an issue.

10. **Non-voters may not speak at the Meeting without the permission of the voters, except**, that the moderator may allow non-resident taxpayers, Town officials and staff, consultants or experts who are at the Meeting to speak in order to provide information about an Article.

11. All speakers must be courteous and must speak to the issues, and not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.

12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting.

13. All questions and comments should be addressed to the Moderator. The Moderator will decide who is to respond to the questions.

14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.

15. In general, and subject to the Moderator's discretion, each speaker may only speak once until everyone has spoken.

16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.

17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:

- a. All five (5) voters must be present and identified, and
- b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.

18. Motions to reconsider an Article may only be made immediately after the vote on Article 2 and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:

- a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
- b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.

REMINDER: Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article. For this reason, it is recommended that voters NOT leave the meeting until such time as the meeting has been officially closed by the Moderator.

19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
- a. To break a tie;
  - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.

20. If the meeting is not finished by a reasonable hour the Moderator will recess the Meeting to a future date.

Kenneth R. Dassau

Marlow Town/School District Moderator



# TOWN OFFICERS

<u>ELECTED POSITIONS</u>		<u>TERM EXPIRES</u>
<b>Selectboard</b>	Barry Corriveau	2021
	Thomas Fuschetto	2020
	Robert E. Allen (Chair)	2019
<b>Moderator</b>	Kenneth Dassau	2020
<b>Tax Collector</b>	Bretton Walsh	2019
<b>Town Clerk</b>	Mary Avery	2019
<b>Treasurer</b>	Roxanne MacConnell	2019
<b>Supervisors of Checklist</b>	Jeanne Kennedy	2022
	Nancy Vesco (Chair)	2020
	Gwendolyn Bishop (Appointed)	2019
<b>Sexton</b>	Anthony Davis	2019
<b>Trustees of Trust Funds</b>	Elizabeth Davis	2021
	Beth Provencher (Resigned)	2020
	Andrea White	2019
<b>Advisory Budget Committee</b>	Lyle A. Handy, Sr.	2021
	Anthony Davis	2020
	John Salo	2020
	Open for Appointment	2019
	Robert E. Allen (Sel Rep)	2019
<b>Trustees of Library</b>	Matthew Elkan (Resigned)	2021
	Bretton Walsh	2020
	Open for Appointment	2020
	Beth Provencher (Resigned)	2019
	Jill Sanders (Appointed)	2019
	Sandra Salo	2019
<b>Road Committee</b>	Lyle A. Handy, Sr.	2021
	Bruce Wherren	2020
	Garry L. Kenyon	2019
<b>Trustees of Cemetery</b>	Edward White, Jr.	2021

Wendy Durant	2020
Daniel Reed	2019

APPOINTED POSITIONS FOR 2018

<b>Planning Board</b>	Lyle A. Handy, Sr.	2021
	Curtis White	2020
	Robert E. Allen (Sel. Rep.)	2019
	Judith Ryner (Secretary)	2019
	Matthew Smith (Chair)	2019
	Deborah Monte (Alternate)	2020
<b>Building Inspector</b>	Matthew Smith	2019
<b>Zoning Board of Adjustment</b>	Edward White, Jr.	2021
	Open for Appointment	2021
	Open for Appointment	2020
	Charles Strickland	2019
<b>Deputy Tax Collector</b>	Linda Russell	2019
<b>Deputy Town Clerk</b>	Beth LaFreniere	2019
<b>Deputy Treasurer</b>	Patricia Strickland	2019
<b>Emergency Management</b>	David C. Smith	Indefinite
<b>Road Agent</b>	Anthony Davis	2019
<b>Fire Chief</b>	Sean Brewer	2019
<b>Forest Fire Warden</b>	Jessica Allen	App. by State
<b>Police Chief</b>	Kevin Fay	2019
<b>Animal Control Officer</b>	Marlow Police Dept.	
<b>Health Officer</b>	Kathleen McNally	App. by State
<b>Ballot Inspectors</b>	Rose Elliott - Republican	
	Judith Ryner– Democrat	
<b>Ashuelot River Committee</b>	Carl MacConnell	2019
	Augustus Merwin	2019

<b>Agricultural Commission</b>	Open for Appointment	2021
	Thomas Fuschetto (Sel. Rep.)	2020
	John Salo	2019
<b>Conservation Commission</b>	John Asseng	2019
	Carl MacConnell	2019
	Augustus Merwin	2019
	Open for Appointment	2019
	Open for Appointment	2019
<b>Joint Loss Management Committee</b>	Jennifer Brown	2019
	Anthony Davis	2019
	Thomas Fuschetto (Sel. Rep.)	2019
	Open for Appointment	2019
	Open for Appointment	2019
<b>Parks &amp; Recreation Committee</b>	Open for Appointment	2021
	Open for Appointment	2021
	Open for Appointment	2021
	Open for Appointment	2020
	Sharon Davis (Resigned)	2019
	Matthew Elkan	2019
	Marcia Levesque (Resigned)	2019



# ABSTRACT OF MARLOW TOWN MEETING

Abstract of Marlow Town Meeting  
March 17, 2018

The Town Meeting was called to order by the moderator, Kenneth Dassau at 10:03 AM at the John D. Perkins Academy of Marlow with 37 registered voters in attendance. Veterans and Service Members were asked to stand and be recognized and honored. The community applauded their service. The flag was saluted. A moment of silence was held in remembrance of the townspeople who passed away in 2017.

The reading of the warrant began. The results of the election held on Tuesday, March 13, 2018, were read by the moderator.

Article 1 – To choose all necessary Town Officers and School Officials for the year ensuing.

Selectboard - 3 years	Barry Corriveau
Moderator - 2 years	Kenneth Dassau
Tax Collector – 1 year	Bretton Walsh
Supervisor of Checklist - 6 years	Tami Frazier
Sexton - 1 year	Anthony Davis
Trustees of Trust Funds - 3 years	Elizabeth Davis
Advisory Budget Committee - 3 years	Lyle A. Handy, Sr.
Advisory Budget Committee – 1 year	John Salo
Library Trustee - 3 years	Matthew Elkan
Library Trustee – 2 years	Matthew Elkan
Road Committee - 3 years	Lyle A. Handy, Sr.
Cemetery Trustees - 3 years	Edward White, Jr.
Cemetery Trustees – 2 years	Wendy Durant

Article 2– Article 2 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

GENERAL GOVERNMENT	PURPOSE OF APPROPRIATION
Executive	\$82,490
Elections, Registration & Vital Statistics	\$28,225
Financial Administration	\$38,700
Revaluation of Property	\$5,000
Legal Expense	\$5,000
Personnel Administration	\$78,019
Planning and Zoning	\$600
General Government Building	\$29,815

Cemeteries	\$6,150
Insurance	\$15,000
<b>PUBLIC SAFETY</b>	
Police Department	\$37,900
Ambulance Department	\$18,275
Fire Department	\$32,500
Emergency Department	\$1,200
Mutual Aid	\$10,819
Building Inspection	\$500
Joint Loss Management Committee	\$200
<b>HIGHWAYS, STREETS AND BRIDGES</b>	
General Highway Department Expenses	\$201,200
Street Lighting	\$4,000
<b>SANITATION</b>	
Solid Waste Disposal	\$41,120
<b>HEALTH DEPARTMENT</b>	
Health Department	\$1,000
<b>WELFARE</b>	
General Assistance	\$6,000
<b>CULTURAL &amp; RECREATION</b>	
Parks & Recreation	\$2,000
Library	\$19,142
Patriotic Purposes	\$900
Conservation Commission	\$2,000
Agricultural Commission	\$1
<b>TOTAL APPROPRIATIONS</b>	<b>\$667,756</b>

The floor was opened for discussion. Selectboard Robert Allen gave an overview for the proposed appropriations. Article 2 **passed** by voice vote.

Article 3- Article 3 was read by the moderator. A motion was made and seconded to see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue. Discussion followed. Article 3 **passed** by voice vote.

Article 4 – Article 4 was read by the moderator. A motion was made and seconded to see if the Town will vote to authorize the Selectboard to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. Article 4 **passed** by voice vote.

Article 5 – Article 5 was read by the moderator. A motion was made and seconded to see it the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Town matching share of grant money received for the rehabilitation of Jones Hall and to raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000) to be placed in this fund and further to name the Selectboard as agents to expend from said fund. The Selectboard recommend this article. Article 5 **passed** by voice vote.



Article 6 – Article 6 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Government Building Capital Reserve Fund previously established. The Selectboard recommend this appropriation. Article 6 **passed** by voice vote. Article 6 **passed** by voice vote.

Article 7 – Article 7 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established with said to come from the Unassigned Fund Balance. The Selectboard recommend this appropriation. Article 7 **passed** by voice vote.

Article 8 – Article 8 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously created. The Selectboard recommend this appropriation. Article 8 **passed** by voice vote.

Article 9 – Article 9 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectboard recommend this appropriation. Article 9 **passed** by voice vote.

Article 10 – Article 10 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Selectboard recommend this appropriation. Article 10 **passed** by voice vote.

Article 11 – Article 11 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be added to the Fire Equipment Replacement Expendable Trust Fund previously established. The Selectboard recommend this appropriation. Article 11 **passed** by voice vote.

Article 12 – Article 12 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Ambulance Capital Reserve Fund previously established. The Selectboard recommend this appropriation. Article 12 **passed** by voice vote.

Article 13 – Article 13 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. The Selectboard recommend this appropriation. Article 13 **passed** by voice vote.

Article 14 – Article 14 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the annual payment of the Town's cyclical revaluation. The Selectboard recommend this appropriation. Article 14 **passed** by voice vote.

Article 15 – Article 15 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Eight Hundred Sixteen Dollars (\$816) to renew membership to the Southwest Region Planning Commission. The Selectboard recommend this appropriation. Article 15 **passed** by voice vote.

Article 16 – Article 16 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate Six Thousand Dollars (\$6000) to be added to the Community Development Project Capital Reserve Fund previously established, with said to come from the Unassigned Fund Balance. The Selectboard recommend this appropriation. Article 16 **passed** by voice vote.

Article 17 – Article 17 was read by the moderator. A motion was made and seconded to see if the Town will vote to establish a Cemetery Development Fund per RSA 31:19-a, for the purpose of allowing all future proceeds received from the sale of cemetery lots, exceeding the Perpetual Care amount and any interest gained thereon, for capital improvements or expansion of existing cemeteries, and for the planning and establishment of a new public cemetery and to raise and appropriate Eight Hundred Dollars (\$800) to be put in the fund, with this amount to come from taxation; further to name the Selectboard and Cemetery Trustees as agents to expend from said fund. The Selectboard recommend this article. Article 17 **passed** by voice vote.

Article 18 – Article 18 was read by the moderator. A motion was made and seconded to see if the Town will vote to modify Article 14 D. of the Cemetery Rules and Regulations to read as follows: "Cost shall be \$200 for a single full burial plot, \$400 for a two-grave plot; and \$800 for a four-grave plot. Each full burial plot may contain up to six cremations. Cremation plots (4' by 5') shall be \$125 and may contain up to four cremations. Funds derived from the sale of plots shall be credited as follows: \$125 for a single full burial plot, \$250 for a two-grave plot, \$500 for a four-grave plot; and \$80 for cremation plots to a Common Trust Fund (Perpetual Care) for lot care. \$75 for a Single full burial plot, \$150 for a two-grave plot, \$300 for a four-grave plot; and \$45 for cremation plots to an Expendable Trust Fund for future cemetery development, layout, or purchase." Increase in rates to go into effect July 1, 2018. The Selectboard recommend this article. Discussion ensued. A motion was made and seconded to amend Article 18.

The amended Article 18 was read by the moderator: "To see if the Town will vote to modify Article 14 D. of the Cemetery Rules and Regulations to read as follows: "Cost shall be \$200 for a single full burial plot, \$400 for a two-grave plot; and \$800 for a four-grave plot. Each full burial plot may contain up to six cremations. Cremation plots (4' by 5') shall be \$125 and may contain up to four cremations. Funds derived from the sale of plots shall be credited as follows: \$125 for a single full burial plot, \$250 for a two-grave plot, \$500 for a four-grave plot; and \$80 for cremation plots to a Common Trust Fund (Perpetual Care) for lot care. \$75 for a Single full burial plot, \$150 for a two-grave plot, \$300 for a four-grave plot; and \$45 for cremation plots to the Cemetery Development Expendable Trust Fund for future cemetery development, layout, or purchase." Increase in rates to go into effect July 1, 2018. The amended Article 18 **passed** by voice vote.

Article 19 – Article 19 was read by the moderator. A motion was made and seconded to see if Article 18 is rejected, if the Town will vote to add to Article 14 D of the Cemetery Rules and Regulations rates for 4' by 5' cremation plots to read as follows: "Cost shall be \$250 for a two-grave plot, \$500 for a four-grave plot; and \$125 for a single full burial plot. Cremation plots (4" by 5") shall be \$80 and may contain up to four cremations. Funds derived from the sale of plots shall be credited to a Common Trust Fund. Article 19 was **passed over** and no action taken.

Article 20 – Article 20 was read by the moderator. A motion was made and seconded to see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B: 2 II. The money received from fees and charges for recreation park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Selectboard and Parks and Recreation

Committee and no further legislative body approval required. These funds may be expended only for recreation purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose. The Selectboard recommend this article. (Majority vote required) Article 20 was **passed** by voice vote.

Article 21 - Article 21 was read by the moderator. A motion was made and seconded to see if the Town will vote to discontinue the Ambulance and Paramedic Expendable Trust Fund created in 2007. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required) Article 21 **passed** by voice vote.

Article 22 - Article 22 was read by the moderator. A motion was made and seconded to see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans Tax Credit. If adopted the credit will be available to any resident, or the spouse or the surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from service and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$200, the same amount as the standard or optional veteran's tax credit voted by the Town under RSA 72:28. The Selectboard recommend this article. Article 22 **passed** by voice vote.

Article 23 - Article 23 was read by the moderator. A motion was made and seconded to see if the Town will vote to adopt the provisions of RSA 79-F relating to the taxation of farm structures and land under farm structures as described in RSA 79-F: 1-12. The Selectboard recommend this article. Article 23 **passed** by voice vote.

Article 24 - Article 24 was read by the moderator. A motion was made and seconded to see if the Town will vote to decrease the number of Agricultural Commission members from seven (7) to three (3) under the provisions of RSA 673:4-b effective at the close of the Annual Meeting for 2018. New members will be appointed, if required, when existing terms complete or vacancies exist. Article 24 **passed** by voice vote.

Article 25 – To act upon any other business that may legally come before the meeting.

Bob Allen recognized Gus Merwin, Ken Avery, and Tom Foote for their years of dedication and loyal service. Jess Allen was introduced as the new Fire Marshall.

A motion was made and seconded to adjourn the meeting at 12:30PM.

Respectfully submitted,

Beth A. LaFreniere  
Marlow Deputy Town Clerk



# BUDGET OF THE TOWN OF MARLOW

January 1, 2018 to December 31, 2018 and 2019 Recommended

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Recommended Appropriations</u>
<b>GENERAL GOVERNMENT</b>			
EXECUTIVE	\$82,490.00	\$79,015.29	\$85,720.00
ELEC. REGIST& VITAL STATUS	\$28,225.00	\$25,450.08	\$25,000.00
FINANCIAL ADMINISTRATION	\$38,700.00	\$35,450.17	\$37,800.00
REVALUATION OF PROPERTY	\$5,000.00	\$6,210.50	\$7,000.00
LEGAL	\$5,000.00	\$636.30	\$5,000.00
PERSONNEL ADMINISTRATION	\$78,019.00	\$77,206.61	\$87,044.00
PLANNING & ZONING	\$600.00	\$0.00	\$600.00
GOVERNMENT BUILDING	\$29,815.00	\$35,798.96	\$34,600
CEMETERIES	\$6,150.00	\$5,219.56	\$5,970.00
INSURANCE	\$15,000.00	\$14,817.50	\$14,000.00
<b>PUBLIC SAFETY</b>			
POLICE DEPARTMENT	\$37,900.00	\$31,641.04	\$38,600.00
FIRE/EMS DEPARTMENT	\$50,775.00	\$50,127.49	\$50,100.00
BUILDING INSPECTION	\$500.00	\$505.14	\$775.00
EMERGENCY MANAGEMENT	\$1,200.00	\$0.00	\$1,000.00
MUTUAL AID	\$10,819.00	\$10,819.00	\$11,122.00
JOINT LOSS MANAGEMENT	\$200.00	\$69.95	\$200.00
<b>HIGHWAYS &amp; STREETS</b>			
GENERAL LIGHTING	\$201,200.00	\$191,708.92	\$212,225.00
STREET LIGHTS	\$4,000.00	\$3,750.35	\$4,000.00
<b>SANITATION</b>			
SOLID WASTE DISPOSAL	\$41,120.00	\$44,516.33	\$40,065.00
<b>HEALTH</b>			
HEALTH	\$1,000.00	\$852.00	\$1,000.00
<b>WELFARE</b>			
WELFARE	\$6,000.00	\$2,858.78	\$6,000.00
<b>CULTURE &amp; RECREATION</b>			
PARKS & RECREATION	\$2,000.00	\$1,286.26	\$1,500.00
LIBRARY	\$19,142.00	\$16,886.60	\$19,141.00
PATRIOTIC	\$900.00	\$508.61	\$900.00
<b>CONSERVATION</b>			
CONSERVATION	\$2,000.00	\$1,961.00	\$2,000.00

AGRICULTURAL COMMISSION	\$1.00	\$0.00	\$1.00
<b>LONG TERM DEBT</b>			
TAX ANTICIPATION NOTES	\$0.00	\$0.00	\$1.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'18#5,6,7,9,12,13 &16)	\$92,000.00	\$92,000.00	
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'18#8,10,11 &17)	\$38,800.00	\$38,800.00	
WA'18#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	
WA'18#15 SWRPC MEMBERSHIP	\$816.00	\$816.00	

TRANSFERS TO CAPITAL RESERVE FUNDS (WA'19#8,9,10,13&14)			\$45,000.00**
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'19#6,11,12 &17)			\$52,000.00
WA'19#15 CYCLICAL REVALUATION			\$10,000.00
WA'19#16 SOUTHWEST REGION PLANNING COMMISSION MEMBERSHIP			\$816.00

<b>TOTAL APPROPRIATIONS</b>	<b>\$809,372.00*</b>	<b>\$778,912.44</b>	<b>\$799,179.00</b>
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*\*In 2018, \$21,000 was offset against the budget from the Unreserved Fund Balance*

**\*\* Given WA'19#7,8,9 & 10 are either/or articles therefore the total will be decreased by \$15,000 therefore the total is shown as \$45,000 rather than \$60,000.**



STEPHANIE TICKNER

**2018 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS  
OF DECEMBER 31, 2018**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>(-)Over/Under</u>
<b>GENERAL GOVERNMENT</b>			
EXECUTIVE	\$82,490.00	\$79,015.29	\$3,474.71
ELEC. REGIST& VITAL STATUS	\$28,225.00	\$25,450.08	\$2,774.92
FINANCIAL ADMINISTRATION	\$38,700.00	\$35,450.17	\$3,249.83
REVALUATION OF PROPERTY	\$5,000.00	\$6,210.50	(\$1,210.50)
LEGAL	\$5,000.00	\$636.30	\$4,363.70
PERSONNEL ADMINISTRATION	\$78,019.00	\$77,206.61	\$812.39
PLANNING & ZONING	\$600.00	\$0.00	\$600.00
GOVERNMENT BUILDING	\$29,815.00	\$35,798.96	(\$5,983.96)
CEMETERIES	\$6,150.00	\$5,219.56	\$930.44
INSURANCE	\$15,000.00	\$14,817.50	\$182.50
<b>PUBLIC SAFETY</b>			
POLICE DEPARTMENT	\$37,900.00	\$31,641.04	\$6,258.96
FIRE/EMS DEPARTMENT	\$50,775.00	\$50,127.49	\$647.51
BUILDING INSPECTION	\$500.00	\$505.14	(\$5.14)
EMERGENCY MANAGEMENT	\$1,200.00	\$0.00	\$1,200.00
MUTUAL AID	\$10,819.00	\$10,819.00	\$0.00
JOINT LOSS MANAGEMENT	\$200.00	\$69.95	\$130.05
<b>HIGHWAYS &amp; STREETS</b>			
GENERAL LIGHTING	\$201,200.00	\$191,708.92	\$9,491.08
STREET LIGHTS	\$4,000.00	\$3,750.35	\$249.65
<b>SANITATION</b>			
SOLID WASTE DISPOSAL	\$41,120.00	\$44,516.33	\$(3,396.33)
<b>HEALTH</b>			
HEALTH	\$1,000.00	\$852.00	\$148.00
<b>WELFARE</b>			
WELFARE	\$6,000.00	\$2,858.78	\$3,141.22
<b>CULTURE &amp; RECREATION</b>			
PARKS & RECREATION	\$2,000.00	\$1,286.26	\$713.74
LIBRARY	\$19,142.00	\$16,886.60	\$2,255.40
PATRIOTIC	\$900.00	\$508.61	\$391.39
<b>CONSERVATION</b>			
CONSERVATION	\$2,000.00	\$1,961.00	\$39.00
AGRICULTURAL COMMISSION	\$1.00	\$0.00	\$1.00

**LONG TERM DEBT**

TAX ANTICIPATION NOTES	\$0.00	\$0.00	\$0.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'18#5,6,7,9,12,13 &16)	\$92,000.00	\$92,000.00	\$0.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'18 #8,10,11,17)	\$38,800.00	\$38,800.00	\$0.00
WA'18#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	\$0.00
WA'18#15 SWRPC MEMBERSHIP	\$816.00	\$816.00	\$0.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$809,372.00</b>	<b>\$778,912.44</b>	<b>\$30,459.56</b>



# SOURCES OF REVENUE

	<u>Estimated 2018</u>	<u>Actual 2018</u>	<u>Estimated 2019</u>
<b>TAXES</b>			
Land Use Change Taxes - General Fund	\$0.00	\$0.00	\$0.00
Timber Taxes	\$10,747.00	\$10,643.00	\$10,000.00
Payment in Lieu of Taxes	\$4,056.00	\$4,056.00	\$4,000.00
Interest & Penalties on Delinquent Taxes	\$8,500.00	\$12,792.00	\$12,000.00
Excavation Tax (\$.02 cents per cu yd.)	\$281.00	\$281	\$200.00
<b>LICENSES, PERMITS &amp; FEES</b>			
Business Licenses and Permits	\$0.00	\$20.00	\$0.00
Motor Vehicle Permit Fees	\$124,000.00	\$140,098.00	\$132,000.00
Building Permits	\$455.00	\$505.00	\$500.00
Other Licenses, Permits & Fees	\$3,000.00	\$3,049.00	\$3,000.00
FROM FEDERAL GOVERNMENT	\$0.00	\$0.00	\$0.00
<b>FROM STATE</b>			
Shared Revenues	\$0.00	\$0.00	\$0.00
Meals & Rooms Tax Distribution	\$38,020.00	\$38,020.00	\$38,020.00
Highway Block Grant	\$60,787.00	\$60,761.18	\$60,000.00
State & Federal Forest Land Reimbursement	\$410.00	\$410.00	\$410.00
Other (Including Railroad Tax)	\$0.00	\$0.00	\$0.00
<b>CHARGES FOR SERVICES</b>			
Income from Departments	\$11,549.00	\$9,514.00	\$9,500.00
Other Charges	\$0.00	\$0.00	\$0.00
<b>MISCELLANEOUS REVENUES</b>			
Sale of Municipal Property	\$30.00	\$475.00	\$280.00
Interest on Investments	\$1,103.00	\$1,345.00	\$1,000.00
Other	\$18,835.00	\$32,163.00	\$30,000.00
From Capital Reserve Funds	\$0	\$0	\$0
From Trust Funds	\$0	\$0	\$0
<b>OTHER FINANCING SOURCES</b>			
Amount VOTED From F/B ("Surplus")	\$21,000.00	\$21,000.00	\$0.00
Fund Balance ("Surplus") to Reduce Taxes	\$70,000.00	\$70,000.00	\$0.00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>	<b>\$372,773.18</b>	<b>\$405,132.18</b>	<b>\$300,910.00</b>



# AUDITOR'S REPORT



Edward T. Perry, CPA

James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*\*

Michael J. Campo, CPA, MACCY

February 12, 2019

Donna M. LaClair, CPA\*\*

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA\*\*\*

Kyle G. Gingras, CPA

Ryan T. Gibbons, CPA

Derek M. Barton, CPA

Scott T. Eagen, CFE

Members of the Board of Selectmen  
Town of Marlow  
167 NH Route 123  
Marlow, NH 03456

To the Members of the Board of Selectmen:

This is to advise you that as of February 12, 2019 the audit of the financial statements for the year ending December 31, 2018 has been substantially completed and we are in the process of finalizing the audit. A completed audit report should be sent to you by the end of April 2019:

\* Also licensed in Maine

\*\* Also licensed in Massachusetts

\*\*\* Also licensed in Vermont

Sincerely,

Sheryl A. Pratt, CPA  
Director

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2018**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 620,069	\$ 18,300	\$ 638,369
Investments	-	141,177	141,177
Receivables, net of allowance for uncollectible:			
Taxes*	209,335	-	209,335
Accounts	497	2,909	3,406
Intergovernmental receivable	3,600	-	3,600
Interfund receivable	12,335	557	12,892
Prepaid items	16,113	-	16,113
Tax decded property, subject to resale	25,038	-	25,038
Restricted assets:			
Cash and cash equivalents	10,155	-	10,155
Investments	837,972	-	837,972
Total assets	<u>\$ 1,735,114</u>	<u>\$ 162,943</u>	<u>\$ 1,898,057</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 11,945	\$ -	\$ 11,945
Intergovernmental payable	371,077	-	371,077
Interfund payable	557	12,335	12,892
Other	8,543	-	8,543
Total liabilities	<u>392,122</u>	<u>12,335</u>	<u>404,457</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - Property taxes	<u>38,279</u>	<u>-</u>	<u>38,279</u>
<b>FUND BALANCES (Deficit)</b>			
Nonspendable	41,151	114,471	155,622
Restricted	7,687	34,008	41,695
Committed	840,859	13,899	854,758
Assigned	96,228	-	96,228
Unassigned (deficit)	318,788	(11,770)	307,018
Total fund balances	<u>1,304,713</u>	<u>150,608</u>	<u>1,455,321</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,735,114</u>	<u>\$ 162,943</u>	<u>\$ 1,898,057</u>

\*Note: Statements do not include deferral of property taxes not collected within 60 days of year-end.

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2018**

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes*	\$ 462,629	\$ -	\$ 462,629
Licenses and permits	143,672	-	143,672
Intergovernmental	137,505	-	137,505
Charges for services	9,514	7,304	16,818
Miscellaneous	32,358	12,899	45,257
Total revenues	<u>785,678</u>	<u>20,203</u>	<u>805,881</u>
<b>EXPENDITURES</b>			
Current:			
General government	295,192	17,129	312,321
Public safety	117,510	565	118,075
Highways and streets	233,819	-	233,819
Sanitation	44,517	-	44,517
Health	852	-	852
Welfare	2,859	-	2,859
Culture and recreation	18,730	-	18,730
Conservation	1,961	-	1,961
Capital outlay	-	11,770	11,770
Total expenditures	<u>715,440</u>	<u>29,464</u>	<u>744,904</u>
Net change in fund balances	70,238	(9,261)	60,977
Fund balances, beginning, as restated	1,234,475	159,869	1,394,344
Fund balances, ending	<u>\$ 1,304,713</u>	<u>\$ 150,608</u>	<u>\$ 1,455,321</u>

\*Note: Statements do not include deferral of property taxes not collected within 60 days of year-end.

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2018**

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 460,183	\$ 460,183	\$ 462,629	\$ 2,446
Licenses and permits	127,455	127,455	143,672	16,217
Intergovernmental	99,217	137,531	137,505	(26)
Charges for services	11,549	11,549	9,514	(2,035)
Miscellaneous	19,968	19,968	33,983	14,015
Total revenues	<u>718,372</u>	<u>756,686</u>	<u>787,303</u>	<u>30,617</u>
<b>EXPENDITURES</b>				
Current:				
General government	299,815	299,815	296,192	3,623
Public safety	101,394	101,394	94,263	7,131
Highways and streets	205,200	243,514	233,819	9,695
Sanitation	41,120	41,120	44,517	(3,397)
Health	1,000	1,000	852	148
Welfare	6,000	6,000	2,859	3,141
Culture and recreation	22,042	22,042	18,682	3,360
Conservation	2,001	2,001	1,961	40
Total expenditures	<u>678,572</u>	<u>716,886</u>	<u>693,145</u>	<u>23,741</u>
Excess (deficiency) of revenues over (under) expenditures	<u>39,800</u>	<u>39,800</u>	<u>94,158</u>	<u>54,358</u>
<b>OTHER FINANCING USES</b>				
Transfers out	<u>(130,800)</u>	<u>(130,800)</u>	<u>(130,800)</u>	<u>-</u>
Net change in fund balances	<u>\$ (91,000)</u>	<u>\$ (91,000)</u>	(36,642)	<u>\$ 54,358</u>
Decrease in nonspendable fund balance			1,533	
Increase in restricted fund balance			(455)	
Unassigned fund balance, beginning, as restated			<u>362,631</u>	
Unassigned fund balance, ending			<u>\$ 327,067</u>	

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2018*

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 436,599	\$ 434,857	\$ (1,742)
Yield	10,747	10,924	177
Excavation	281	-	(281)
Payment in lieu of taxes	4,056	4,056	-
Interest and penalties on taxes	8,500	12,792	4,292
Total from taxes	<u>460,183</u>	<u>462,629</u>	<u>2,446</u>
<b>Licenses, permits, and fees:</b>			
Business licenses, permits, and fees	-	20	20
Motor vehicle permit fees	124,000	140,098	16,098
Building permits	455	505	50
Other	3,000	3,049	49
Total from licenses, permits, and fees	<u>127,455</u>	<u>143,672</u>	<u>16,217</u>
<b>Intergovernmental:</b>			
State:			
Meals and rooms distribution	38,020	38,020	-
Highway block grant	99,101	99,075	(26)
State and federal forest land reimbursement	410	410	-
Total from intergovernmental	<u>137,531</u>	<u>137,505</u>	<u>(26)</u>
<b>Charges for services:</b>			
Income from departments	<u>11,549</u>	<u>9,514</u>	<u>(2,035)</u>
<b>Miscellaneous:</b>			
Sale of municipal property	30	475	445
Interest on investments	1,103	1,345	242
Other	18,835	32,163	13,328
Total from miscellaneous	<u>19,968</u>	<u>33,983</u>	<u>14,015</u>
Total revenues and other financing sources	756,686	<u>\$ 787,303</u>	<u>\$ 30,617</u>
Unassigned fund balance used to reduce tax rate	70,000		
Amounts voted from fund balance	21,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 847,686</u>		

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2018**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	82,490	79,016	\$ -	\$ 3,474
Election and registration	-	28,225	25,451	-	2,774
Financial administration	-	38,700	35,371	-	3,329
Revaluation of property	1,000	15,000	15,211	2,000	(1,211)
Legal	-	5,000	883	-	4,117
Personnel administration	-	78,019	80,775	-	(2,756)
Planning and zoning	-	1,416	816	-	600
General government buildings	-	29,815	35,798	-	(5,983)
Cemeteries	-	6,150	5,220	-	930
Insurance, not otherwise allocated	-	15,000	16,651	-	(1,651)
Total general government	<u>1,000</u>	<u>299,815</u>	<u>295,192</u>	<u>2,000</u>	<u>3,623</u>
Public safety:					
Police	-	37,900	31,642	-	6,258
Ambulance	-	18,275	16,415	-	1,860
Fire	-	32,500	34,812	-	(2,312)
Building inspection	-	500	505	-	(5)
Emergency management	-	1,200	-	-	1,200
Other	-	11,019	10,889	-	130
Total public safety	<u>-</u>	<u>101,394</u>	<u>94,263</u>	<u>-</u>	<u>7,131</u>
Highways and streets:					
Highways and streets	-	239,514	230,069	-	9,445
Street lighting	-	4,000	3,750	-	250
Total highways and streets	<u>-</u>	<u>243,514</u>	<u>233,819</u>	<u>-</u>	<u>9,695</u>
Sanitation:					
Solid waste disposal	-	41,120	44,517	-	(3,397)
Health:					
Administration	-	253	-	-	253
Health agencies	-	747	852	-	(105)
Total health	<u>-</u>	<u>1,000</u>	<u>852</u>	<u>-</u>	<u>148</u>
Welfare:					
Administration and direct assistance	-	6,000	2,859	-	3,141
Culture and recreation:					
Parks and recreation	-	2,000	1,286	-	714
Library	-	19,142	16,887	-	2,255
Patriotic purposes	-	900	509	-	391
Total culture and recreation	<u>-</u>	<u>22,042</u>	<u>18,682</u>	<u>-</u>	<u>3,360</u>
Conservation	-	2,001	1,961	-	40
Other financing uses:					
Transfers out	-	130,800	130,800	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 1,000</u>	<u>\$ 847,686</u>	<u>\$ 822,945</u>	<u>\$ 2,000</u>	<u>\$ 23,741</u>

**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Major General Fund**  
**Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)**  
**For the Fiscal Year Ended December 31, 2018**

Unassigned fund balance, beginning , as restated		\$ 362,631
<b>Changes:</b>		
Unassigned fund balance used to reduce 2018 tax rate		(70,000)
Amounts voted from fund balance		(21,000)
<b>2018 Budget summary:</b>		
Revenue surplus	\$ 30,617	
Unexpended balance of appropriations	<u>23,741</u>	
2018 Budget surplus		54,358
Decrease in nonspendable fund balance		1,533
Increase in restricted fund balance		<u>(455)</u>
Unassigned fund balance, ending		<u>\$ 327,067</u>

	Special Revenue Funds		Capital Project Fund	Permanent Fund	Total
	Ambulance Revolving	Recreation Revolving	Jones Hall		
<b>ASSETS</b>					
Cash and cash equivalents	10,998	\$ -	\$ -	\$ 7,302	\$ 18,300
Investments	-	-	-	141,177	141,177
Accounts receivable, net of allowance for uncollectable	2,909	-	-	-	2,909
Interfund receivable	-	557	-	-	557
Total assets	<u>\$ 13,907</u>	<u>\$ 557</u>	<u>\$ -</u>	<u>\$ 148,479</u>	<u>\$ 162,943</u>

**LIABILITIES AND FUND BALANCES  
AND FUND BALANCES**

**Liabilities:**

Interfund payable	\$ 565	\$ -	\$ 11,770	\$ -	\$ 12,335
<b>Fund balances (Deficit):</b>					
Nonspendable	-	-	-	114,471	114,471
Restricted	-	-	-	34,008	34,008
Committed	13,342	557	-	-	13,899
Unassigned (deficit)	-	-	(11,770)	-	(11,770)
Total fund balances (deficit)	<u>13,342</u>	<u>557</u>	<u>(11,770)</u>	<u>148,479</u>	<u>150,608</u>
Total liabilities and fund balances	<u>\$ 13,907</u>	<u>\$ 557</u>	<u>\$ -</u>	<u>\$ 148,479</u>	<u>\$ 162,943</u>

	Special Revenue Funds		Capital Project Fund	Permanent Fund	Total
	Ambulance Revolving	Recreation Revolving	Jones Hall		
<b>Revenues:</b>					
Charges for services	\$ 6,747	\$ 557	\$ -	\$ -	\$ 7,304
Miscellaneous	-	-	-	12,899	12,899
Total revenues	<u>6,747</u>	<u>557</u>	<u>-</u>	<u>12,899</u>	<u>20,203</u>
<b>Expenditures:</b>					
Current:					
General government	-	-	-	17,129	17,129
Public safety	565	-	-	-	565
Capital outlay	-	-	11,770	-	11,770
Total expenditures	<u>565</u>	<u>-</u>	<u>11,770</u>	<u>17,129</u>	<u>29,464</u>
Net change in fund balances	6,182	557	(11,770)	(4,230)	(9,261)
Fund balances, beginning, as restated	7,160	-	-	152,709	159,869
Fund balances (deficit), ending	<u>\$ 13,342</u>	<u>\$ 557</u>	<u>\$ (11,770)</u>	<u>\$ 148,479</u>	<u>\$ 150,608</u>

# 2018 TAX RATE



**New Hampshire**  
Department of  
Revenue  
Administration

<b>2018</b> <b>\$25.43</b>
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## Tax Rate Breakdown Marlow

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$466,898	\$64,398,935	<b>\$7.26</b>
County	\$247,608	\$64,398,935	<b>\$3.84</b>
Local Education	\$785,769	\$64,398,935	<b>\$12.20</b>
State Education	\$134,376	\$62,984,005	<b>\$2.13</b>
<b>Total</b>	<b>\$1,634,651</b>		<b>\$25.43</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$1,634,651
War Service Credits	(\$12,200)
Village District Tax Effort	
Total Property Tax Commitment	\$1,622,451

  Thomas Hughes Assistant Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/14/2018
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$809,372	
Net Revenues (Not Including Fund Balance)		(\$281,773)
Fund Balance Voted Surplus		(\$21,000)
Fund Balance to Reduce Taxes		(\$70,000)
War Service Credits	\$12,200	
Special Adjustment	\$0	
Actual Overlay Used	\$18,099	
<b>Net Required Local Tax Effort</b>	<b>\$466,898</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$247,608	
<b>Net Required County Tax Effort</b>	<b>\$247,608</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$1,401,976	
Net Cooperative School Appropriations		
Net Education Grant		(\$481,831)
Locally Retained State Education Tax		(\$134,376)
<b>Net Required Local Education Tax Effort</b>	<b>\$785,769</b>	
State Education Tax	\$134,376	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$134,376</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$64,398,935	\$64,057,351
Total Assessment Valuation without Utilities	\$62,984,005	\$62,579,301

### Village (MS-1V)

\*To provide a ballpark estimate of how much a certain item will add to the tax rate, the NH Department of Revenue came up with its "three-finger rule". However, this does not take offsetting revenue into account. Taking the local assessed property value and covering the last three digits with three fingers provides an estimate of the amount of appropriations that represent \$1:00 on the tax rate, covering the next digit would represent 10 cents on the tax rate, and covering one more digit would be a penny on the tax rate.

# SUMMARY INVENTORY OF VALUATION



New Hampshire  
Department of  
Revenue Administration

2018  
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	12,844.67	\$973,855
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D		
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	2,517.00	\$23,046,900
1G	Commercial/Industrial Land	52.86	\$603,300
<b>1H</b>	<b>Total of Taxable Land</b>	<b>15,414.53</b>	<b>\$24,624,055</b>
1I	Tax Exempt and Non-Taxable Land	872.62	\$1,745,800
<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>
2A	Residential		\$35,231,530
2B	Manufactured Housing RSA 674:31		\$1,251,970
2C	Commercial/Industrial		\$2,054,690
2D	Discretionary Preservation Easements RSA 79-D		
2E	Taxation of Farm Structures RSA 79-F		\$0
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$38,538,190</b>
2G	Tax Exempt and Non-Taxable Buildings		\$1,386,450
<b>Utilities &amp; Timber</b>			<b>Valuation</b>
3A	Utilities		\$1,414,930
3B	Other Utilities		\$0
4	Mature Wood and Timber RSA 79:5		
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$64,577,175</b>

6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$64,577,175</b>

	<b>Optional Exemptions</b>	<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b		3	\$178,240
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		6	\$0
17	Solar Energy Systems Exemption RSA 72:62		2	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$178,240</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$64,398,935</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$64,398,935</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$1,414,930</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$62,984,005</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$62,984,005</b>

# SCHEDULE OF TOWN PROPERTY

<u>Land &amp; Buildings</u>	<u>ACREAGE</u>	<u>VALUE</u>
Jones Hall	0.61	\$195,560.00
Police Garage		
War Memorial	0.06	\$500.00
Fire Station	0.18	\$62,400
Highway Department	5.03	\$156,040.00
Town Common - Marlow Hill	3.1	\$29,300.00
Town Pound - Route 123	0.03	\$200.00
Town Office	0.15	\$109,500.00
Gravel Pit - Washington Road	4.5	\$30,400.00
Village Cemetery	5.6	\$18,000.00
Early Settlers Cemetery off Sargent Road	0.16	\$400.00
West Yard Cemetery	0.84	\$2,100.00
	<b><u>TOTAL</u></b>	<b>\$604,400.00</b>

<u>Properties</u>		
Off Route 10 North	0.2	\$1,600.00
Off Route 10 North	8.27	\$103,080.00
Sand Pond Road	2.3	\$5,800.00
Whittemore Road	75	\$62,500.00
Route 10 North	11	\$36,600.00
Off Baine Rd	1.9	\$2,400.00
Off Baine Rd	3.8	\$4,700.00
Marlow Hill Road	8	\$32,100.00
Gustin Pond Road	.77	\$108,800.00
Route 10 South	6.7	\$16,100.00
Route 10 South	6.3	\$15,100.00
Route 10 South	6.8	\$16,300.00
	<b><u>TOTAL</u></b>	<b>\$405,080.00</b>

**Vehicles (Purchased for over \$5,000)**

**VALUE AFTER DEPRECIATION**

**Highway Department**

Caterpillar Model 120H Motor Grader	\$6,060.25
-------------------------------------	------------

Holland Loader/Backhoe	\$9,735.00
1994 Int. Model 4900 Dump Truck	\$0.00
1997 International Truck w/ Plow	\$0.00
2000 International 4900 Truck	\$5,395.00
1991 Bucket Truck	\$4,225.00
1995 International 4900 Truck w/Plow	\$3,893.33
1991 540 International Loader	\$8,100.00
2001 GMC 3500 Dump Truck	\$7,650.00

**Fire Department**

Kenworth Pumper Truck	\$49,250.00
International Fire Truck Tanker	\$28,216.60

**Ambulance Department**

Type III 1640SD Custom Ambulance	\$0.00
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**Police Department**

2010 Ford Explorer	\$0.00
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**TOTAL** **\$122,525.18**

**Equipment (Purchased for over \$5,000)**

**Fire Department**

Bullard Thermal Imaging Camera	\$796.00
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**Ambulance**

Ambulance Electronic Cot	\$2,655.00
Defibrillator	\$0.00

**General Government**

Savin Color Copier	\$0.00
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**Transfer Station**

Closed Top Roll-Off Container	\$3,943.75
1988 Peterbilt Roll-Off Container	\$7,750.00

**Emergency Management**

Generator - School	\$10,400.00
Generator – Town Office	\$5,992.00

**TOTAL** **\$31,536.75**

**GRAND TOTAL** **\$1,163,541.80**

# REPORT OF TOWN CLERK

January 1, 2018 to December 31, 2018

Motor Vehicle	\$ 139,301.91
Motor Vehicle - Title	440.00
Motor Vehicle – Transfer	310.00
Dog Licenses & Penalties	2,124.00
Marriage Licenses	50.00
Certified Copies - Vital Records	190.00
Birth Certificate	0.00
UCCs	435.00
Bad Check	516.50
Checklist	200.00
Miscellaneous	0.00

**Total Remitted to Treasurer: \$143,567.41**



# TAX COLLECTOR'S REPORT



*New Hampshire*  
Department of  
Revenue Administration

## MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015+
Property Taxes	3110		\$90,412.29		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$1,084.16		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance			(\$8,402.67)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies	
Property Taxes	3110	\$1,626,756.22			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$9,840.22			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015+
Property Taxes	3110	\$1,418.01	\$895.67		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$10.06		
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$489.08	\$6,308.73		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$1,638,903.53</b>	<b>\$90,308.24</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015+
Property Taxes	\$1,482,969.01	\$83,153.36		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$9,840.22	\$1,084.16		
Interest (Include Lien Conversion)	\$489.08	\$6,308.73		
Penalties				
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)				
Prepayment	\$593.11	(\$390.00)		
Discounts Allowed	\$26,209.02			

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015+
Property Taxes	\$120.42	\$141.93		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$10.06		
Excavation Tax				
Other Taxes				
Current Levy Deeded				

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015+
Property Taxes	\$122,374.56			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$4,091.89)			
Other Tax or Charges Credit Balance				

<b>Total Credits</b>	<b>\$1,638,503.53</b>	<b>\$90,308.24</b>	<b>\$0.00</b>	<b>\$0.00</b>
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## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015+
Unredeemed Liens Balance - Beginning of Year			\$30,787.94	\$31,512.84
Liens Executed During Fiscal Year		\$50,231.86		
Interest & Costs Collected (After Lien Execution)		\$215.08	\$2,330.61	\$8,122.64
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$50,446.94</b>	<b>\$33,118.55</b>	<b>\$39,635.48</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015+
Redemptions		\$1,478.80	\$5,630.03	\$13,463.39
Interest & Costs Collected (After Lien Execution) #3190		\$215.08	\$2,330.61	\$8,122.64
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$48,753.06	\$25,157.91	\$18,049.45
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$50,446.94</b>	<b>\$33,118.55</b>	<b>\$39,635.48</b>

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Bretton

Preparer's Last Name

Walsh

Date

Feb 20, 2019

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature and Title

**TOWN TREASURER**  
**BANKING SUMMARY - 2018**  
**FOR THE FISCAL YEAR ENDING DECEMBER 31 2018**

**INCOME**

PROPERTY TAX:	\$1,576,974.94
TOWN FEES:	\$143,567.41
OTHER:	\$309,501.60
BANK INTEREST EARNED:	\$1,345.19

**TOTAL REVENUE:** **\$2,031,389.14**

**EXPENSES**

EFT PAYMENTS:	\$57,729.40
INSUFFICIENT FUNDS:	\$3,626.55
SELECTBOARD'S ORDERS PAID:	\$1,991,642.85
BANK CHARGES:	\$0.00

**TOTAL EXPENSES:** **\$2,052,998.80**

**OPERATING ACCOUNT**

ENDING BALANCE: **\$348,716.45**

**INVESTMENT ACCOUNT**

ENDING BALANCE: **\$363,404.70**

**AMBULANCE ACCOUNT**

ENDING BALANCE: **\$10,998.42**



## SOME IMPORTANT DATES FOR 2019

**March 31** – Last day for timber owners to notify Board of Selectmen of desire to extend intent to cut beyond April 1, but not beyond June 30. [RSA 79:10, II].

**April 1** – Owner of land under excavation or to be excavated must file notice of intent to excavate. [RSA 72 – B: 8].

**April 15** – Last day to apply for current use land assessment or conservation restriction assessment. [RSA 79– A: 5, II].

**April 15**—Last day for religious, educational and charitable organizations to file annual list of all exempt property with assessing officials. Failure to file on time may be ground for denial. [RSA 72:23-c, I]

**April 15** – Last day for taxpayers to mail or deliver inventories of taxable property to selectmen, and for selectmen to hear parties regarding their liability to be taxed. [RSA 74:7, 74:10]

**April 30** – All dog licenses expire, regardless of date issued. [RSA 466:1] **May 15** –Last day for every owner with timber cutting operations still in progress through March 31 to file report for all timber cut, up to and including March 31. [RSA 79:11, I].

**May 31**— Last day for charitable organizations to file annual statement of financial condition with municipality. [RSA 72:23, VI].

**June 30** – Last day to determine whether current use lands have undergone a change in use so that land use change tax should be levied. (See also RSA 79- A: 7.) [RSA 79–A: 5, IV prior to July 1].

**August 15** – Last day to file report of cut for timber cutting operations extended to June 30. [RSA 79:11, II].

**September 1** – Last day for taxpayer to appeal denial of request for tax exemption, credit deferral or abatement to the Board of Tax and Land Appeals or Superior Court. [RSA 72:34 a; 76:16–a; 76:16-d; 76:17].

**December 1** – Last day to file amended permanent application for tax exemption or credit if person has changed residence. [RSA 72:33, II].

**March 1, 2020**– Last day to file permanent application for property tax deferral for 2019 tax year. [RSA 72:38-a, II-a; 76:16-d].

**March 1, 2020** – Last day to file application for property tax abatement for the 2019 tax year. [RSA 76:16, 76:16-d].

*These dates are for informational purposes only and represent only a selection from the official calendar that can be found in the Town Office. For a complete set of dates please refer to the official calendar in the Town Office. In the event of any discrepancies the official calendar will govern.*

# USEFUL INFORMATION

## **STATE OF NEW HAMPSHIRE – REVISED STATUTES ONLINE**

<http://www.gencourt.state.nh.us/rsa/indexes/default.html>

This website allows you to search the full text of the Revised Statutes by keyword(s) or phrase. You can also search the index of titles when you know the number of the RSA that you are looking for.

## **CHESHIRE COUNTY REGISTRY OF DEEDS**

<http://www.nhdeeds.com>

You can search by grantor or grantee, also by book and page. Grantor index records are available from 1975 onwards, grantee from 1980 onwards. Book and page records start from Book 0867 onwards.

## **NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION**

<http://www.revenue.nh.gov>

From this website, you can download the latest Current Use Booklet. Through 'Property Tax' you can find information on Timber and Excavation Tax. Included among the many forms that you can download are ones for Current Use, Conservation Restriction, Land Use, Easement and various ones relating to Property Tax.

## **BOARD OF TAX AND LAND APPEALS (BTLA)**

<https://www.nh.gov/btla/>

Among the responsibilities that the BTLA has is the hearing of appeals of individual assessments, exemptions or refunds levied by municipalities. Forms can be downloaded including 'Taxpayer's RSA 76:16 Abatement Application to Municipality'.

## **EMERGENCY PREPAREDNESS**

[www.ready.gov](http://www.ready.gov)

[www.fema.gov](http://www.fema.gov)

[www.cdc.gov](http://www.cdc.gov)

[www.redcross.org](http://www.redcross.org)

[www.nh.gov/safety/divisions/hsem](http://www.nh.gov/safety/divisions/hsem)

[www.dhhs.nh.gov](http://www.dhhs.nh.gov)

All of these websites contain a large amount of information on emergency preparedness and related topics.

## **SEASONAL FLU**

Information, treatment resources, and upcoming clinics can be found on the following web sites:

<https://www.cdc.gov/flu/>.

## **BUILDING PERMITS**

Applications and instructions can be obtained from the Town Office. However, you are advised to contact the Building and Code officer (currently Matt Smith at 313 5421) in the first instance to see whether you need a building permit, or if you have a question on code compliance.

## **NOTARY PUBLIC**

Barbara Corriveau, Jacqui Fay, and Beth LaFreniere are notaries public.

# MARLOW LIBRARY TRUSTEES REPORT

2018 brought some changes to the Marlow Town Library, and 2019 promises to bring even more.

Our long-tenured Library Board of Trustees Chairperson, Beth Provencher, moved away. We are grateful for her many contributions and will miss her. Recent Marlow resident, Dr. Jill Sanders, has joined the board as our new chairperson. She has a fresh outlook and good ideas. We look forward to working with her. There is still one vacant seat on the board for a Marlow resident willing to lend a voice.



Assistants Lily Brogdale and Kali L'Ecuyer left for college and other opportunities. We thank them for their good work and wish them well. New Assistants Dan McCann and Lydia Reed have stepped in seamlessly.

In March, we hosted Will Brouard of the Mount Washington Weather Observatory for the program: "Worst Weather in the world." Last August, we learned which old books and other vintage paper are valuable and why when we hosted expert Frank P. Wood of DeWolfe and Wood for an ephemera appraisal. We hope to have Frank back this year.

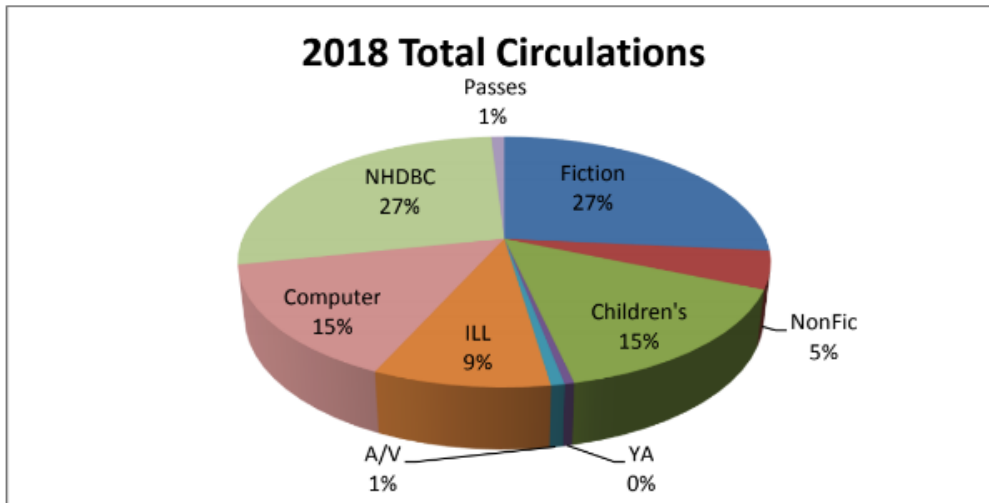
Starting with the Seed Swap kickoff event with Professor Leon Malan on February 20<sup>th</sup>, we hope to better engage our community in 2019 with more and varied library programs. A cookbook group, Saturday morning children's movies, and the return engagement of Justin Garner for the wild and edible mushroom identification hike are a few of the programs being planned. Look for postings on the library door and web page ([www.marlownh.gov](http://www.marlownh.gov)), at the post office, and on "I Like Marlow."

At some point this spring/summer, the library space will be unavailable to us for 4 to 6 weeks so structural deficiencies in Jones Hall can be corrected. Unlike the flood that unexpectedly closed the library last fall, we will have advance notice and are working on ways to circulate materials, including the NH State Parks pass, during the shutdown. We also will keep our Wi-Fi up and running as much as possible. Look for more information as the time grows near.

The closure is about more than improving the structure of the library building; it is an opportunity to update our plan and reconfigure our space for a new generation who will use the library differently. Not only should our library be a comfortable place to browse and read, but also a place to learn and make and do. Stop in and share your ideas. Let us know how we can better serve you.



# MARLOW TOWN LIBRARY TREASURER'S REPORT



TYPE	TOTAL
Patrons	1272
Fiction	645
Non-fiction	118
Children	367
Young Adult	12
AV	17
ILL	220
Computer	364
NHDBC	665
Passes	23

LINE ITEMS	2018 BUDGET	ACTUAL 2018 EXPENSE	BALANCE
Books/Periodicals/Passes	\$5,182.00	\$4,994.90	\$187.00
Phone & Internet	\$780.00	\$780.18	-\$0.18
Technology	\$440.00	\$576.47	-\$136.47
Postage & Supplies	\$165.00	\$337.94	-\$172.94
Programs	\$415.00	\$317.08	\$97.92
Maintenance	\$0.00	\$0.00	\$0.00
Petty Cash	\$30.00	\$0.00	\$30.00
Miscellaneous	\$0.00	\$0.12	-\$0.12
<b>Total</b>	<b>\$7,012.00</b>	<b>\$7,006.69</b>	<b>\$5.31</b>
Salary	\$12,130.00	\$10,630.00	\$1,499.99
<b>Total</b>	<b>\$19,142.00</b>	<b>\$17,636.70</b>	<b>\$1,505.30</b>

\*At the time of printing, the remaining portion of the library treasurer's report was unavailable

## e·phem·er·a

*noun*

items of collectible memorabilia, typically written or printed ones, that were originally expected to have only short-term usefulness or popularity.



# EMERGENCY PREPAREDNESS

## Emergency Shelter

John D. Perkins, Sr. Academy of Marlow on Route 10 is the town's designated shelter. In the event of an emergency, the shelter will be opened when there is a need for it. While the designated emergency shelter is the school, there could be certain circumstances where the location may have to be changed; **therefore, you should not proceed to the shelter without having first received information that it is open and confirmation of its location.** Communication to the public can be hard at the beginning of an emergency, but every effort will be made to put the information on the town website on the urgent news banner, local radio and TV stations and in the Keene Sentinel. During a sustained emergency, daily updates will be posted on the notice board situated on the Town Office porch. If you need shelter, whether it is for the night or just during the day as a warming center and you have not heard if it is open, you should initially call the Town Office 446-2245, which, all going well, would be the Emergency Operations Center. If no one is there, you can try the Fire Station 446-7511 and the school 446-3307. If no response is received, then you should call 9-1-1. You would also call these numbers if you have been informed that the shelter is open but you need assistance getting to it. In the event of evacuation to the shelter, families should prepare to take care of themselves without help for three days. The following is a list of suggested supplies:

- ✓ Sleeping bags or inflatable mattresses, bedding and pillows. While we aim to have limited supplies, you and your family will be much more comfortable with your own supplies. Pillows will not be provided.
- ✓ Board games for entertainment
- ✓ Special items for infants
- ✓ Personal hygiene items
- ✓ Prescription medications
- ✓ Non-perishable canned or packaged food and drinks as it may take a day or more to set up a regular meal schedule at a shelter.
- ✓ Reading and writing materials
- ✓ Battery powered flashlight in case of power loss
- ✓ Glasses, contact lens case and solution
- ✓ Special items for elderly or disabled family members
- ✓ Credit cards and cash
- ✓ Change of clothes



The New Hampshire Department of Safety has launched a NH Alerts mobile app, a free tool that notifies users of hazard in the area based upon cellphone location. You can download the app by visiting [www.readynh.gov](http://www.readynh.gov).

### **Marlow Animal Emergency Resource Group**

While emergency response teams work to assure the safety of people in disaster situations, animals are not always considered in plans. In cases where evacuation is necessary, people may refuse to leave their animals behind, resulting in increased risk for them as well as the animals. The Marlow Animal Emergency Resource Group would like to assure that animals owned by our residents are included in plans for emergencies or disasters. At this time, we have founding members who have experience in animal care, rescue, and first aid. This group is in its formulative phase and will be seeking volunteers in 2019.

Our mission statement is as follows:

1. To provide emergency animal care during disasters in the town of Marlow.
2. To be a resource for animal welfare in Marlow.
3. To be a resource for animal search and rescue in Marlow.





# LOOKING FOR VOLUNTEERS TO FORM A COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

Marlow no longer has a formal CERT group, but there is a definite need for one. We hope that there may be some interest in forming a network of residents within the community who might wish to meet, discuss possible emergency situations (such as ice storms, windstorms, floods, fires or interruption of internet service, electrical power etc.) and determine how they could be of help.

Possible roles might include creating a community telephone tree or communication network via FRMS or HAM radio, volunteer preparedness to assist others, staffing of emergency shelters, manning of evacuation or assistance missions etc., and checking on neighbors and isolated residents.

If you are interested, please call Jacqui Fay at the Town Office (446 2245 ext. 1).



# MARLOW FIRE & EMS

It has been another busy year for the Marlow Fire & EMS volunteers. We ended 2018 with a total of 82 emergencies calls, totaling 480 hours. To that we must add the time spent on work details, training, classes, fundraisers, community events, research, making phone calls, answering correspondence, etc.



Our new (to us) brush truck will be in service for this spring's brush fire season and will serve many other purposes.

We are still in the process of doing a much needed top-to-bottom cleaning of the station, which had not been done in years. As you go by, you might have noticed that there is not a lot of room in the station - the trucks are really packed in there tight. By reorganizing, we hope to make the most of the available space.

The ambulance has been back in service for over a year. We were able to respond to just over half of our calls, with Diluzio Ambulance Service responding when we didn't have medical personnel available. We currently have 4 licensed personnel: 3 EMTs and 1 paramedic (who can only provide service at the Advanced EMT level due to our ambulance not having paramedic privileges). All four have full-time jobs and families, making it hard to respond to calls, especially during weekdays. We hope to advance so that we can handle more of the calls ourselves and be less dependent on Diluzio. The more medical personnel we have, the easier it will be to reach that goal.

Three of our members earned their PPE & SCBA certification and two members earned their Firefighter II certification. Three members are in the testing phase for obtaining EMS certification: two as EMTs and one as an EMR. We have a total of 15 members: 5 Firefighter II, 4 Firefighter I, 5 SCBA/PPE certified, 3 EMTs and 1 Paramedic (again only providing service at the Advanced level). Some hold certification in both fire & EMS.

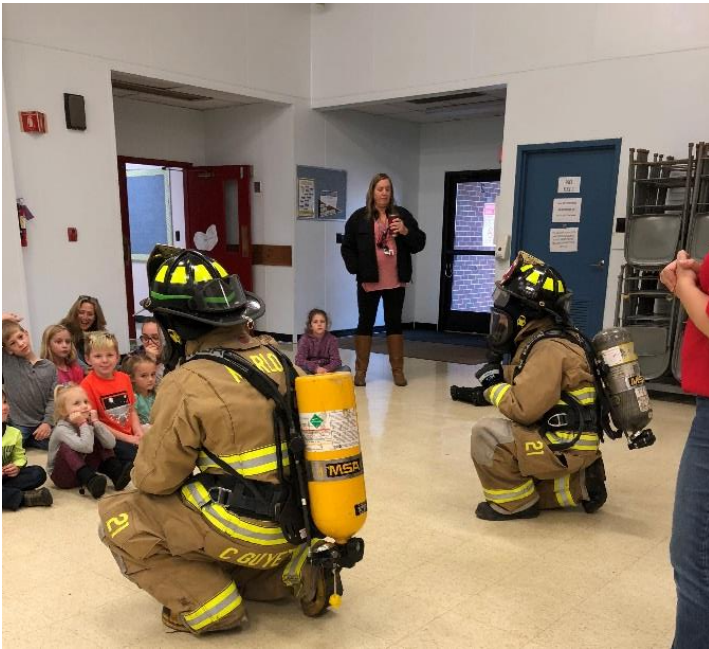


Our Junior Program is strong with 5 members (2 from Marlow, 1 from Stoddard, 1 from Lempster and 1 from Keene), and 3 advisors. It's a great program for 16 to 18-year-olds. They will train throughout the year, attend some of our emergency calls, gain knowledge and experience in both fire and EMS, earn community service hours that their school may require and organize and hold their own fundraising. If you know of anyone who may be interested, contact any of us for more information.

We purchased a set of used Hurst extrication tools (Jaws of Life) from Lempster - perhaps the first set the town has ever owned.

We are always looking for more members above 18 years old, no experience necessary. We have a spot for everyone. We also have a Marlow Firefighters Association consisting of fire & EMS personnel, junior members

and one community member as of now. This is a great opportunity, even if you just want to help out. The association fundraises, hosts community events, organizes fire prevention and EMS weeks, and helps out the department.



It is of vital importance that your driveway/house be clearly marked with your house number - visible day and night, year-round. We sometimes waste precious time searching for the right house. Your neighbors may not be too happy when we wake them up at 2:00 AM thinking their house is on fire. You can purchase numbers at many stores or at the Marlow Town Office. If you need help obtaining the numbers and/or putting them up, please contact us. Either a department or junior members will be happy to help.

My sincere thanks to all our members and their families for their time and dedication; and to our town officials and community members for their continued support.

Respectfully Submitted,

Sean Brewer  
Fire Chief

### **Breakdown of Calls for 2018**

Chimney Fire – 2  
Medical Calls – 30  
Medical Assist – 5  
Steam, Vapor, Fog Thought to be Smoke – 1  
Water Problem – 4  
Public Assist – 3  
Cancelled En Route – 6  
Powerline Down – 6  
Wildland Fire – 1  
Smoke/Odor Removal – 1

Gas Leak - 1  
Accident - 2  
CO Detector Activation – 1  
Assist Invalid – 5  
Building Fire – 3  
Motor Vehicle Accident with Injury – 7  
False Alarm – 2  
Smoke Detector Activation, No Fire – 1  
Vehicle Fire – 1

# FOREST FIRE WARDEN REPORT

2018 was a quiet year. A big thank you to the people of Marlow for helping prevent forest fires! We had one mutual aid forest fire; we're always happy to help our neighbors if we can. We were able to secure a grant for fittings and forestry hoses. Work is almost complete on the new brush truck, so we hope to have it set up for the spring fire season. A big thank you to everyone who put a lot of work into this truck. Remember permits are available online at <https://nhdflweb.sovsportsnet.net>



You can also call, leave a message, or text me your address, name, and phone number, if necessary. My cell phone number is 603-903-9047.

Let's have another great year!

Jessica Allen  
Forest Fire Warden

# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

This past year, we were fortunate enough to have favorable weather conditions in the spring and summer, which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of



Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from

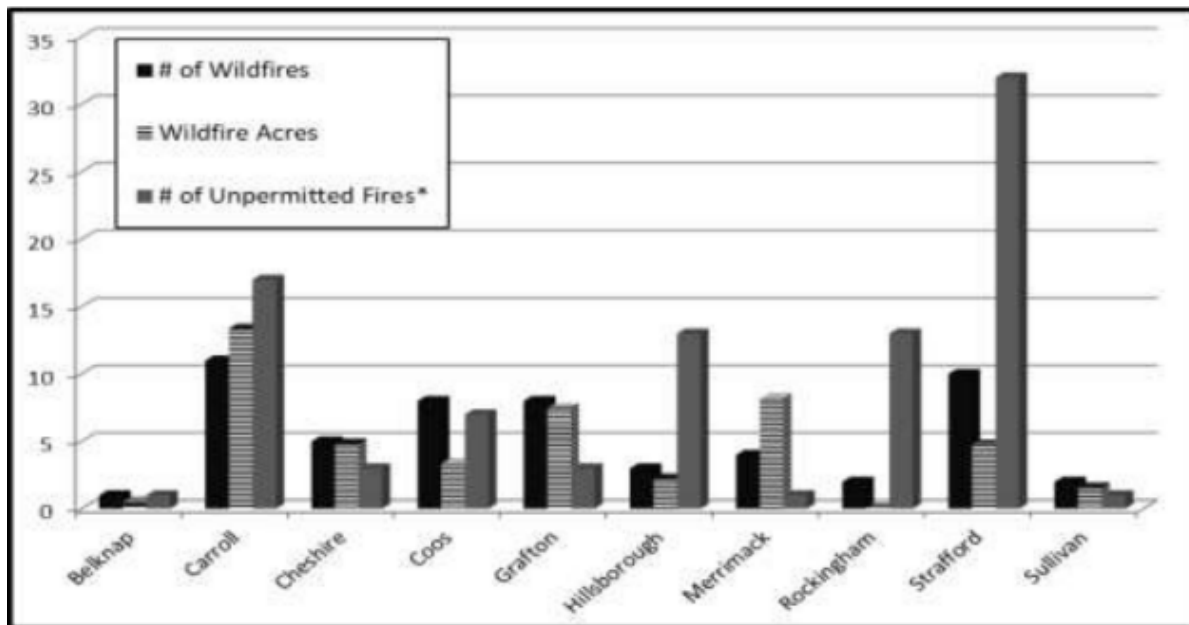
spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's forest rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: **Always Be Careful with fire.** If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214 or online at [www.nhdfi.org](http://www.nhdfi.org).

**2018 WILDLAND FIRE STATISTICS  
(All fires reported as of December 2018)**



HISTORICAL DATA			
YEAR	# OF WILDFIRES	ACRES BURNED	# OF UNPERMITTED FIRES*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

\*Unpermitted fires which escape control are considered wildfires

CAUSE OF FIRES REPORTED (These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# MARLOW POLICE REPORT

It has been a year of transitions as I learn my job and slowly take over the position as Chief of Police. There has been much to learn, but I am fortunate to have the support of many people as I navigate this complex job.

We now have a static police station on Church Street next to the Library. The cruiser is housed in a garage and my office is in the back. The office is fully equipped and heated, and we have installed a firearm safe to store weapons and ammunition.



I wish to welcome Samantha Brewer as my assistant. She is extremely efficient and organized, and she will help me keep our department functioning smoothly, which will allow me to spend more time on the road. She is currently training with the Alstead Police Department and learning their procedures as well as some of the software we use. I am very lucky to have her help, and she will be a huge asset for the town.

We've accomplished much this year. The cruiser has been repainted and has had a battery and antennae replaced, along with new all-weather tires. The department has acquired a new AR-15, ammunition and magazines. We are now running CrimeStar, a software program which allows us to access and use a vast amount of information important to the operation of the department. This will allow Sam and me to access, disseminate, and share data with other law enforcement agencies and the Cheshire County Court.

Sam and I are currently reorganizing the station, and we will open it up to inspection by Chief Lyons, who is the Chief of the Marlborough Police. Once he inspects us, he will let us know of any changes or additions needed so that we are fully compliant. We are slowly beginning the process of converting paper files into electronic files, which we will be able to access through CrimeStar.

I have been re-certified this year through the Police Standards Council. I am required to re-qualify with all of my weapons, show independent training, fitness, and meet the general standards required for all police

officers in New Hampshire. Both Sam and I are fully trained in our respective duties and ready to serve the Town of Marlow.

Finally, our success wouldn't be possible without the help of a great number of people. In no particular order, I wish to thank the Selectmen Bob, Tom, and Barry, who have supported me throughout this transition and have ensured I have everything I need to do my job safely; Chief Ken Avery for showing me what police work is and what it demands; Tony Davis for keeping the cruiser on the road; Dave Davis for keeping the driveway clear and Chief Brewer and all the folks down at the Fire Department for your help and all of our dark, rainy, cold meetings on roads and in homes; Lyndsey Guyette and Samantha Brewer for their continued support as I finish my medical qualifications; Wolf Elkan for his computer help; and Matt Smith for coming out and rescuing motorists who are stuck, broken down or have been in an accident.

To my brothers at the Alstead Police: thank you for the back-ups and training opportunities. Thank you troop C, Cam Prior at Stoddard and Hancock Police for all of your support and Cheshire County Dispatch for looking out for me, especially during the dark, early morning hours. I also wish to thank Charlestown for inviting me for training, Walpole for the backup, Penny Gendron over at Alstead P.D. and Chief Lyons for his willingness to answer all of my questions. And most importantly, I would like to thank all of the people of Marlow, who make this job worthwhile and have shown me nothing but support and good will. I will finish off by thanking my lovely wife, Jacqui, who tolerates all of my weird hours and midnight call-outs.

## 2018 Breakdown of Calls

Traffic Violations - 111  
Motor Vehicle Accidents - 7  
Animal Control Calls - 6  
Court Orders - 6  
Medical Calls - 2  
Civil Forfeitures - 9  
Criminal Investigation Activity - 20  
Mutual Aid Calls - 4  
Seized Property - 2  
Calls for Service - 42





# MARLOW HIGHWAY DEPARTMENT

Even as this report is being prepared, we have experienced another rain and ice storm. These extreme conditions have become more prevalent; the weather service records indicate that the five wettest years on record happened since 2005. With this change in weather patterns, we must all be more aware of the challenges of winter driving.

The Marlow Hill asphalt section was resurfaced by Springfield Paving with funds allocated through Senate Bill 38, which provided additional money to be distributed by the State of New Hampshire to its 234 municipalities. The cost of the project was \$40,057.74, of which \$38,313.61 came from the state and \$1,744.13 from local taxes. Marlow Hill Road had been paved in 2001, but considering the age, the deteriorating road surface and the high traffic volume, we determined this was a good investment.

Since 2005, the Baine Road culvert has been displaced twice, again due to extreme weather. This made the town eligible for Hazard Mitigation Grants through FEMA. Through the diligence of Executive Administrator Jacqui Fay, we were able to secure a grant. The project cost is \$165,110.00: the federal share would be 123,833.00 and the town portion \$41,227.00. We believe this project is vital because that neighborhood becomes isolated when the road is cut off.

Our thanks to all the residents for their support of the Highway Department.

If you have any concerns or requests, please contact me at 446-3926.

Tony Davis,  
Road Agent



# PLANNING BOARD REPORT

The work of the Planning Board is tightly regulated by NH Statutes, limiting its scope to **Planning** within the established community vision created by the Master Plan; **Legislative**, by proposing ordinances and enacting regulations that support this vision; and **Regulatory**, which applies the ordinances and rules to specific situations in fulfillment of the vision.

The year 2018 was a busy one, not only for the Regulatory, but also for the Planning and Legislative parts of our mission. We began work on the Master Plan, spending a portion of our meetings reviewing the existing version and the work done by the Plan Marlow group. This work will continue during 2019.

As questions arose regarding manufactured housing, seasonal homes and campgrounds, the board decided to define these terms more accurately. We looked to the NH Statutes regarding manufactured housing, campers and recreational vehicles, reviewed them, and decided to add them as stated in Title LXIV Chapter 674, Title VII Chapter 205-D, Title XIX Chapter 216, Title XXI Chapter 259. By incorporating these definitions into our own bylaws, we will have the information at hand, and it will also be available to the public.

The board reviewed a letter addressed to the Selectboard noting several safety and zoning concerns at Kroka Expeditions. The board reviewed it, drafted a response outlining their thoughts on the issues, and forwarded it to the Board of Selectboard, which is the entity in charge of enforcing the town's zoning by-laws.

The state-mandated Accessory Dwelling Unit By-Law is now part of the Town's Zoning Ordinance. A permit must be obtained from the Building Inspector before construction. All state laws regarding health and safety, along with local zoning by-laws, must be adhered to. No applications were received for ADU's during 2018.

The question of uses on non-conforming lots has become more pressing. It is important that an owner wishing to build or expand on a non-conforming lot check first with the Building Inspector, the Planning Board, and then, if necessary, seek possible relief from the ZBA.

The board also reviewed and accepted for Public Hearing a two lot subdivision on Rte 123. A hearing was held and the plan was approved. The applicant later asked to slightly adjust the interior lot line. Because it was a minor lot line adjustment, with no effect on abutters, the board agreed that it did not justify a second public hearing and accepted it as presented.

The board's goals for 2019 include work on the town's Zoning By-Laws, especially in areas where intent may be contradicted by content. The board also plans to continue work on the Master Plan.

Planning Board meetings are held the second Tuesday of the month, 7pm, at the Town Hall. The public is welcome and encouraged to attend.

A large thank you to board members whose dedication to the town is much appreciated: Lyle Handy Sr., Bob Allen, Deb Monte, Judi Ryner, and Curtis White.

Respectfully submitted,

Matt Smith, Chairman

# MARLOW TRANSFER STATION AND RECYCLING CENTER

## Activity Report 2018

Commodity	Lbs.	Net Tons	Dollar Amount	Program
Construction & Demolition	50,840	25.42	2,084.44	Expenses
Comingle w/ glass	34,940	17.47	524.10	Expenses
Comingle w/out glass	13,900	6.95	382.25	Expenses
Fibers-Mixed Loose	40,860	20.43	595.05	Expenses
Fibers-OCC Loose	27,580	13.79	373.65	Revenue
Glass-clean	11,640	5.82	203.70	Expenses
Carboard	162,100	81.05	6,362.44	Expenses
<b>GRAND TOTALS</b>	<b>376,800</b>	<b>188.40</b>	<b>10,302.43</b>	<b>Expenses</b>

With the rising costs of discharging solid waste, the selectmen, with the help of the NRRRA, our non-profit broker, have negotiated with a new vendor for lower fees for our carboard (MSW) and Construction and Demolition.

This has really helped our budget, considering the increase in the cost of our recyclables. The world markets are all at the point of saturation, and the value of recyclables is in decline. We all feel the effects and are trying to be more efficient. The Keene recycling center takes care of our material and through their efforts, we discovered that separating the glass would save money. The change was not easy, but with the cooperation of all the residents, we have made some economies. A big thank you to everyone!

Two transfer station attendants are retiring this year. If anyone is interested in the job, please contact us. It has been said that if you like to meet people, this would be your dream job!

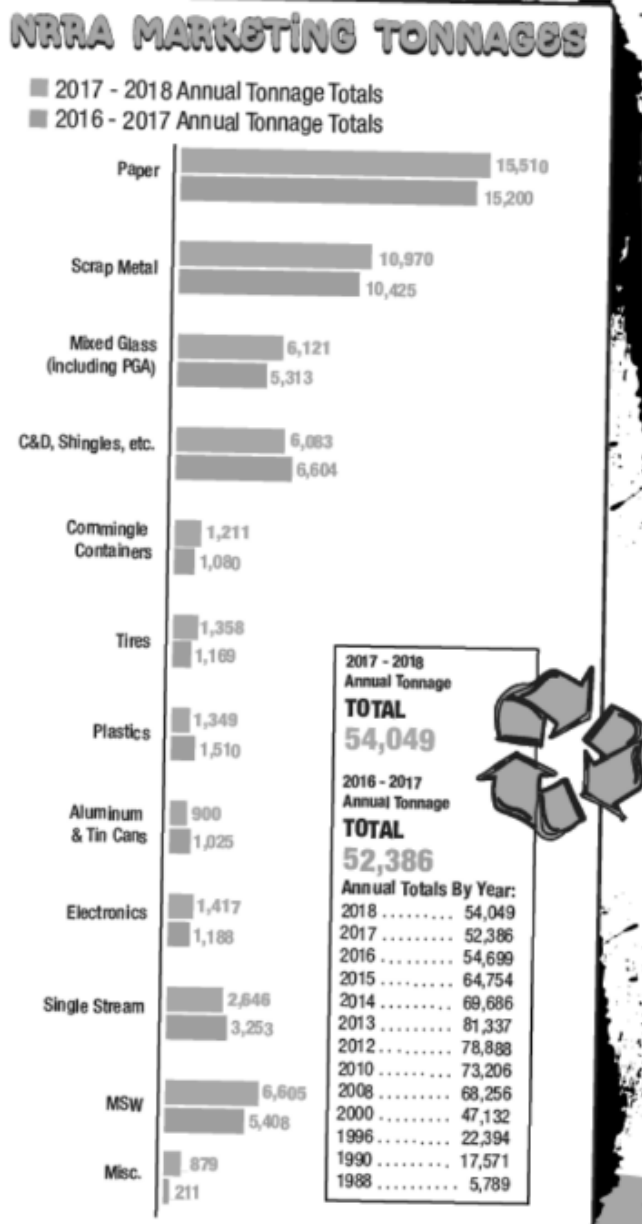
Thanks for recycling,

Mike Basom



MARIA GANIO

# MARLOW ACTIVITY SUMMARY REPORT 2018



### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **114 tons** of carbon dioxide emissions. This is the equivalent of removing **24 passenger cars** from the road for an entire year.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2018	Environmental Impact!
Paper	34.2 tons	Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources Saved 582 trees!

# JOINT LOSS MANAGEMENT COMMITTEE

Marlow has had an active Joint Loss Management Committee in place for several years. The JLMC serves a very important function. Its formation and duties are mandated by state law.

The JLMC's primary responsibility is to minimize the likelihood of injuries or accidents involving town employees or equipment. Comprised of an equal number of management and employee representatives, the committee members are always on the lookout for potential hazards or unsafe conditions in their respective work stations. Through inspections, training, awareness, and attention to detail, the committee members learn to recognize employee work habits or workplace situations or procedures which, if not removed, repaired, or eliminated, pose possible physical risks to our employees and/or damage to property and equipment and, by extension, to the general public. In the event of an accident or injury, the attending circumstances and actions taken are critically and thoroughly reviewed by the committee to hopefully prevent reoccurrence.

The committee's attention is not limited to town employee work environments but extends to all public buildings and environments where unsafe conditions, which could pose a health or safety risk, might exist. The committee is acutely aware that in such scenarios, the town could be considered legally liable. In today's litigious society, injury or loss of any sort involving a municipality represents the greatest window of litigation and possible disastrous financial risk to the municipality, regardless of outcome. Consequently, an active JLMC plays a critical role not only in helping to avoid bad situations, but also in obtaining favorable liability insurance rates for the town.

We are also happy to report that no workplace accidents occurred during 2018.



**JOHN D. PERKINS, SR. ACADEMY EVACUATION DRILL**

# HEALTH OFFICER'S REPORT

**Contact:** Kate McNally, Health Officer  
Joanne Kelly, Deputy Health Officer

**Address:** Marlow Town Office  
167 NH Rte. 123  
Marlow, NH 03456

**Hours:** By Appointment  
Telephone: 209-5033 or 446-2245 Ext 1(Town Office)

**Email:** [mckatenh@gmail.com](mailto:mckatenh@gmail.com) or [marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov) (Town Office)

The Marlow Health Officer attended the annual Health Officer Association meeting in Concord in May 2018, The agenda featured presentations on public pool safety and maintenance, ticks, and the prevalence of electronic cigarette use by youth.

Some key points about pool safety:

1. If you can't see the bottom of the pool, do not use it.
2. Pools should be checked regularly to insure filters are maintained and secured properly to avoid possible injury and death.

Key points to prevent lyme disease

1. Wear protective clothing, including long pants and long sleeved shirts. Tuck pants into socks for better protection.
2. Stay on the center path when hiking.
3. Treat your clothing and shoes with Permethrin.
4. Spray exposed skin with insect repellent
5. Never use more than 30% Deet on children.
6. Check yourself, children and pets daily after spending time in wooded, brushy or tall grassy areas.
7. Shower immediately after returning indoors to wash off any unattached ticks.
8. To remove ticks, use tweezers and grasp the tick close to the skin.
9. Pull upward with steady even pressure. Do not twist or yank the tick as this may cause tick parts to remain in your skin.
10. After removing the tick, clean the area thoroughly
11. Dispose of the tick by putting it in alcohol, placing it in a sealed bag, container, wrapping it in tape or flushing it down the toilet.
12. Call your doctor if you have been bitten by a tick.

Information about e-cigarette use (vaping)

1. Vapes are battery operated devices that mimic smoking.
2. Most vapes contain nicotine, an addictive drug.
3. Nicotine can affect your heart rate and blood pressure. It can also affect insulin levels and contribute to heart disease.
4. All vapes contain chemicals and flavors which may be harmful to lung health.
5. They are not FDA approved.
6. While cigarette smoking by youth is on the decline, vaping has increased 75% among youth, causing concern among health professionals.

A resource list is available by calling 209-5033.

During the past year, the health officer:

- Assisted an individual with connecting to health services.

- Conducted a health inspection for Kroka.

- Conducted a health inspection for a potential foster care family.



# WELFARE

To request assistance please contact the Town Office at 446-2254 ex.1 or [marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov). Currently with no one appointed, the position of Welfare Officer is held by the Selectboard. We ask that anyone interested in being appointed to the position to contact the Selectboard. We are members of and support several organizations that provide assistance to those in need. These groups include the Community Kitchen, Southwestern Community Services, and Monadnock Family Services. We are also proposing in this year's budget to contribute to the Fall Mountain Food Shelf.

The following are some of the many resources in the area that are available to you.

## New Hampshire 2-1-1

Dialing 211 provides information on New Hampshire's statewide Homeless Hotline, Public Inquiry Line, central intake and referral management for the statewide Home Help NH program, system support and database administration.

## Child Abuse & Neglect

To report child abuse or neglect, please call (800) 894-5533 (in-state) or (603) 271-6562. For more information, visit <http://www.dhhs.nh.gov/dcyf/index.htm>.

## Community Kitchen, Inc.

The Community Kitchen serves hot meals Monday through Friday from 5-6:20pm and brunch on Sunday from 11 - 12:00pm. Take home boxes of food are available on Wednesdays from 12:30 – 5:30pm and Thursdays 11:30 - 4:00pm. Delivery can be arranged. The Community Kitchen is located at 37 Mechanic St, Keene. Their phone number is 352-3200 and their website is [www.thecommunitykitchen.org](http://www.thecommunitykitchen.org).

## Community Volunteer Transportation Company

CVTC's Volunteer Drivers provide "no-fee" transportation for people who do not have access to transportation because of age, ability, economic situation or other limiting circumstances. Our trip purposes include nonemergency medical & social service appointments, as well as trips to the grocery store and the pharmacy. Call toll free 1-877-428-2882, ext. 5 to register for rides. Visit their website at <http://www.cvtc-nh.org/>

## Facing Foreclosure

The State has set up a new website to help residents address potential mortgage problems. The website will help connect families with resources if they are concerned about losing their homes and includes contact information for housing counsellors and other options to help people try to avoid foreclosure. [www.homehelpnh.org](http://www.homehelpnh.org)

## Family Resource Guide

Published annually by the Rotary Clubs of Keene, it gives information about help that is available for young children, their parents and families. Topics covered include help with housing, getting clothing, furniture and 74 household items, getting to places, finding free legal and financial help, staying healthy and warm. Copies can be obtained from the Town Office or viewed on <http://www.keenerotary.org/family-resource-guide>

## Fall Mountain Food Shelf

The food shelf pantry is open Wednesday, Friday, and Saturday from 10am - 4pm. You can also call to make an appointment. Fall Mountain Food Shelf is located in the Baker Building on 122 NH-12A, Alstead. Their phone number is (603) 835-2283.

## Friendly Meals

Marlow Friendly Meals are held at Odd Fellows the first Tuesday of the month. Coffee is at 11:30 and the meal is served at 12:00. Anyone 60+ is invited. Meals are free, with donations appreciated. This program is provided by Home



Healthcare, Hospice and Community Services. Call Sharon Davis 446-7064 with your reservation by noon on the Monday before. Rides can be provided.

#### Home Healthcare Hospice and Community Services (HCS)

HCS provides comprehensive home health care and helping services to income eligible families. Telephone 352- 2253 or 1-800-541-4145. Their website is [www.hcsservices.org](http://www.hcsservices.org)

#### Monadnock Center for Violence Prevention

Provides support to survivors of domestic violence, rape, sexual assault, and stalking, and works to break the cycle of violence through school, community and business prevention education programs. Services include 24-hour crisis line (1-888-511- 6287), emergency shelter, support groups, court advocacy, hospital advocacy and information and referral. All crisis services are free and confidential. For more information visit <http://www.mcvprevention.org>. Their office is located on 12 Court Street Suite 103, Keene.

#### Monadnock Substance Abuse Services

Alcohol and drug crisis and counseling services 24 hours a day. More information is available on their website <http://www.mfs.org/substance-abuse/>. They can also be reached by phone at (603) 357-4400.

#### Partnership for Prescription Assistance

PPARxNH is a program that connects qualified, low-income people with discount prescription drugs direct from the pharmaceutical manufacturer. They can be reached at 888-477-2669 or <http://www.pparxnh>.

#### Rise...For Baby and Family

Supports and services for infants and toddlers with special needs and their families. Rise also provides an onsite childcare program, which integrates children of different abilities. They are located on 147 Washington Street Keene and can be reached by phone at (603)-357-1395. More information can be found on their website <http://www.riseforbabyandfamily.org>.

#### The Samaritans Inc.

24/hr. suicide prevention hotline and resource guide. Call 603-357-5505 or toll-free at 866-457-2910. Additional resources can be found on their website <http://samaritansnh.org>. All calls are confidential and anonymous.

#### Telephone Bill Assistance

New Hampshire residents can receive help in paying for their telephone service under two assistance programs offered by FairPoint to low-income households; FairPoint Lifeline Service and the Link-Up program. FairPoint Lifeline Service offers customers a monthly discount on their telephone bill. Lifeline savings could amount to as much as \$8/month and almost \$100/year. Through the Link-Up Program, qualified customers receive a discount of 50% (up to \$30) off the cost of installing new service. Additionally, New Hampshire Lifeline customers receive a credit toward the federal subscriber line charge each month. For more information, please call toll free at 1-866-984-2001.

#### United Methodist Church Food Pantry

The United Methodist Church delivers food boxes the third Sunday of each month. If you or someone you know is in need please contact Marcia Levesque at 446- 4383. Collection boxes for food donations can be found at the Town Office and Town Library.

#### Weatherization and Heating Assistance Programs

Stay Warm NH is a public/private partnership focused on expanding weatherization and heating assistance programs. The NH Office of Energy and Planning, NH Department of Health and Human Services and NH Charitable Foundation are coordinating this effort with the help of dozens of non-profit organizations and private businesses. Their phone number is 271-2155 and their website is [www.nh.gov/oep/](http://www.nh.gov/oep/).

# VETERANS HEALTH ADMINISTRATION



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

A handwritten signature in cursive script that reads "Laura Miraldi".

Laura Miraldi  
Acting Medical Center Director

# HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES



**Home Healthcare, Hospice & Community Services**  
Report to the Town of  
**MARLOW**  
2018  
Annual Report

In 2018, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in Marlow during the past twelve months.

## Service Report

<b>Services Offered</b>	<b>Services Provided</b>
Nursing .....	137 Visits
Physical Therapy .....	164 Visits
Occupational Therapy.....	64 Visits
Medical Social Work.....	16 Visits
Home Health Aide.....	184 Visits
Health Promotion Clinics .....	3 Clinics
Foot Care Visits.....	10 Visits

Hospice services and Healthy Starts prenatal and child health services are also available to residents. Town funding partially supports these services.

## Financial Report

The actual cost of all services provided in 2018 with all funding sources is \$80,040.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2019 we request an appropriation of \$747.00 to continue to be available for home care services in Marlow.

For information about services, residents may call (603) 352-2253 or visit [www.HCSservices.org](http://www.HCSservices.org).

Thank you for your support of home care services.

# SOUTHWESTERN COMMUNITY SERVICES



Southwestern Community Services

People helping people in Cheshire and Sullivan Counties since 1965

## TOWN OF MARLOW

Outside Agency Request for Funding 2018-2019

Southwestern Community Services (SCS) provides assistance to local communities and its citizens through its' LIHEAP Fuel Assistance program, Housing Stabilization programs, the Monadnock Alcohol and Drug Awareness Coalition (MADAC), Senior & Workforce rental housing developments, Head Start education & childcare, WIC nutrition & health, the Electricity Assistance Program (EAP), DOE Weatherization programs, Employment and Day Services for developmentally disabled adults as well as several Workforce Development & Training programs.

Southwestern Community Services (SCS) is requesting \$883.00 in Town Funding from the Town of Marlow. In Fiscal Year 2018, SCS provided 126 units of service to the citizens of Marlow totaling \$88,391 in direct assistance. SCS is requesting 1% of the amount of that direct support.

SCS requests support from each city and town in our two-county service area. SCS requests 1% of the amount of direct support that SCS invested into that community during the previous program year. This means that from year-to-year the amount of the town funding requests will change. For example, if Marlow sees an increase or decrease in the amount of direct support that SCS provides next year, Marlow will also see a corresponding increase or decrease in the amount of town funding that SCS requests from the community.

There are two supporting documents that are included with this request. The first is SCS' Economic Impact Report (EIR) for Marlow. The EIR breaks down the amount of direct assistance, by program, provided to the citizens of Marlow. The second document is an overview of SCS' Town Funding request by town. This includes all communities in Cheshire and Sullivan counties.


Please do not hesitate to contact me by phone at 719-4208 or by e-mail at [kthibault@scshelps.org](mailto:kthibault@scshelps.org) if you would like additional information regarding the agency in general or if there are additional questions about SCS' town funding request. SCS encourages open communication between the agency and the communities that it serves. We would be happy to conduct office tours in Keene or Claremont. Agency staff is also available to present information to town officials focusing on the agency as a whole or on specific programs.

SCS is grateful to have the Town of Marlow's support and we look forward to working with you in the future. Thank you for your consideration of this request.

Keith F. Thibault, chief development officer  
**Southwestern Community Services**  
[603-719-4208/kthibault@scshelps.org](mailto:kthibault@scshelps.org)

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63 Community Way  
PO Box 603  
Keene, NH 03431  
Phone: (603) 352-7512  
Fax: (603) 352-3618



Call Toll Free: (800) 529-0005  
TTY-NH: (800) 735-2964

96-102 Main Street  
PO Box 1338  
Claremont, NH 03743  
Phone: (603) 542-9528  
Fax: (603) 542-3140



2018 City / Town Report

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\* Direct Assistance to Residents: \$88,391.35

\*\* Economic Impact: \$220,978.38

1.0% of Direct Assistance: \$883.91

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\*\*\* Total Number of Households Served: 67

\*\*\* Total Number of Residents Served: 126

Average Benefit Per Household: \$1,319.27

Average Benefit per Resident: \$701.52

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\* Property Taxes and Administrative Payroll are NOT included in the direct assistance or economic impact totals.

\*\* Economic Impact is calculated by multiplying the direct assistance by a factor of 2.5

\*\*\* Some Households receive benefits from more than one program and may therefore be duplicated. However, the amount shown as Direct Assistance to Residents is the actual expenditures to the residents of this town.

## 2018 City / Town Report - Program Summaries

<b>Child Care / Education</b>		<b>\$0.00</b>
Head Start		\$0.00
<b>Nutrition / Health</b>		<b>\$10,239.84</b>
Breast Feeding Peer Counseling		\$1,222.32
Commodity Supplemental Food (WIC)		\$461.28
Emergency Food Assistance (HSS)		\$0.00
Women, Infants, & Children (WIC)		\$8,556.24
<b>Family Services</b>		<b>\$0.00</b>
Adult disadvantaged		\$0.00
Work Experience		\$0.00
Workplace Success Program		\$0.00
Adult Dislocated		\$0.00
<b>Substance Use Prevention</b>		<b>\$702.51</b>
MADAC - Monadnock Alcohol & Drug Abuse Coalition		\$702.51
<b>Energy</b>		<b>\$62,644.00</b>
Case Management		\$25.00
Fuel Assistance		\$28,227.00
Senior Energy Assistance		\$0.00
Electric Assistance Program		\$9,492.00
Weatherization		\$14,900.00
<b>Utility Programs</b>		<b>\$0.00</b>
Core		\$0.00
Neighbor Helping Neighbor		\$0.00
<b>New Hope New Horizons</b>		<b>\$21,405.00</b>
Day Services		\$21,405.00
Residential Services		\$0.00
Vocational Rehabilitation		\$0.00
<b>Single Family Rehab</b>		<b>\$0.00</b>
Lead Paint Abatement		\$0.00
Choices for Independence (CFI) (Medicaid)		\$0.00
Housing Preservation Grants (RD)		\$0.00
<b>Affordable Housing</b>		
Affordable Housing Rental Projects Owned	Assessed Value	\$0.00
Real Estate	Property Taxes Paid	\$0.00
<b>Other Properties</b>		
Commercial Properties	Assessed Value	\$0.00

2018 City / Town Report - Program Summaries

Housing Stabilization Services	\$3,400.00
Emergency - Transitional Shelter (Short Term)	\$0.00
Permanent Housing Program	\$0.00
Shelter Plus Care	\$0.00
Homelessness Prevention	\$0.00
Housing Security Deposit Guarantee	\$0.00
HUD Homeless Outreach	\$0.00
Continuum of Care Rapid Re-Housing Program	\$0.00
Emergency Housing Program	\$2,800.00
Homeless Housing Access Revolving Loan Fund	\$0.00
Supportive Services for Veteran Families (SSVF)	\$600.00
Housing Stabilization Counseling	\$0.00
Resident Services	\$0.00
ESG - Cheshire County	\$0.00
ESG - Sullivan County	\$0.00



STEPHANIE TICKNER

# MONADNOCK FAMILY SERVICES



*Inspiring hope since 1905*

October 18, 2019

Board of Selectmen  
Town of Marlow  
P.O. Box 184  
Marlow, NH 03456

Dear Selectmen,

Monadnock Family Services (MFS) continues to actively assisting residents of Marlow who are in need of quality mental health counseling and rehabilitation services. In addition to being the region's only emergency mental health crisis service, MFS offers a variety of innovative treatment programs for our community. Our Adult Outpatient Services program provides mental health evaluation and treatment, as well as medication evaluation and monitoring, counseling and specialized group services. Our Child, Adolescent & Family Services program is designed to support and promote good mental health in children and every member of the family. The Monadnock Substance Abuse Services program helps people develop new, healthier behaviors and make positive changes in their lives. Our broad array of services to residents of Marlow might include the Monadnock RSVP Volunteer Center, InSHAPE or Supported Employment for Adults and Children, or the Monadnock Adult Care Center.

Your financial support of our work will benefit your friends and neighbors receiving help at MFS, and we hope that our partnership in caring for the residents of Marlow will continue. Please know that we pursue many other sources of funding as well, such as Monadnock United Way, grants, foundations and local fundraising efforts conducted in concert with our Board of Directors. Each source, however, helps with only a portion of the total cost of care.

We thank you for your past financial support and ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and underinsured individuals in your community. In FY2018, MFS provided over \$75,706.00 in discounts to the consumers in Marlow. We expect that an additional \$11,580.00 will likely be written off as uncollectible. To help close this gap, we are asking for the equivalent of \$1.25 for each resident of Marlow which, based on the 2010 US Census, amounts \$928.00. We have enclosed information for you about the services provided to residents of your town. If you have questions, or require additional information to support your decision, please contact me at 603-283-1568 or [mdelisle@mfs.org](mailto:mdelisle@mfs.org).

Your support is very important to us. With your help, we are able to provide the support, guidance and hope necessary to strengthen the lives of your friends and neighbors as they rebuild their broken dreams and aspire to a brighter future. Thank you for your consideration.

Sincerely,



Mary Delisle  
Director of Development



**Monadnock Family Services  
Annual Report to the Towns  
For the year ended June 30th, 2018**

**Town of:     MARLOW**

**Monadnock Family Services provided the following services to  
your town's residents this last year:**

<b>Number of clients treated:</b>	<b>15</b>
<b>Children:</b>	<b>9</b>
<b>Adults:</b>	<b>6</b>
<b>Seniors:</b>	<b>0</b>
<b>Total # of appointments provided for the above residents:</b>	<b>934</b>
<b>Percentage of payments received for services:</b>	<b>75.00%</b>
<b>Discounts based on a residents ability to pay and other discounts:</b>	<b>\$75,706.00</b>
<b>In addition to the above discounts current outstanding and uncollectible resident balances:</b>	<b>\$11,580.00</b>

# COMMUNITY KITCHEN



## The Community Kitchen, Inc.

37 Mechanic Street • P.O. Box 1315  
Keene, NH 03431 • (603) 352-3200 • Fax (603) 355-0179  
www.thecommunitykitchen.org  
FIN 22.2473346

October 11, 2018

Office of the Selectmen  
Town of Marlow  
167 NH Route 123  
Marlow, NH 03456

Dear Selectmen:

I am writing to request that The Community Kitchen, Inc. (TCK) be placed either on your 2019 Town Meeting warrant or in your town budget for an operating budget request in the amount of **\$700.00**. We try to balance the amount of use the residents of a town have made of The Community Kitchen in the last year with the town's ability to pay.

So far this year 7 unduplicated Marlow residents have registered at TCK and received food equivalent to 720 meals at a cost of **\$1,080.00** to the Kitchen – with a projected cost of approximately \$1,500 for the entire year. We calculate the cost of meals by taking the cost of operating the Kitchen and dividing the total number of meals provided which gave us an approximate cost per meal of \$1.50. We verify our clients carefully for eligibility. Each registered client has provided proof of address, date of birth and income. We also re-verify each year.

Traditionally, The Community Kitchen experiences an increase in both the numbers of families served and the number of meals distributed in November and December, due to costs associated with cold weather, heating bills and it being the Holiday season. Currently 17% of our households served have a veteran living there, on average 24% of our clients are seniors and 23% of our clients are school age children.

The money we are requesting would be applied to our overall operating budget to cover costs including salaries, property and liability insurance, running and maintenance costs of our vehicles, utilities and food purchases.

On average, 350-400 families come to our Pantry for food assistance every week. A typical Pantry box would contain fresh fruits and vegetables, canned soup and vegetables, pasta or rice, pasta sauce, meat, dessert items, bread, bagels, dairy and personal care items when we have them. We have been delighted with our ongoing Gleaning Program which brings tens of thousands of pounds of farm and garden fresh fruits and vegetables into our program. Fresh fruits and vegetables are an important, but expensive, part of a family's shopping bill and we are committed to guiding our clients to making good food choices wherever possible.

As part of our Mission we help with food programs where we can. We provide food to other agencies on a regular basis for congregate meals or to smaller pantries. We also act as fiscal agents for the Monadnock Food Coalition which endeavors to provide Thanksgiving, Christmas and Holiday boxes to other pantries within Cheshire County, social service agencies and other agencies serving the low income population. Through the Monadnock Food Coalition last year we were able to provide much needed help to Ashuelot Head Start, Keene Head Start, Swanzey Head Start, Crotched Mountain, Gert's Pantry (Swanzey), Helping Hands of Troy, Joan's Pantry (Chesterfield), Jaffrey Food Pantry, Rindge Food Pantry, Richmond Youth Fellowship Food Pantry, Keene Day Care, Charlestown Food Pantry, the Fall Mountain Emergency Food Shelf, HCS (Keene) and Rise for Baby and Family for their clients' Holiday celebrations. Purchasing food for a large celebratory meal can put a strain on a reduced food budget and we feel it's important for all families or households to celebrate as any other family would.

In addition to the Pantry Program we also offer a free hot dinner Monday-Friday and a free lunch on Sunday. There is no verification necessary for the hot meal, it is open to all.

If you are interested, I would be happy to set up a time for a meeting with the Board of Selectmen or the Welfare Officer of Marlow in order to answer any further questions that may arise. We are also happy to set up tours of the Kitchen for anyone who would be interested to see our operation. Please let me know if that would be convenient or of interest.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Phoebe Bray". The signature is written in black ink and is positioned above the typed name and title.

Phoebe Bray  
Executive Director

REQUEST FOR FUNDING PROPOSAL  
TO THE  
TOWN OF MARLOW, NEW HAMPSHIRE

Mission Statement

*The Community Kitchen, Inc. is a not-for-profit direct service United Way Agency providing healthy and nutritious hot meals, take-home food boxes and advocacy to low and moderate income men, women and families with children in the Monadnock Region.*

SERVICES PROVIDED TO RESIDENTS OF MARLOW

The Community Kitchen primarily offers two Programs:

Our Pantry Program distributes take home supplemental food boxes on Wednesdays from 12:30pm-5:30pm and Thursdays from 11:00am-4:00pm, as well as emergency food boxes to walk-ins and referrals from Town and City Welfare offices and other agencies. Each box provides approximately three meals per day for three days for each family member. We try to offer extra food to families with children.

Our Hot Meals Program offers a free, freshly prepared meal Monday-Friday from 5:00-6:20pm and Sundays from 11am-12:00 noon. No funding is sought for this program.

2017	Marlow residents served:	10	Meals:	1,143	Cost:	\$1,714.50
2018*	Harrisville residents served:	7	Meals:	720	Cost:	\$1,080.00

(\*numbers are from 1/1/18-9/30/18)



## **2018 FALL MT. FRIENDLY MEALS**

2018 was our 31<sup>st</sup> year of providing full-course, home-cooked meals every Tuesday and Thursday at the Alstead Town Hall and delivering meals on wheels to shut-ins, chronically ill, handicapped, and elderly residents in all area towns. We provided at least 27,683 meals. We also provided bones on wheels to the wonderful furry companions of our shut-ins. They love getting bones on wheels.

We are a completely voluntary organization and are so blest to have so many caring people who give so much of themselves each meal day. Our volunteers plan the menus, order food and serving supplies, bring food to the kitchen and town hall, cook the meals, set up the town hall, and serve the meals. They also prepare and bag all the meals on wheels, clean up pots and pan, and deliver all the meals on wheels. We averaged 210 to 220 meals delivered each Tuesday and Thursday in 2018. We are blest to have high school students who volunteer and learn many skills. They are such a gift. The people love having the young people there. It brightens the days.

We receive no state or federal money. We are supported by our local towns, local individuals and families, businesses, churches, local organizations and some out-of-state donors. The proceeds from Helen's Haven Thrift Shop at the Alstead Transfer Station all go to the program. We are grateful for all the support. It means so much for the folks to have a wonderful nutritious meal that is home-cooked and delivered with our special ingredient - love. We are grateful for all the fresh veggies in the growing season. People love to get the garden veggies. We get fresh delicious bread from Panera for each meal.

We will have a \$10,000 matching grant for the meals from July 4<sup>th</sup> to Labor Day. We pray we reach our goal. It helps so many people.

We thank you all for your support these 31 years. You have been a blessing to so many people.

## **2018 FALL MT. EMERGENCY FOODSHELF**

2018 was a wonderful, heartwarming year at the foodshelf. Us volunteers and those we serve experienced the generosity, love, and care of the local communities. All of the donors were so generous this year. We had awesome amounts of food and monetary donations to purchase needed food for the foodshelf. Everyone who came for help with food had a warm happy feeling inside that people care about them, their family, and their well-being. 112,476 times families came to us for help with food. These families included 47,975 individuals. We were able to provide them with at least 1,516,066 nutritious meals. We were so blest to be able to provide so much good food. No one left the foodshelf hungry and without plenty of food (and a hug if they needed one).

We are so grateful for all the food and monetary donations given by individuals, families, all of our towns, local businesses, and churches (some do monthly food and monetary collections). The Boy Scouts, Girl Scouts, 4H groups, our local schools, teachers, and many students do food drives and monetary collections for us. We appreciate Fresh Rescue donations and bread and food donations from local stores and bakeries. We get a good amount of food from the NH Food Bank at a low cost. It is so heartwarming to have such awesome community support and so many donors dedicated to helping others. We will have our annual \$10,000 matching grant from March 1<sup>st</sup> until April 30<sup>th</sup>. It is a huge blessing and it is used to purchase needed food.

We are grateful for the wonderful crew of dedicated, loving volunteers that make the foodshelf possible. They are so giving of their gifts and make people feel welcome and well-cared for. They work so hard to see that everyone gets what they need. We welcome people who would like to volunteer. Just come by.

Our 11th year of GROW A ROW FOR THE FOODSHELF was a tremendous success. We are so grateful for the wonderful produce so generously donated by local farm stands, local farmers, gardeners, and families. The people who come to the foodshelf love the fresh fruits and vegetables. Children come in with their parents and get excited when they can munch on a fresh carrot, apple, or cucumber. Our 12th year of GROW A ROW will be another success. Families love to freeze and can veggies for the winter too. We are very blest.

We thank the towns and the people who have so lovingly supported the foodshelf these past 40 years. The care and love for the well-being of others is such a blessing to our people. We are thankful we live in a part of our world where people have such loving hearts. May you all be blest with a wonderful, happy year.



# ASHUELOT RIVER LOCAL ADVISORY COMMITTEE

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Washington Lempster Marlow Gilsum Sullivan Surry Keene Swanzey Winchester Hinsdale

The Ashuelot River Local Advisory Committee (ARLAC) had a busy year overseeing permits and projects along the length of the Ashuelot River. River monitoring occurred in the warmer months for the 18<sup>th</sup> year, showing low pH is a continued concern and the wet weather conditions fostered higher E.coli counts. The full report can be seen at <https://www.des.nh.gov/organization/divisions/water/wmb/vrap/ashuelot/index.htm>. Guests from other organizations attended our meetings to discuss topics of mutual interest. Cleanup along the Ashuelot occurred September 21-22, and more than a ton of trash was removed from Swanzey, Keene and Marlow.

ARLAC followed permit activities and commented where appropriate. These included Eversource pole replacement in Winchester; bank erosion and tree removal in Winchester; oil tank replacement at Bretwood Golf course in Surry; shore land disturbances in Washington; oil tank replacement in Keene and campground expansion in Swanzey. An agricultural exemption for an oxbow wetland filled in Surry was not approved.

Several permits occupied more time, discussion and follow-up letters by the Chair. These included the repair of the dam and dike at Goose Pond in Keene (impacts on existing vernal pools); new drainage pipes for the Winchester St. area of Keene (non-point source pollution into the Ashuelot); Jones and Cranberry Bog culvert replacements in Winchester (letter of support for ARM funds). A letter of support for ARM funding of the Thompson Brook restoration project in Surry was also given.

Two incidents in Gilsum raised concerns. The group continues to monitor a town gravel pit close to the river due to the concern of erosion releasing sediments. Illegal tree and brush removal at the Gilsum Woods residential area was addressed and a restoration plan approved. The City of Keene has reached an agreement with DES regarding its Stream Inventory Maintenance program. They can work from shore to mow the tax ditches without a permit. Any entry into the water requires a permit. ARLAC is concerned there is increased downstream flooding and sedimentation due to the work.

ARLAC followed two hydro-electric projects proposed for the river. West Street Hydro in Keene ultimately withdrew its FERC application after several years of studies, deciding the reduced rates for energy credits did not merit the investment. Nash Mill Hydro in Marlow is continuing with its required studies and will determine the economic viability at a later date.

DES has two new initiatives of interest to LACs statewide. New wetland rules have been drafted, reducing time frames for review. This will bypass LACs and town conservation commissions in the decision making process in many instances. The second initiative, the Instream Flow Program, tries to balance the needs of river and lake users while protecting flows for aquatic life. DES will work with the Army Corps of Engineers, hydro-operators and users. The upstream half of the Ashuelot, above Surry Mt. dam, is third in line of designated rivers in the state for protected instream flow designation.

ARLAC was granted "intervenor" status by the NH Public Utilities Commission (PUC) after receiving a PBN (Permit by Notification) of work by Liberty Utilities (LU) to install a new 8" gas pipe 17' beneath the Ashuelot in Keene near the Winchester St. bridge. ARLAC's goal is to protect the river from contamination during the

drilling process and ensure best management practices are followed at all phases of the project. To that end, several members have attended “discovery” sessions in Concord with LU engineers, lawyers and other interested parties to have questions answered about procedures.

ARLAC meets the third Tuesday monthly at 7 P. M. at the Keene Public Library. We invite citizens and town officials to contact their local ARLAC representatives with any concerns or interest in participating as a town representative.

2018 membership: Gus Merwin & Carl MacConnell, Marlow; Pablo Fleischmann, Gilsum; John Davis, Surry; Jim Holley & Eloise Clark, Keene; Barbara Skuly, Swanzey; Paul Hubner, Winchester.

Submitted by,  
Eloise Clark, Clerk





# MARLOW CONSERVATION COMMISSION

The NH Dept. of Environmental Services (DES) has released a draft 303(D) list of impaired surface waters in New Hampshire, including the following in the town of Marlow: Stone Pond, unnamed brook to Sand Pond, Ashuelot River and Grassy Brook. These surface waters have an impairment of Low PH level probably caused by atmospheric deposition acidity and/or naturally occurring organic acids. They all have a Low TMDL Priority level and are not threatened. The Ashuelot River Local Advisory Committee (ARLAC), with the help of volunteers, continues to monitor the water quality of the Ashuelot River during the warmer months.

Carl MacConnell and I are still on the Ashuelot River Local Advisory Committee, helping to monitor the water quality and with the permits involving waterfront property and the Shoreland Protection Act.

There are no conservation easements currently under way, and we will report when any are in progress.



# TRUSTEES OF TRUST FUNDS

The Trustees of Trust Funds oversee Capital Reserve Funds, Cemetery Funds, Common Funds, Library Trust Funds, and the School and Scholarship Trust Funds. The market value of these funds on 12/31/18 was \$1,410,659.77.

The purpose of the Strickland Scholarship is to encourage a deserving person to continue their formal education at either an accredited college or a technical school located in New Hampshire. Any person who has been a resident of Marlow for at least 5 consecutive years and who has graduated from high school or received their GED is eligible to apply for this \$500.00 scholarship. The scholarship is also available for residents who are already enrolled in a program of study. This scholarship is not restricted to freshmen or new applicants. All Marlow residents who desire to continue their education are encouraged to apply. Shelby Durant was awarded the \$500 scholarship and is attending Plymouth State University in Plymouth, NH. Applications for 2019 may be obtained at the town office, the library or by contacting the Trustees at [marlownhttf@gmail.com](mailto:marlownhttf@gmail.com). The deadline to apply is April 16, 2019. If you wish to make a donation to the Strickland Scholarship Fund, please contact one of the members of the Trustees of Trust Funds.

Bearing Point Wealth Partners, the investment management firm for the funds, continues to charge a low 0.5% fee to manage and invest the funds as well as provide an array of services to assist the Trustees in their duties. Bearing Point handles the bookkeeping, prepares the MS-9 and MS-10 reports, provides real-time & monthly reports in addition to quarterly performance reports, and has been proactive in helping the Trustees of Trust Funds and Cemetery Trustees to follow new guidance passed along from the State DOJ office.

Having access to a professional investment management firm that has experience with the market and can access securities with greater returns than what the trustees could make for investments continues to be an asset well worth the fee charged.

Trustees of the Trust Funds meet the third Monday of the month at 5:30 pm in the library.

Respectfully,  
Liz Davis



**Town Of Marlow  
Report of the Trustees of Trust Funds  
For the Calendar Year Ending December 31, 2018**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
<b>CEMETERY TRUSTS</b>												
1900- 2018	Perpetual Care	Lot Maintenance	Common TF	55,123.17	1,717.72	56,840.89	23,071.24	2,747.24	1,552.35	24,266.13	81,107.02	79,179.58
1998- 2006	Other Trusts	Cemetery Maintenance	Common TF	57,725.90	-226.97	57,498.93	5,730.00	2,213.37	196.73	7,746.64	65,245.57	63,694.92
	Total Cemetery Trusts			112,849.07	1,490.75	114,339.82	28,801.24	4,960.61	1,749.08	32,012.77	146,352.59	142,874.50
<b>FIRE DEPARTMENT</b>												
2013	Getrude & Richard Rock Trust	Equipment Replacement	Common TF	5,004.10	12.68	5,016.78	529.76	194.46	0.00	724.22	5,741.00	5,604.56
2017	Marlow Ambulance Trust	Equipment	Common TF	10.42	-0.24	10.18	25.03	1.22	0.00	26.25	36.43	35.56
	Total Fire Department			5,014.52	12.44	5,026.96	554.79	195.68	0.00	750.47	5,777.43	5,640.12
<b>LIBRARY</b>												
2000	C. B. Howard Trust	Library	Common TF	54.89	-0.79	54.10	62.26	4.08	0.00	66.34	120.44	117.58
2013	Russell Perkins - New Library	New Library	Common TF	22,898.66	-194.70	22,703.96	6,233.19	1,015.96	0.00	7,249.15	29,953.11	29,241.27
	Total Library			22,953.55	-195.49	22,758.06	6,295.45	1,020.04	0.00	7,315.49	30,073.55	29,358.85
<b>SCHOLARSHIP</b>												
1999	Frances Strickland Scholarship	Scholarships	Common TF	9,142.74	382.50	9,525.24	776.35	344.17	500.00	620.52	10,145.76	9,904.64
	Total Scholarship			9,142.74	382.50	9,525.24	776.35	344.17	500.00	620.52	10,145.76	9,904.64
<b>SCHOOL FUNDS</b>												
1864	ASA Way	Scholarships	Common TF	541.69	-7.96	533.73	649.00	41.51	0.00	690.51	1,224.24	1,195.15
1842	School Fund	Scholarships	Common TF	1,216.83	-17.77	1,199.06	1,441.56	92.71	0.00	1,534.27	2,733.33	2,668.37
1933	Fred P. Whittemore	Scholarships	Common TF	1,943.04	-28.86	1,914.18	2,373.16	150.62	0.00	2,525.78	4,439.96	4,334.44
	Total School Funds			3,701.56	-45.59	3,655.97	4,465.72	284.84	0.00	4,750.56	8,397.53	8,197.96
<b>TOWN TRUST</b>												
2017	Jones Hill Trust	Restoration	Common TF	867.34	23.90	891.24	14.82	31.64	0.00	46.46	937.70	915.42
	Total Town Trust			867.34	23.90	891.24	14.82	31.64	0.00	46.46	937.70	915.42
<b>FIRE DEPT.</b>												
2006	Fire Truck	Fire Truck	Common CRF	200,047.28	12,802.11	212,849.39	8,234.40	3,611.42	7,800.00	4,045.82	216,895.21	217,223.67
2014	Fire Equipment Replacement	Equipment Replacement	Common CRF	2,190.74	2,994.08	5,184.82	109.83	66.09	0.00	175.92	5,360.74	5,386.86
2014	Fire Uniform & Protective Equipment	Uniform & Protective Equipt.	Common CRF	60.26	1,553.80	1,614.06	26.07	72.25	0.00	98.32	1,712.38	1,714.97
	Total Fire Dept.			202,298.28	17,349.99	219,648.27	8,370.30	3,749.76	7,800.00	4,320.06	223,968.33	224,307.50
<b>SCHOOL</b>												
1993	School Expendable Overbudget Tuition	Over Budget Tuition	Common CRF	210,880.30	-294.33	210,585.97	52,630.04	4,352.10	44,126.87	12,855.27	223,441.24	223,779.63
2002	School Renovation & Reconstruction	Renovation & Reconstruction	Common CRF	141,500.73	-26,099.79	115,400.94	8,153.17	2,460.04	0.00	10,613.21	126,014.15	126,304.96
2013	SAU 29 Revenue Replacement	Capital Reserve	Common CRF	50,357.72	-54.56	50,303.16	1,995.90	877.57	0.00	2,814.47	53,117.63	53,196.07
	Total School			402,738.75	-26,448.68	376,290.07	62,720.11	7,689.71	44,126.87	26,282.95	402,573.02	403,182.68

**Town Of Marlow**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2018**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
<b>TOWN</b>												
1968	Heavy Highway Equipment	Capital Reserve	Common CRF	169,779.47	14,793.04	184,572.51	13,062.48	3,265.77	0.00	16,328.25	200,900.76	201,205.00
2004	Ambulance Fund	Ambulance	Common CRF	59,370.97	9,923.12	69,294.09	3,103.99	1,140.02	0.00	4,244.01	73,538.10	73,649.46
2006	Police Cruiser	Police Cruiser	Common CRF	25,165.81	4,967.05	30,132.86	813.36	481.77	0.00	1,295.13	31,427.99	31,475.58
2007	Ambulance & Paramedic Expendable Trust	Ambulance & Paramedic	Common CRF	0.54	-0.54	0.00	1.05	0.00	1.05	0.00	0.00	0.00
2008	Conservation Commission Cap Reserves	Conservation Commission	Common CRF	6,043.43	-6.63	6,036.80	306.43	106.57	0.00	413.00	6,449.80	6,459.57
2008	Transfer Station Expendable Trust	Transfer Station	Common CRF	20,180.53	-29.78	20,150.75	8,367.31	479.08	0.00	8,846.39	28,997.14	29,041.05
2009	Road Improvement Expendable Trust	Road Improvements	Common CRF	119,681.85	24,837.45	144,519.30	8,089.12	2,373.26	0.00	10,462.38	154,981.68	155,216.38
2012	Government Buildings	Government Buildings	Common CRF	32,317.88	10,952.59	43,270.47	780.49	656.22	0.00	1,436.71	44,707.18	44,774.88
2017	Community Development Project	Community Development Project	Common CRF	5,012.72	5,988.24	11,000.96	41.88	163.79	0.00	205.67	11,206.63	11,223.60
2017	Police Equipment	Police Equipment	Common CRF	5,012.72	-5.28	5,007.44	41.88	84.83	0.00	126.71	5,134.15	5,141.93
2017	Master Plan	Master Plan	Common CRF	2,002.47	-2.11	2,000.36	7.85	33.73	0.00	41.58	2,041.94	2,045.03
2018	Cemetery Development Fund	Capital Improvement or Expansion	Common CRF	0.00	799.06	799.06	0.00	7.33	0.00	7.33	806.39	807.61
2018	Jones Hall CRF	Rehabilitation	Common CRF	0.00	24,970.76	24,970.76	0.00	229.09	0.00	229.09	25,199.85	25,238.01
<b>Total Town</b>				444,568.39	97,186.97	541,755.36	34,615.84	9,021.46	1.05	43,636.25	585,391.61	586,278.10
<b>GRAND TOTALS:</b>				1,204,134.20	89,747.79	1,293,881.99	146,614.62	27,297.91	54,177.00	119,735.53	1,413,617.52	1,410,659.77

# MARLOW CEMETERY TRUSTEES

The Cemetery Trustees are responsible for the operation and maintenance of three Marlow cemeteries. The Village Cemetery on Church Street is the site for current burials and requires the most care and maintenance. Burials no longer take place in the West Yard Cemetery on Jay Allen Road, or in the Early Settler's Cemetery off Sargent Road. Wendy Durant, Edward White Jr, Scott Chase, and Dan Reed served as Cemetery Trustees in 2018.

Our thanks to David Davis and the Patriotic Committee for markers and flags honoring our veterans; to the students and staff members of the John D. Perkins, Sr. Academy for their assistance with our annual spring cleanup for Memorial Day; and to our long-time dedicated and resourceful sexton, Tony Davis.

## [Link on www.marlownh.gov](http://www.marlownh.gov)

The Marlow Cemetery Trustees has a link on the [www.marlownh.gov](http://www.marlownh.gov) website under the menu "Boards and Commissions". Information on the website includes minutes of meetings, cemetery rules, cemetery history, cost of services, and other pertinent information. Our email is [MarlowCemeteryTrustees@gmail.com](mailto:MarlowCemeteryTrustees@gmail.com)

## Visiting

The trustees encourage Marlow residents to visit the cemeteries. There is a map on the Village Cemetery garden shed to help visitors find the graves. While visiting, please be respectful and help maintain the sites in good condition. There is a trash barrel and a water barrel behind the shed to water plants. Report to us any maintenance issues that you cannot remedy yourself, and please suggest improvements. These are your cemeteries and volunteers are always welcome.

## Mowing

The trustees have contracted mowing of the cemeteries with C&C Maintenance of Swanzey, NH for the 2017, 2018 and 2019 seasons. Their rates are very reasonable, and they are ready to mow when we need them to. Perpetual Care Trust funds are used to refund the town proportionally for the mowing of the respective plots.

## Monument Cleaning

We have contracted with Power Wash NH to clean monuments in the Village Cemetery. A day's worth of cleaning was done in the southwest (1856) section in 2018. A cleaning solution is lightly sprayed on the monuments and then rinsed off after 20 minutes. This kills lichens and mold on the stone, causing them to flake off, so that the stone becomes cleaner with time. The goal is to do one day of cleaning each year until all the monuments have been done. Perpetual Care Trust funds are used to refund the Town proportionally for the cleaning of monuments on the respective plots.

## Plot Sales

The price for cemetery plots was increased at the 2018 Town Meeting. The added amount goes to a trust fund for future cemetery development. Residents were given until July 1<sup>st</sup> 2018 to purchase plots before the increase went into effect. In 2018, one plot was conveyed back to the town, and 19 plots were purchased. Full size plots and cremation plots are currently available for sale in the newly realigned 400 section west of the shed, and in the northeast corner of the Village Cemetery.

## Burials

In 2018, there were four burials in the Village Cemetery.

We strive to maintain the Marlow cemeteries at the least possible cost to the taxpayers, to respectfully honor those who have gone on before us, and to make them a place that Marlow residents can be proud of. If you have any suggestions, questions or comments, please contact us.

Respectfully,  
Dan Reed (Chairman)  
Wendy Durant  
Bucky White.  
Scott Chase (Alternate)



# MARLOW AGRICULTURAL COMMISSION

Our Agricultural Commission serves as an informational bridge between farm businesses and the non-farming public. Currently, we have 5 vacancies on the 7-person commission and are looking for volunteers so we can get this commission up and running.

Actions may be taken by the town board without specific consideration to farmers. Any problem can be addressed through our commission as a positive way for considering the effects of agriculture.

John Salo



*“An Ode to Mud”(New Hampshire Magazine, March 2010)*

*Back in 1939, the gold standard of dirt was established in a “soil profile” of the land in the town of Marlow, right here in the Granite State’s own Cheshire County. The USDA Natural Resources Conservation Service explains that Marlow’s “broad, gently sloping hillsides and summits of loamy drumlins provide some of the most productive soils for farmers and foresters in the harsh granitic landscapes of New Hampshire.” So sweet is it, that “Marlow soil” is synonymous with this kind of glacially produced farmland and it’s considered as our official state dirt by the USDA.*

# VITAL STATISTICS 2018

## BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Byrnes, Parker Scott	01/04/2018	Byrnes, Joshua Byrnes, Jessica	Peterborough, NH
Kobeski, Stella Jean	09/01/2018	Kobeski, Adam Kobeski, Emma	Keene, NH

## MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
-------------	-------------	------------------

## DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Elliott, Marilyn	01/17/2018	Marlow, NH
Dudak Sr, Paul	03/27/2018	Keene, NH
Paonessa, Barbara	08/24/2018	Keene, NH
Sharron, Ronald	11/09/2018	Marlow, NH





# ECONOMIC AND LABOR MARKET

## Marlow, NH



### Community Contact

**Town of Marlow**  
Jacqui Fay, Executive Administrator  
167 NH Route 123, Town Office  
Marlow, NH 03456-0184

Telephone  
Fax  
E-mail  
Web Site

(603) 446-2245 x1  
(603) 446-3806  
marlowtownoffice@marlownh.gov  
www.marlownh.gov

### Municipal Office Hours

**Selectmen: Monday, 7 pm; Town Office: Monday, Tuesday, Thursday, Friday, 10 am - 1 pm, 2 pm - 3:30 pm; Town Clerk: Wednesday, 4:30 pm - 7 pm, Thursday, 10 am - 12:30 pm; Tax Collector: Tuesday, 5 pm - 7 pm**

County  
Labor Market Area  
Tourism Region  
Planning Commission  
Regional Development

**Cheshire**  
**Keene, NH Micropolitan NECTA**  
**Monadnock**  
**Southwest Region**  
**Monadnock Economic Development Corp.**

### Election Districts

US Congress  
Executive Council  
State Senate  
State Representative

**District 2**  
**District 2**  
**District 8**  
**Cheshire County District 2**

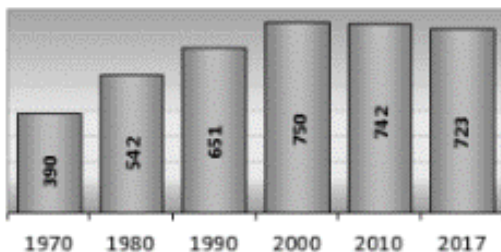
**Incorporated:** 1761

**Origin:** This territory was first chartered in 1753 as Addison, after Joseph Addison, Secretary of State for England, who signed the appointment papers making John Wentworth Lieutenant Governor of New Hampshire under the jurisdiction of Massachusetts in 1717. As a result of the French and Indian War, few original grantees settled there under the terms of the charter. The town was regranted in 1761 as Marlow, and the charter renewed in 1772. In some references, the name was in honor of Christopher Marlowe, the famed author and playwright; others indicate it was taken from the English town of the same name. Marlow was one of the towns that joined Vermont during the boundary dispute, but returned to New Hampshire in 1781.

**Villages and Place Names:** unknown

**Population, Year of the First Census Taken:** 313 residents in 1790

**Population Trends:** Population change for Marlow totaled 373 over 57 years, from 350 in 1960 to 723 in 2017. The largest decennial percent change was a 39 percent increase



between 1970 and 1980; the second largest was a 20 percent increase between 1980 and 1990. The 2017 Census estimate for Marlow was 723 residents, which ranked 205th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2017 (US Census Bureau):** 27.8 persons per square mile of land area. Marlow contains 26.0 square miles of land area and 0.4 square miles of inland water area.



Cheshire County

<b>MUNICIPAL SERVICES</b>	
Type of Government	<b>Selectmen</b>
Budget: Municipal Appropriations, 2018	<b>\$667,756</b>
Budget: School Appropriations, 2017-2018	<b>\$1,548,626</b>
Zoning Ordinance	<b>1986/13</b>
Master Plan	<b>2003</b>
Capital Improvement Plan	<b>No</b>
Industrial Plans Reviewed By	<b>Planning Board</b>

Boards and Commissions  
 Elected: **Selectmen; Library; Cemetery; Budget; Checklist; Trust Funds; Road**  
 Appointed: **Planning; Zoning; Conservation; Agricultural; Parks & Recreation; Joint Loss Mngmnt.**

Public Library **Marlow Town**

<b>EMERGENCY SERVICES</b>	
Police Department	<b>Part-time</b>
Fire Department	<b>Volunteer</b>
Emergency Medical Service	<b>Volunteer</b>

Nearest Hospital(s)	Distance	Staffed Beds
<b>Cheshire Medical Center, Keene</b>	<b>17 miles</b>	<b>91</b>

<b>UTILITIES</b>	
Electric Supplier	<b>Liberty Utilities; First Light; NH Electric Coop</b>
Natural Gas Supplier	<b>None</b>
Water Supplier	<b>Private wells</b>
Sanitation	<b>Private septic</b>
Municipal Wastewater Treatment Plant	<b>No</b>
Solid Waste Disposal	<b>None</b>
Curbside Trash Pickup	<b>None</b>
Pay-As-You-Throw Program	<b>No</b>
Recycling Program	<b>Mandatory</b>
Telephone Company	<b>Fairpoint</b>
Cellular Telephone Access	<b>Yes</b>
Cable Television Access	<b>Limited</b>
Public Access Television Station	<b>No</b>
High Speed Internet Service: Business	<b>Limited</b>
Residential	<b>Limited</b>

<b>PROPERTY TAXES</b> (NH Dept. of Revenue Administration)	
2017 Total Tax Rate (per \$1000 of value)	<b>\$23.99</b>
2017 Equalization Ratio	<b>100.0</b>
2017 Full Value Tax Rate (per \$1000 of value)	<b>\$23.86</b>

2017 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	<b>92.3%</b>
Commercial Land and Buildings	<b>4.2%</b>
Public Utilities, Current Use, and Other	<b>3.7%</b>

<b>HOUSING</b> (ACS 2012-2016)	
Total Housing Units	<b>417</b>
Single-Family Units, Detached or Attached	<b>382</b>
Units in Multiple-Family Structures:	
Two to Four Units in Structure	<b>0</b>
Five or More Units in Structure	<b>0</b>
Mobile Homes and Other Housing Units	<b>35</b>

<b>POPULATION (1-YEAR ESTIMATES/DECENNIAL)</b>		(US Census Bureau)
Total Population	Community	County
2017	<b>723</b>	<b>75,960</b>
2010	<b>742</b>	<b>77,117</b>
2000	<b>750</b>	<b>73,993</b>
1990	<b>651</b>	<b>70,223</b>
1980	<b>542</b>	<b>62,116</b>
1970	<b>390</b>	<b>52,364</b>

<b>DEMOGRAPHICS, AMERICAN COMMUNITY SURVEY</b> (ACS) 2012-2016		
Population by Gender		
Male	<b>381</b>	Female <b>307</b>
Population by Age Group		
Under age 5		<b>22</b>
Age 5 to 19		<b>119</b>
Age 20 to 34		<b>66</b>
Age 35 to 54		<b>213</b>
Age 55 to 64		<b>118</b>
Age 65 and over		<b>150</b>
Median Age		<b>50.4 years</b>

Educational Attainment, population 25 years and over	
High school graduate or higher	<b>93.5%</b>
Bachelor's degree or higher	<b>24.4%</b>

<b>INCOME, INFLATION ADJUSTED \$</b> (ACS 2012-2016)	
Per capita income	<b>\$29,460</b>
Median family income	<b>\$65,938</b>
Median household income	<b>\$60,208</b>

Median Earnings, full-time, year-round workers, 16 years and over	
Male	<b>\$50,909</b>
Female	<b>\$35,278</b>

Individuals below the poverty level	<b>5.8%</b>
-------------------------------------	-------------

<b>LABOR FORCE</b> (NHES - ELMI)		
Annual Average	2007	2017
Civilian labor force	<b>460</b>	<b>358</b>
Employed	<b>441</b>	<b>349</b>
Unemployed	<b>19</b>	<b>9</b>
Unemployment rate	<b>4.1%</b>	<b>2.5%</b>

<b>EMPLOYMENT &amp; WAGES</b> (NHES - ELMI)		
Annual Average Covered Employment	2006	2016
Goods Producing Industries		
Average Employment	<b>n</b>	<b>n</b>
Average Weekly Wage	<b>n</b>	<b>n</b>
Service Providing Industries		
Average Employment	<b>n</b>	<b>n</b>
Average Weekly Wage	<b>n</b>	<b>n</b>
Total Private Industry		
Average Employment	<b>53</b>	<b>n</b>
Average Weekly Wage	<b>\$ 796</b>	<b>n</b>
Government (Federal, State, and Local)		
Average Employment	<b>46</b>	<b>42</b>
Average Weekly Wage	<b>\$ 316</b>	<b>\$ 445</b>
Total, Private Industry plus Government		
Average Employment	<b>99</b>	<b>n</b>
Average Weekly Wage	<b>\$ 574</b>	<b>n</b>

If "n" appears, data do not meet disclosure standards.

**EDUCATION AND CHILD CARE**

Schools students attend:	<b>Marlow operates grades K-6; grades 7-12 are tuitioned to Keene</b>			District: <b>SAU 29</b>
Career Technology Center(s):	<b>Cheshire Career Center (Keene); Fall Mountain RHS - CTE</b>			Region: <b>13</b>
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	P K 1-6			
Total Enrollment	35			

Nearest Community College: **River Valley**Nearest Colleges or Universities: **Keene State; New England; Antioch New England**2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: **1** Total Capacity: **12**

<b>LARGEST BUSINESSES</b>	<b>PRODUCT/SERVICE</b>	<b>EMPLOYEES</b>	<b>ESTABLISHED</b>
Audio Accessories, Inc.	Audio cables, patch cords, & patch boards	30	1966

## Employer Information Supplied by Municipality

**TRANSPORTATION** (distances estimated from city/town hall)

Road Access	US Routes	
	State Routes	<b>10, 123, 123A</b>
Nearest Interstate, Exit		<b>1-91 (VT), Exit 5</b>
	Distance	<b>20 miles</b>

Railroad	<b>No</b>
Public Transportation	<b>No</b>

Nearest Public Use Airport, General Aviation			
<b>Dillant-Hopkins, Swanzey</b>	Runway	<b>6,201 ft. asphalt</b>	
Lighted? <b>Yes</b>	Navigation Aids?	<b>Yes</b>	

Nearest Airport with Scheduled Service			
<b>Lebanon Municipal</b>	Distance	<b>49 miles</b>	
Number of Passenger Airlines Serving Airport		<b>1</b>	

Driving distance to select cities:	
Manchester, NH	<b>58 miles</b>
Portland, Maine	<b>150 miles</b>
Boston, Mass.	<b>108 miles</b>
New York City, NY	<b>237 miles</b>
Montreal, Quebec	<b>231 miles</b>

**COMMUTING TO WORK** (ACS 2012-2016)

Workers 16 years and over	
Drove alone, car/truck/van	<b>84.7%</b>
Carpooled, car/truck/van	<b>6.4%</b>
Public transportation	<b>0.0%</b>
Walked	<b>3.8%</b>
Other means	<b>0.0%</b>
Worked at home	<b>5.1%</b>
Mean Travel Time to Work	<b>38.2 minutes</b>

<b>Percent of Working Residents: ACS 2012-2016</b>	
Working in community of residence	<b>15.6</b>
Commuting to another NH community	<b>74.8</b>
Commuting out-of-state	<b>9.6</b>

**RECREATION, ATTRACTIONS, AND EVENTS**

	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
<b>X</b>	Museums
	Cinemas
<b>X</b>	Performing Arts Facilities
<b>X</b>	Tourist Attractions
<b>X</b>	Youth Organizations (i.e., Scouts, 4-H)
	Youth Sports: Baseball
	Youth Sports: Soccer
	Youth Sports: Football
	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
<b>X</b>	Fishing/Hunting
<b>X</b>	Boating/Marinas
<b>X</b>	Snowmobile Trails
<b>X</b>	Bicycle Trails
<b>X</b>	Cross Country Skiing
	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): <b>Mount Sunapee</b>
	Other: <b>Rock Climbing</b>

# MARLOW HISTORICAL SOCIETY

The Marlow Historical Society's mission is: **to preserve and illuminate Marlow History.** Loisanne Foster, who passed away on January 18, formulated this concise yet eloquent mission statement and made it her personal calling.

Loisanne was a member of the Historical Society for many years and served on its board with distinction. She moderated the Historical Society Online Forum, posting historical information and responding to people's inquiries. A brilliant genealogist, she was always ready to welcome descendants of old Marlow families and led them on tours of the cemeteries and old homesteads.

She had a talent for bringing history alive for children. She took the students of John D. Perkins Sr. Academy on multiple town tours - always in costume - and created the Hands-On History project, bringing historical artifacts for them to handle and appreciate.

On the occasion of Marlow's 250th anniversary, she wrote a play about Marlow's early settlers, which the students enacted, and put on quite a show for the town. She also taught poetry lessons at the school and encouraged the children to write their own poems about the town. Leah Giles, teacher at John D. Perkins, Sr. Academy, remembers: "She was always gentle and sweet with the kids. You could see that she always valued what they had to say."

Even after her work on the society's board was over, she was always eager to help in any capacity. One of her last contributions was writing the introduction — and composing the title — for the poetry book *Marlow By Heart*, which the society published in 2016.

Anna Fay writes: "Loisanne was as compassionate as she was creative. The beauty of her soul and generous spirit were evident in her eloquent prose, a gift to our town so beautifully captured in her poem 'Love Letter to Marlow'. She shared her gift for words by serving as mentor to other young writers; the embodiment of patience, intellect and encouragement, she was an inspiration to myself and all those touched by her warm, shimmering spirit. Though never to be forgotten, Marlow will forever mourn the loss of our gentle and ingenious poet."



## HISTORICAL SOCIETY ANNUAL REPORT

**2019 Historical Society Officers:** Maria Baril, President; Barry Corriveau, Vice President; Patty Little, Secretary; Pat Strickland, Treasurer; Directors: Rhonda Lake, Ed Thomas, Joanne Thomas



The grand opening of our Murray Hall museum on July 1 was the highlight of 2018 and the first of several important goals that the Historical Society accomplished during the year. A crowd of visitors braved the day's record heat and humidity to admire the exhibits and share refreshments. To enhance our collection, we displayed an impressive array of Odd Fellows paraphernalia, on loan from Forest Lodge. From now on, the museum will be open to the public on the third Sunday of the month, 10:00 to noon, from May to October.

We were also proud to host the roundtable discussion of the Monadnock Historical Societies Forum on October 11. After attending roundtables in other towns for many years, it was gratifying to welcome members of the other societies to our own newly refurbished home.

The task of inventorying and cataloguing our collection is off to a good start as we work with consulting archivist Chris Pratt. This is a long and painstaking project, but we made great progress and will continue this effort in 2019.

We scheduled two Humanities Council programs at Jones Hall. On July 15, Steve Taylor spoke about "Poor Houses and Town Farms: The Hard Row for Paupers", which covered New Hampshire's struggle with issues concerning treatment of the poor. On September 23, Jo Radner presented "Yankee Ingenuity - Stories of Headstrong and Resourceful People." Several attendees were inspired to share their own recollections of a family member's ingenuity. Ed Thomas created another special exhibit, "Marlow Voices from the Past", featuring vintage Marlow postcards with messages from days gone by.

Membership dues and donations are adequate for the society's normal operations. To cover extraordinary expenses and emergencies, we look for other sources of revenue. We participated in the NH Charitable Gaming Program whereby the State of New Hampshire allows casinos to operate provided they donate 35% of their profits to registered NH non-profit organizations. This year, we earned \$4,298. This will literally be our "rainy day" fund, since we will have to re-shingle the north part of the Murray Hall roof in the not-too-distant future.

We also obtained a \$1,964 grant from the Mascoma Savings Bank of Keene, thanks to the initiative of our Vice President, Barry Corriveau. We used this money to cover the cost of the computer and software needed for our inventory and cataloguing project.

On October 27, the society was honored with an award of "Public Education Excellence" by the Association of Historical Societies of New Hampshire. It was given in recognition of our partnership with Leah Giles' 3<sup>rd</sup> and 4<sup>th</sup> grade class at John D. Perkins, Sr. Academy for its 2018 school program and publication related to NH opera singer Calista Huntley Piccioli.

The officers and directors of the Historical Society are volunteers. Please offer a bit of your time to help us out: chair the refreshments committee, write a newsletter article, recruit members, host the museum... or come up with new ideas. We meet in Murray Hall at 6:30 on the second Tuesday of the month. You are always welcome.

# IOOF MARLOW ODD FELLOWS FOREST LODGE #69



Independent Order of Odd Fellows  
Forest Lodge #69  
PO Box 269, 5 Church Street  
Marlow, NH 03456  
E-mail: forestlodge69@gmail.com  
Web: <https://sites.google.com/site/forestlodge69/>

The Odd Fellows Forest Lodge #69 is a fraternal organization dedicated to doing good deeds for people in the community who are facing challenging times.

The Lodge provides scholarships for graduating seniors, summer camp tuition, and opens its hall once a month to provide meals for Senior Citizens. Numerous events are held throughout the year, including monthly buffet breakfasts held on the third Sunday of the month. The Lodge is available for community events, private parties, funerals, wedding receptions, fundraisers and showers. This year, the lodge sponsored a Thanksgiving dinner for the residents of Marlow, and it was a huge success.

We hope to continue to gain new members to keep our organization active. If anyone would like to join, male or female, please contact our Noble Grand, Matt Smith at 446-3851.

This year, our projects include building maintenance, providing fun events for the community, and more involvement in the town and their organizations.

The IOOF Forest Lodge #69 would like to thank all those who support our fundraising activities throughout the year.



JACQUI FAY

Matt Smith

Noble Grand, Forest Lodge #69

# FRIENDS OF JONES HALL

Friends of Jones Hall (FOJH) was formed in the fall of 2018 with a mission to raise money and coordinate volunteer support for the restoration, rehabilitation and operation — including increased accessibility — of Jones Hall. We believe that through coordinated effort, the hall can become a vibrant center of community enrichment.



Our fundraising efforts to date have been a Silent Auction held in October and a direct mailing appeal to all Marlow property owners in December. The money raised — just under \$10,000 — will be used as part of the matching funds for the LCHIP grant to rehabilitate Jones Hall. Work to address structural and safety issues to bring the building into compliance with current fire and safety codes will begin this spring.

We are so appreciative of the generous contributions that made these events successful! With your continued support, we can ensure that this beloved historic building will long remain a cultural center at the very heart of our small village.

FOJH has several exciting events planned for 2019. If you would like to make a contribution, or would like to join FOJH, please reach out to us at: [friendsofjoneshall@gmail.com](mailto:friendsofjoneshall@gmail.com) or P.O. Box 692. You can follow us on Facebook at “Friends of Jones Hall”. We usually meet once a month and would welcome your participation!

Respectfully submitted,

Karin Asseng  
Secretary

# WELCOME MARLOW BABIES PROGRAM

Since 2010, town organizations have joined to welcome Marlow newborns. We present a bundle of gifts from the Town Library, Town Office, Historical Society, Odd Fellows, Marlow Children's Enrichment Fund, United Methodist Church, (through the Marlow Quilters) Marlow Knitters, United Methodist Church Women's Fellowship, Friends of Perkins Academy, and Hidden Valley Snow Riders.



Eight babies arrived in 2018 — one boy and seven girls — and it was fun delivering the presents! I love when I get to hold and cuddle the babies. Nothing better!

We hope to carry on the tradition this year. If you know of any birth or adoption, or if your organization or business wishes to join the program, please contact Lynn Bailey at 446-3450 or [Bearhollow32@gmail.com](mailto: Bearhollow32@gmail.com).

Thank you to everyone who put in the time and work to make this unique program a success.



# MARLOW CHILDREN'S ENRICHMENT TRUST



*“A society grows great when old men plant trees whose shade they know they shall never sit in.” A Greek Proverb*

Greetings to our Marlow neighbors,

January 2019 - for year 2018

As 2018 comes to an end, the trustees of the Marlow Children's Enrichment Trust (MCET) would once again like to express our deep GRATITUDE to the Marlow community for its support.

The money we obtain through donations and fundraisers have helped us bring programs and opportunities to our students. In 2018, we participated in the D'Angelos community fundraiser, Hannaford Supermarket book sale, and Orchard Hill Pizza Night. We thank you for your donations of books and money, and for supporting our fundraisers.

In 2018, we worked with the following organizations: Girl Scouts, Perkins Academy, Friends of Perkins Academy (FOPA), Perkins Academy STEM Club, a 5k running group, Marlow Children's Theatre, and one individual on behalf of a student.

We welcomed Nancy Vesco to our Board of Trustees this year. We are a full board for the first time since 2014!

We are pleased to reach out to the community by contributing to the Marlow Babies Program, participating in the Odd Fellows' business card placemats, and by hosting the Gathering Place on the first Saturday of every month. It is wonderful to see the people stopping by to say 'hi'.



The Marlow Children's Enrichment Trust was established in 2013 to "...assist education and developmental opportunities of children in the community of Marlow, New Hampshire."

We lost a great supporter when Loisanne Foster passed away in January. Loisanne believed in our efforts from the start and gave her first monetary donation saying: "While country children enjoy too many advantages of nature to enumerate, they lose out on the wide selection of cultural events available in a larger town. Marlow's children deserve all the advantages the wider world offers." So very true. Thank you Loisanne; your kindness and generosity reached many.

Sincerely,

Trustees of the Marlow Children's Enrichment Trust

Donna Chase, Sandy Salo, Barbara White, Mary Andreasen and Nancy Vesco.

# MARLOW UNITED METHODIST CHURCH

The Marlow United Methodist Church is a friendly, inviting place where you can join neighbors in fellowship and worship. Although officially affiliated with the Methodist denomination, we are a community church with members from many different backgrounds. This year, we have welcomed a new pastor, Todd Layton, who drives in from Manchester to serve and worship with us.

The community has been extremely supportive. This is the fourth year that we open the Chapel on Saturday mornings for the Gathering Place: a place to meet and catch up on the news, or to publicize upcoming events. Every Saturday, it is hosted by a different organization; the church, school (FOPA), Children's Trust, Historical Society, and ATV club have participated this year. If your organization is interested in hosting, you can contact Holly Oliveira at 446-7992. Donations go to the hosting group with a small stipend to the church towards heating the chapel.

Another community missional project is the Third Sunday Food Pantry. This year, the contributions from the town have been extremely generous. The Friends of the Perkins Academy and the Fire Department held two very successful food drives. During the holidays, they also gave turkeys with all the fixings. The ATV club once again collected food donations at their trailhead. They will continue through the winter months with collections at the Town Office and library. We also benefited from a food drive organized by Tristan Woodbury, a student at Perkins Academy.

We now have three families with children and four adults receiving aid from this ministry. We contribute quilts for the Marlow Babies program, carry out the Prayer Shawl Ministry, Operation Christmas Child, Women's Prison support, as well as aid to missionaries in Ecuador and Africa.

We also offer a community men's breakfast the 4<sup>th</sup> Sunday of the month at the chapel at 7:30 AM. We do a very short devotion and then enjoy a potluck breakfast. We believe in Proverbs 27:17 that "iron sharpens iron" and extend our invitation to others. We host a community youth group the second Sunday of the month at the Chapel at 10:30 AM.

This year, we held our first All Saints Day service at the community cemetery on November 1<sup>st</sup> in remembrance of our deceased loved ones. We also had our first annual Blue Christmas service in mid-December - we opened the church for quiet contemplation by candlelight, to find peace in a busy and sometimes hard time of year.

Lenten services are held on Ash Wednesday, Maundy Thursday, Good Friday. You can also join us for Easter Sunrise, Easter Breakfast and Easter worship, and the Christmas Eve Candlelight service.

Maintaining our historic building requires a lot of time and investment. This year, we were able to finish the new handicapped-accessible bathroom. It only took about 200 years. All things are possible in the end.

We care deeply about our community and invite everyone to join us. Few of us grew up Methodist. We come from Catholic, Congregationalists, Anglican, Baptist, Lutheran and many other faiths, or from no faith background at all. We would love to have you worship with us; no need to dress up! Even if you don't attend, you will be in our prayers, and the pastor is always available to talk with you.

# SCHOOL REPORTS



Grades Pre-K through 2nd at the KROKA campus.

# SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES

## SCHOOL BOARD

Marcia Levesque, Chair	Term Expires 2019
Karin Asseng	Term Expires 2021
Christie Smith	Term Expires 2020

## NH SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Robert H. Malay, Superintendent of Schools  
Dorothy Frazier, Assistant Superintendent  
Timothy L. Ruehr, SAU 29 Business Administrator  
Scott Lazzaro, Business Administrator - Towns  
Nancy Deutsch, Director of Human Resources  
Dr. Rick Matte, Director of Student Services  
Robert Milliken, Information Technology Manager

## OFFICERS

Kenneth R. Dassau	Moderator
Beth A. LaFreniere	Clerk
Donna L. Chase	Treasurer
Plodzik & Sanderson	Auditor

# COMPLIANCE STATEMENT

The Marlow School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Dr. Rick Matte, Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 230.

Robert H. Malay  
Superintendent of Schools

[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Department of Education, Office for Civil Rights, at 6-7 (April 2015).]



**PERKINS, spelled out with cans, was our food drive started by a 4th grader.**

# STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Academy in the Town of Marlow on the 12<sup>th</sup> day of March, 2019, between the hours of 2:00 pm and 7:00 pm to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:

One School Board Member for three-year term

A Moderator for two-year term

A Clerk for two-year term

A Treasurer for two-year term beginning on July 1, 2019

Given under our hands at said Marlow, this 4<sup>th</sup> day of February, 2019.

## MARLOW SCHOOL BOARD

Marcia Levesque, Chair

Karin Asseng

Christie Smith



# MARLOW SCHOOL DISTRICT WARRANT

## MARLOW LOCAL SCHOOL

The inhabitants of the School District of Marlow Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: March 14, 2019

Time: 7:00 p.m.

Location: John D. Perkins, Sr. Academy

Details: You are hereby notified to meet at the John D. Perkins, Sr. Academy in said District on the 14th day of March, 2019, at 7:00 p.m. to act upon the following articles:

---

**Article 1     Hear Reports**

To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.

---

**Article 2     Operating Budget**

To see if the district will vote to raise and appropriate the amount of \$2,080,138 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

---

**Article 3     Discontinue Revenue Replacement Fund**

To see if the District will vote to discontinue the Revenue Replacement Fund created by the voters at the 2012 District Meeting for the purpose of offsetting any revenue reduction from the State of New Hampshire from previous years' receipts. Said funds and accumulated interest to date of withdrawal, are to be transferred to the District's general fund. (Majority vote required)

---

**Article 4     Discontinue Capital Reserve Fund**

To see if the District will vote to discontinue the Capital Reserve Fund created by voters at the March 2002 District Meeting for the purpose of major renovation / reconstruction of the school buildings and grounds and related costs. Said funds and accumulated interest to date of withdrawal, are to be transferred to the District's general fund. (Majority vote required)

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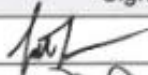
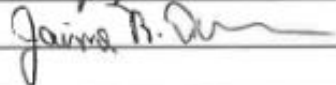
**Article 5     General Fund Deficit**

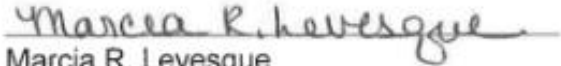
To see if the school district will vote to raise \$180,000 to reduce the general fund deficit pursuant to RSA 194:3-b. (Majority vote required)


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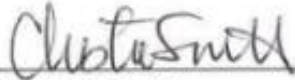
**Article 6     Closing Article**

To transact any other business that may legally come before this meeting.

Given under our hands,		
We certify and attest that on or before February 27, 2019, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Jones Hall, Post Office, and delivered the original to the Superintendent.		
Printed Name	Position	Signature
Scott Lazzaro	Business Administrator	
Jaime R. Donovan	Administrative Assistant	

  
 Marcia R. Levesque

  
 Karin A. Asseng

  
 Christie Smith

A true copy, attest:

  
 Scott Lazzaro, Business Administrator

Date: 2/21/2019



# MARLOW SCHOOL DISTRICT PROPOSED 2019-2020 BUDGET



New Hampshire  
Department of  
Revenue Administration

2019  
MS-26

## Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Appropriations for period ending 6/30/2020 (Recommended)	Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	2	\$733,601	\$726,870	\$676,435	\$0
1200-1299	Special Programs	2	\$337,272	\$322,652	\$812,450	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	2	\$1,016	\$2,508	\$2,517	\$0
1500-1599	Non-Public Programs	2	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$1,071,889</b>	<b>\$1,052,030</b>	<b>\$1,491,402</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	2	\$57,656	\$62,060	\$62,240	\$0
2200-2299	Instructional Staff Services	2	\$25,809	\$31,309	\$43,688	\$0
	<b>Support Services Subtotal</b>		<b>\$83,465</b>	<b>\$93,369</b>	<b>\$105,928</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	2	\$12,905	\$16,140	\$16,141	\$0
	<b>General Administration Subtotal</b>		<b>\$12,905</b>	<b>\$16,140</b>	<b>\$16,141</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	2	\$49,054	\$54,208	\$55,902	\$0
2320-2399	All Other Administration	2	\$6,000	\$6,000	\$6,000	\$0
2400-2499	School Administration Service	2	\$125,859	\$124,250	\$138,093	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	2	\$47,094	\$88,818	\$56,884	\$0
2700-2799	Student Transportation	2	\$103,096	\$98,087	\$139,238	\$0
2800-2999	Support Service, Central and Other	2	\$523	\$5,750	\$5,750	\$0
	<b>Executive Administration Subtotal</b>		<b>\$331,626</b>	<b>\$377,113</b>	<b>\$401,867</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$500	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Appropriations for	
					period ending 6/30/2020 (Recommended)	period ending 6/30/2020 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$32,000	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$32,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service	2	\$9,394	\$9,800	\$9,800	\$0
5222-5229	To Other Special Revenue	2	\$0	\$55,000	\$55,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$9,394</b>	<b>\$64,800</b>	<b>\$64,800</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,080,138</b>	<b>\$0</b>

## Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2020 (Recommended)	period ending 6/30/2020 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>

## Individual Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2020 (Recommended)	period ending 6/30/2020 (Not Recommended)
9992	Deficit Appropriation	5	\$180,000	\$0
<i>Purpose: To see if the school district will vote to raise \$</i>				
<b>Total Proposed Individual Articles</b>			<b>\$180,000</b>	<b>\$0</b>

## Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2018	Revised Estimated Revenues for Period ending 6/30/2019	Estimated Revenues for Period ending 6/30/2020
<b>Local Sources</b>					
1300-1349	Tuition	2	\$4,900	\$4,900	\$27,698
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	2	\$124	\$125	\$125
1600-1699	Food Service Sales		\$0	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	2	\$5,494	\$4,692	\$4,692
<b>Local Sources Subtotal</b>			<b>\$10,518</b>	<b>\$9,717</b>	<b>\$32,515</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	2	\$0	\$5,500	\$7,700
3230	Special Education Aid	2	\$0	\$25,000	\$152,335
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$30,500</b>	<b>\$160,035</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	2	\$0	\$55,000	\$55,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	2	\$17,393	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$17,393</b>	<b>\$85,000</b>	<b>\$85,000</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$32,000	\$0
5252	Transfer from Expendable Trust Funds		\$44,127	\$44,127	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$44,127</b>	<b>\$76,127</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$72,038</b>	<b>\$201,344</b>	<b>\$277,550</b>

## Budget Summary

Item	Period ending 6/30/2019	Period ending 6/30/2020
Operating Budget Appropriations		\$2,080,138
Special Warrant Articles	\$0	\$0
Individual Warrant Articles	\$0	\$180,000
Total Appropriations	\$0	\$2,260,138
Less Amount of Estimated Revenues & Credits	\$0	\$277,550
Less Amount of State Education Tax/Grant	\$0	\$493,283
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$0</b>	<b>\$1,489,305</b>



Mr. Cherry promised students that if the Patriots won the Super Bowl, we would draw names and let them PIE him.

# SCHOOL TREASURER

Cash on Hand July 1, 2017 (Treasurer's Bank Balance)		126,853.73
Received from Selectmen	843,704.00	
Current Appropriation		
Deficit Appropriation		
Balance of Previous Appropriations		
Advance on Next Year's Appropriations		
Revenue from State Sources	535,992.54	
Revenue from Federal Sources		
Received from Tuitions	4,900	
Received as Income from Trust Funds		
Received from Capital Reserve Funds		
Received from Interest	124.44	
Received from all Other Sources	7,284.06	
<b>Total Receipts</b>		<b>1,392,005.04</b>
<b>Total amount available for Fiscal Year</b>		<b>1,518,858.77</b>
Less School Board Orders Paid		\$1,559,862.20
<b>Balance on Hand June 30, 2018 (Treasurer's Bank Balance)</b>		<b><u>-\$41,003.43</u></b>
<hr style="width: 30%; margin-left: 0;"/>		
Donna L. Chase, Marlow School District Treasurer		
<b>Auditor's Certificate:</b> This is to certify that we have examined the books, voucher, bank statements, and other financial records of the treasurer of the School District of Marlow of which the above is a true summary for the fiscal year ending June 30, 2018, and find them correct in all respects.		

2017/18	Town Approp by month July-June	Private Tuition	Interest by Month	Govt Sources annual	Explanation State/Fed Funds	Other	Explanation Other
17-Jul	\$ 55,000.00		\$ 9.42	\$ 14,648.38	Medicaid		
17-Aug	\$ 55,000.00		\$ 7.65	\$ 495,805.38	Equitable	\$ 4,320.31	E Rate Fairpoint SAU Medicare D
17-Sep	\$ 55,000.00	\$ 2,450.00	\$ 11.10	\$ 6,384.24	All Title Grants	\$ 1,656.11	
17-Oct	\$ 55,000.00		\$ 12.21	\$ 3,423.44	REAP	\$ 1,250.00	Robotics
17-Nov	\$ 55,000.00	\$ 612.50	\$ 12.61	\$ 3,567.24	Proj Reimb	\$ 27.64	IRS
17-Dec	\$ 110,000.00	\$ 1,837.50	\$ 13.34	\$ -	NH Meal Program	\$30.00	Bldg Use
18-Jan	\$ 70,000.00		\$ 13.00	\$ -	Catastrophic Aid		
18-Feb	\$ 70,000.00		\$ 5.84	\$ -	Student Lunch		
18-Mar	\$ 70,000.00		\$ 7.38	\$ 12,163.86	IDEA		
18-Apr	\$ 70,000.00		\$ 14.67				
18-May	\$ 110,000.00		\$ 12.91				
18-Jun	\$ 68,704.00		\$ 4.31				
	<b>\$ 843,704.00</b>	<b>\$ 4,900.00</b>	<b>\$ 124.44</b>	<b>\$ 535,992.54</b>		<b>\$ 7,284.06</b>	
Total Revenue:	\$ 1,392,005.04						



Mr. Cherry and Kamden. Go Patriots!

# MARLOW SCHOOL DISTRICT MEETING MINUTES

## STATE OF NEW HAMPSHIRE SCHOOL WARRANT

MARLOW SCHOOL DISTRICT MINUTES  
MARCH 15, 2018

The Annual School District Meeting was called to order at 7:00 pm, on March 15, 2018, by the School Moderator, Kenneth Dassau, in the John D. Perkins, Sr. Academy in Marlow School District.

The Moderator read the School Warrant.

The Pledge of Allegiance was recited.

The results of the election held on Tuesday, March 13, 2018 were as follows:

School Board Member – 3 Years                      Karin Asseng

The Moderator reviewed the Rules of Moderation.

Attending:

School Board Members: Karin Asseng, Chair, Christy Smith and Marcia Levesque  
Moderator: Kenneth Dassau  
Supervisors of the Checklist: Jeanne Kennedy and Tami Frazier  
Clerk: Beth LaFreniere

Administrative Table: Walter Huston, Principal, Robert Malay, Superintendent, Dottie Frazier, Asst. Superintendent and Janel Swanson, Business Administrator for Towns.

There were nineteen (18) registered voters in the audience.

The Moderator read the Articles.

ARTICLE 1: Motion was made and seconded that the District receive the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

Motion passed by voice vote.

Principal Huston was invited to proceed with a Powerpoint presentation on The State of the School. The presentation reviewed the accomplishments achieved during 2017 and future goals for 2018.

ARTICLE 2: Motion was made and seconded that the District vote to raise and appropriate the Marlow School Board's recommended amount of \$1,571,320 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

Discussion ensued in regards to changes in staffing, salaries, transportation, special education and budget from the previous budget.

Motion passed by voice vote.

ARTICLE 3: Motion was made and seconded that the District vote to raise and appropriate up to \$32,000 to be used for renovations of selected areas of the John D. Perkins, Sr. Academy for upgrades to include four new exterior doors, new flooring in the kitchen, electrical upgrades and related cost, and further to authorize the withdrawal of up to \$32,000 from the Renovation/Reconstruction

Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation/reconstruction of the school buildings and grounds and related costs, or to take any further action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

Motion passed by voice vote.

ARTICLE 4: Motion was made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$25,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2018; the sum of \$25,000 to be deposited in the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation/ reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board recommends this warrant article.)*

Motion passed by voice vote.

ARTICLE 5: Motion was made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$5,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2018; the sum of \$5,000 to be deposited in the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/ special education tuition, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 2018 to fund this appropriation and the appropriation in Article 4 (Capital Reserve Fund), Article 4 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board recommends this warrant article.)*

Motion passed by voice vote.

ARTICLE 6: To transact any other business that may legally come before this meeting.

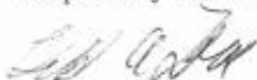
Motion was made and seconded that the District accept Article 6 as written.

The Moderator formally acknowledged the dedication and efforts to the school made by both Dawn Elliott and Mike Elliott.

Motion passed by voice vote.

There being no further business to discuss, Motion made and seconded to adjourn meeting at 8:33 pm.

Respectfully submitted,



Beth A. LaFreniere  
Marlow School Clerk

A true copy attest  
Beth A. LaFreniere



# ADMINISTRATIVE REPORT

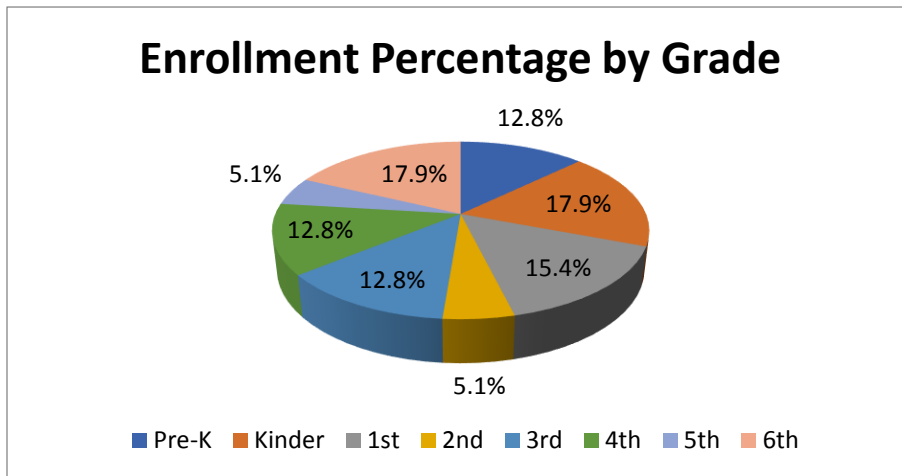
## DISTRICT REPORT

### Mission

The Mission of John D. Perkins Academy is to be a community of lifelong learners in which all members **care** about one another, **engage** in challenging academic pursuits and **interact** with the resources within our community at large in order to become active, productive citizens of the 21<sup>st</sup> century and responsible environmental stewards of our world.

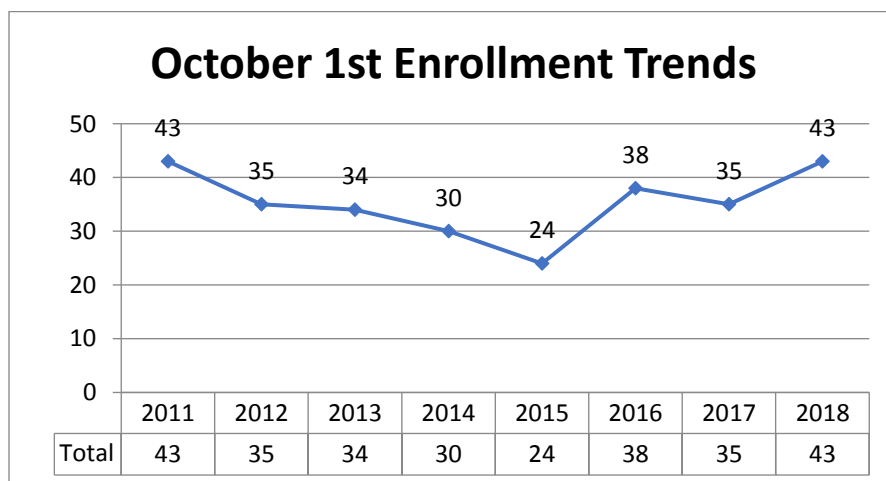
### Enrollment

Here's a look at the percentage breakdown by grade using the January 7, 2018 enrollment:



Source: Power School Student Management System

Finally, a look at the October 1<sup>st</sup> enrollment trend from 2011-2018:



Source: Power School Student Management System  
New Staff

This year Perkins Academy welcomes Mr. Daniel Cherry as new Principal/Educator. We also have two new para-professionals, Cassidy Snair and Rosie Moote. We also have Felicia Roney providing School Psychological services and Yumiko Sandoe is our new Art Educator.

### Facility / Maintenance

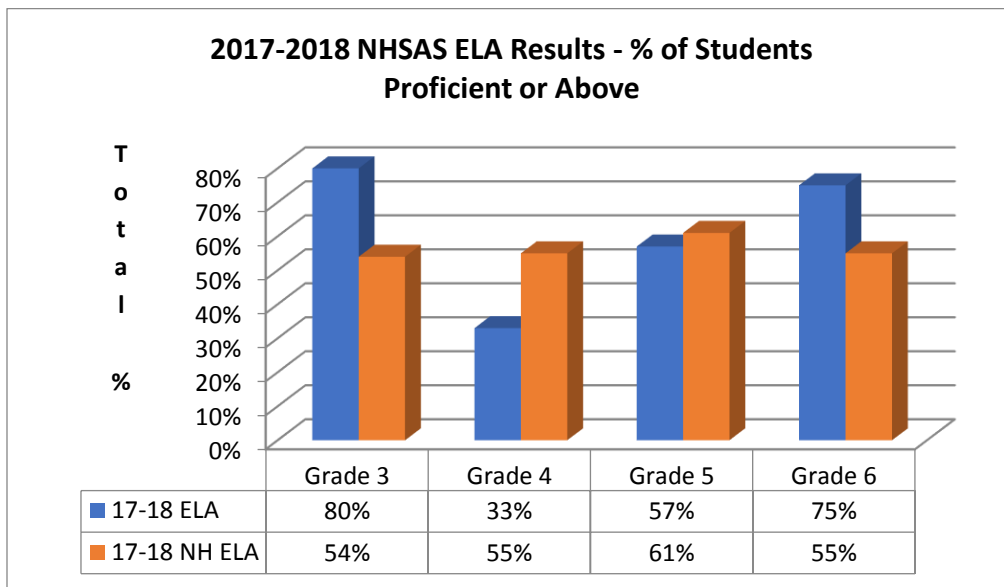
This year building projects included a new water fountain that keeps count of how many water bottles we are saving from needing to be recycled. Our kitchen area had renovations to the floor and electrical work and we added new shelving as well. We replaced classroom safety lights and exit signs that were no longer working. We also had four exterior doors replaced. Our one piece of new equipment purchased was a snow blower.

### Community Support / Service

Our school is our community and our community is our school. We partner with KROKA to provide outdoor experiences; The Friend of Perkins Academy is our parent group that organizes many events from our fantastic Community Thanksgiving Feast to our Back-to-School Bonfire. We held a very successful food drive before our holiday break that brought in over 300 items for our local food pantry. We are in the planning stages of producing a children’s theater with the friends of Jones Hall and we host many local events and functions from voting and spaghetti dinners to STEM club and Girl Scouts.

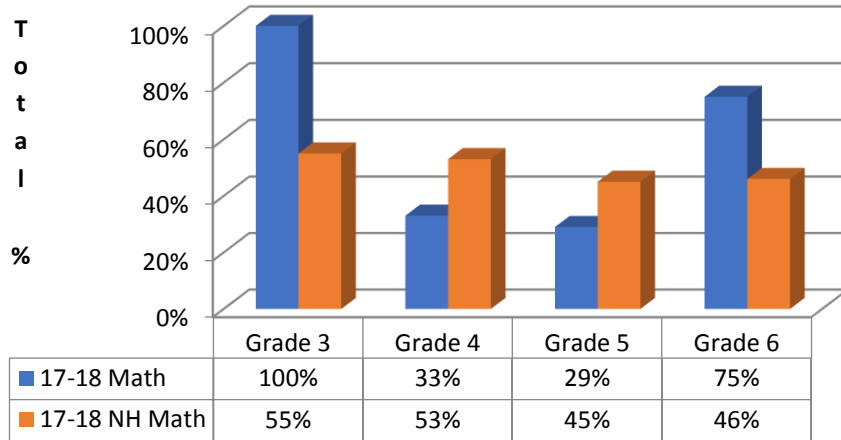
### NH STATEWIDE ASSESSMENT SYSTEM RESULTS

\*\*Results for all students who were at the school at the end of the assessment administration\*\*



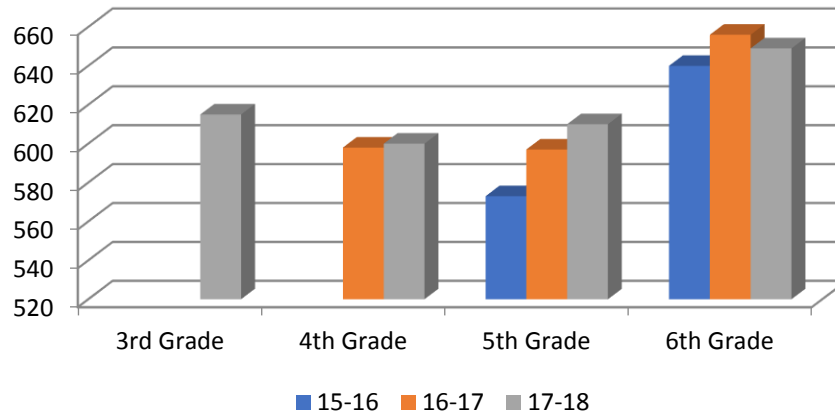
Source: NH Statewide Assessment System

**2017-2018 NHSAS Mathematics Results - % of Students Proficient or Above**

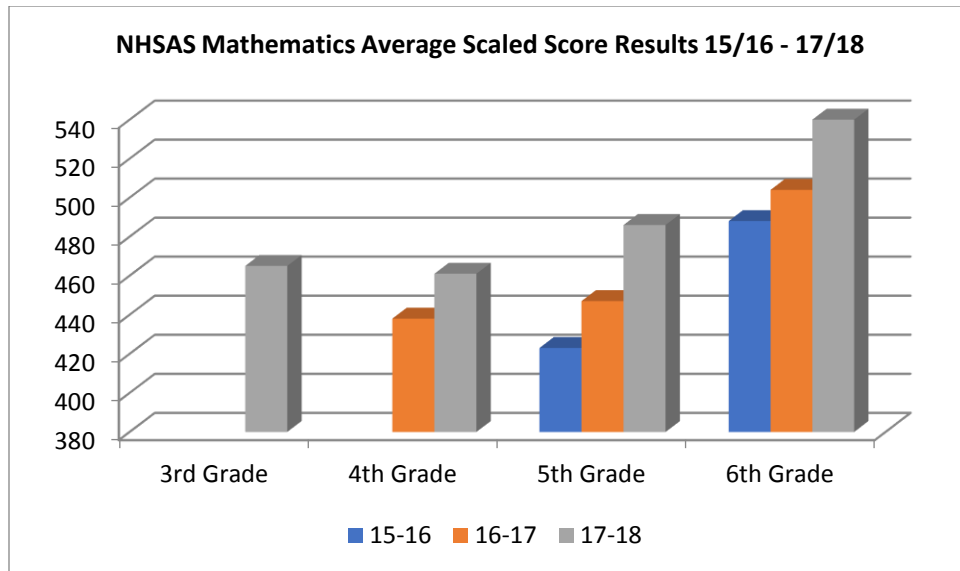


**Source: NH Statewide Assessment System**

**NHSAS ELA Average Scaled Score Results 15/16 - 17/18**

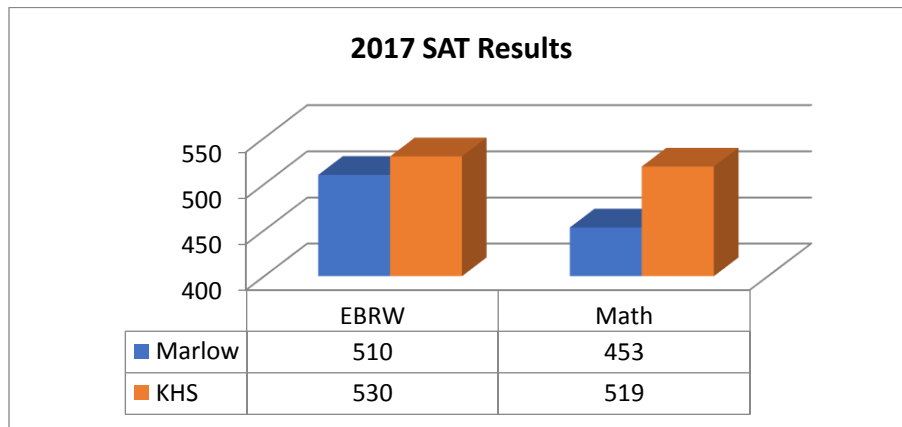


**Source: NH Statewide Assessment System**



Source: NH Statewide Assessment System

Below is a look at how Marlow students at Keene High School performed in comparison to all students at Keene High School that took that SAT.



Source: College Board

### Academic Programs

One new academic program is the Virtual Learning Academy Charter School (VLACS) Spanish course for Middle School students. Parents communicated the desire to bring a foreign language to Perkins Academy in order to make the transition easier for students that will be attending Keene Middle School. This is a very rigorous course is delivered online with virtual teacher conferences and assessments. Our pilot year is off to a very good start. This course is free to students and taxpayers of Marlow. As we look at technology tools and resources to enhance educational opportunities, Perkins Academy used a Federal Grant to purchase Chromebooks for all students in Grades 1-6.

### School Start Time

At the October 9, 2018 Keene Board of Education meeting, the Board passed a motion to move forward with a change to the start of school times for Keene High School and Keene Middle School to no earlier than 8:30 a.m.

and no later than 9:00 a.m. and no earlier than 8:00 a.m. at the Keene elementary schools beginning with the 2020-2021 school year. The Keene School District is finalizing the proposed scheduling and once complete, the town districts will be informed in order to determine whether or not they will opt to change the start times for their elementary/middle schools. This will give the town districts time to determine what if any impact a change in start times in Keene will have on their transportation needs. Once the start times are finalized in Keene, all impacted school boards will be notified.

### **School Calendar Update**

The committee has been looking at alternatives to having students in schools during voting as several of the schools in SAU 29 are utilized as voting sites. There has been a heightened concern about student safety in schools where there is public access during elections, despite measures to mitigate interactions whenever feasible. Options being considered include, but are not limited to, scheduling workshop days on election days or otherwise identifying such days as “non-school days” for students. At the time of this writing, there has been no action on the Governor’s proposal to push back the start of school until after Labor Day. With changes in the Majority in the House and Senate, this proposal may not have the traction necessary to come to fruition.

### **Strategic Plan Update**

KHS is in its third year of working to become a competency-based (CBE) school. The Core Competency Team (CCT) is comprised of 11 teachers representing their departments, and this group oversees the competency work being conducted at the high school, including setting goals each year. This year’s goal is that all departments will have common quality performance assessments (QPAs) and rubrics for all department competencies in all courses.

The high school continues to build capacity around CBE by sending staff to workshops and trainings. This includes six teachers who are participating in the state’s performance assessment development for PACE. (Access the URL <https://tinyurl.com/y79oz5q2> to learn more about the state’s PACE program.) KHS is a Tier 2 PACE school. This means KHS does not assess our students with the state’s performance assessments, but our six teachers are on the committee that develops these performance assessments for Tier 1 schools to use, and these six teachers are receiving additional performance assessment training. This helps us as we create our own QPAs for courses. Five teachers attended two sessions on QPA training offered by the state, and four teachers are participating in formative assessment training sponsored by the state. All of these trainings and workshops deepen our understanding of competencies and help us to incorporate best practices in teaching and learning.

At the fall Open House, parents engaged in an activity called Question Formulation Technique (QFT). Last year, five teachers attended a year-long training sponsored by PACE and NEA NH, and these five teachers led parents in the QFT process, gathering questions that parents have concerning competency-based education (CBE) and the high school’s work toward becoming a competency-based school. Students participated in QFT in their Advisories, and CCT will use these questions to create further messaging about KHS’ journey to CBE.

Using the information gathered from the QPA pilot last spring, CCT finalized the rubrics for the four school-wide competencies/work-study practices. School-wide competencies/work-study practices are also referred to as habits of disposition, soft skills, or habits of mind. These represent how students approach learning; KHS’ four school-wide competencies focus on collaboration, communication, problem-solving, and responsibility. The feedback from last spring’s QPA pilot indicated that the school should explore a fifth competency of creativity and innovation. CCT drafted this competency and its rubric and is in the process of soliciting feedback. Next

steps include determining how many times a department competency must be met in each course and how we will assess the school-wide competencies and report out on them.

Finally, the administration is looking at the research into graduate credits and giving consideration to a “differentiated diploma” approach. Currently Keene High requires 28 credits to graduate which is on the high end in NH with the law requiring 20 credits.

### **SAU 29 Year in Review**

The Business Office saw arrivals and departures occur in 2018. Scott Lazzaro came onboard in August as Business Administrator for the town districts following the departure of Janel Swanson who moved on to her home district SAU 93. Michelle Fuller, Staff Accountant, arrived in September following the departure of Stephanie Greene who moved on to new endeavors. And the end of December, saw the retirement of long-time SAU employee, Deb Hatt (SAU 29 bookkeeper) who retired after 19 years with the SAU. The search to fill the position is ongoing.

Dan Cherry  
Principal/Educator

Marcia Levesque  
School Board Chair

Robert H. Malay  
Superintendent of Schools



**Grade 5&6 girls**

# CHAIRMAN'S REPORT

As chair of the Marlow School Board, I would like to take this opportunity to welcome Mr. Daniel Cherry as principal of the JD Perkins Jr Academy. The transition in leadership has been very smooth and we are fortunate to have a leader of his caliber in Marlow. I would also like to thank the teachers and staff for their continued support and dedication to the students in our school.

Our board works hard to maintain transparency and a feeling of trust while we go about the duties entrusted to us. While our job is to oversee the direction our school is going, we are also responsible for providing a budget to be voted on by the town each year. We do not take on this task lightly. We try to balance the needs of the children, the financial impact to our fellow taxpayers, the management of our structural building, and the increasing demands of state and federal mandates. Unfortunately, many state and federal mandates do not come with adequate funding.

As our state tries to balance its own budget, many funds are funneled out of education into other seemingly more pressing issues. Our current budget and next year's budget are very challenging and will have a significant impact on taxpayers in Marlow. The vast majority of this increase is due to out of district and in district special education placements. School districts are obligated to place all identified student in the placement that is least restrictive for them. Qualified school staff followed mandated procedures as they considered the needs of our students with special needs. Some of these placements resulted in our budget increase. How these placements are funded is not an issue that can be solved at our table.

Our state and federal government need to reassess the financial impact of the current special educational system and at the very least, pay the amounts that they are required to pay by laws that are currently in place. Our state provides "Catastrophic Aid" to help soften the blow on these huge out of district costs. There is an equation to determine the amount each case receives and this amount has steadily decreased over the past years and is currently significantly underfunded. We are required by our constitution to provide every student in our town a "Free and Appropriate Education". New Hampshire needs to reassess how we are funding education and look for better ways to provide funding that is equitable throughout the state. I would encourage you to take the time to become educated on the current educational funding challenges by watching a YouTube video by attorneys Andre Volinsky and John Tobin on Educational Funding in New Hampshire. The video paints a clear picture of the inequities in the current system and the need for reform.

We need to be in contact with our state senators and representatives and demand that they make educational funding reform a priority and require our state to uphold the financial responsibilities of our current laws. We have a choice to make, we can join forces with other towns in New Hampshire to become part of the solution, or we can continue to be part of the problem with our complacency.

On a more positive note, our school continues to be a fine example of a quality small town education. We continue on our path to Sustainable and Placed Based education, working alongside many organizations and community members in providing a unique and rigorous education. Our teachers and staff are committed to reaching every student to engage them in their education and develop life-long learners. Our school has gained recognition and respect for the progressive work we are doing.

I have served on the Marlow Board for many years and this is my final term. I have tried to provide a voice of reason as a board member, both in Marlow and with our regional SAU, always taking into account the townspeople that support our fine school. There have been many issues and obstacles over the years, but the townspeople of Marlow have always shown their support and valued providing a quality local education. I would like to thank Karin Asseng and Christie Smith for their service on the board and wish them well in the

future as they continue to tackle pressing issues that affect our school. I would also like to thank Superintendent Rob Malay and Assistant Superintendent Dottie Frazier, along with Jay Gaudry, Cathy Dieter, Scott Lazzaro, Tim Ruehr, and the rest of the SAU staff for their support and guidance.

In closing, I encourage each of you to become involved. Be in contact with representatives in regard to funding and making policy changes that have a positive impact on educational funding. Small towns cannot bear the impact of carrying the financial burden on their own. Our board meets the first Monday of each month, come to meetings and be informed. Meetings are open to the public and individuals are welcome and encouraged to attend. In parting, thank you for trusting me to serve as a board member for these past years. I wish the new board well and hope that you will continue to support their efforts moving forward.

Sincerely,

Marcia Levesque

Board Chair

Marlow School Board



Grades 3 & 4 with DePaul University twirler Danielle Cherry.



# NOTES

# MARLOW TOWN OFFICE HOURS

167 NH RT 123 – Marlow, NH 03456  
(603) 446 – 2245 Fax (603) 446 – 3806  
Email: [marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov)  
Website: [www.marlownh.gov](http://www.marlownh.gov)

Board of Selectboard: Monday 7:00 pm until business is finished

Town Office: Tuesday, Thursday, and Friday 10:00 am – 1:00 pm, 2:00 pm – 3:30 pm

Planning Board: 2nd Tuesday Monthly 7:00 pm, followed by Master Plan Committee

Town Clerk: Wednesday 4:30 – 7:00 pm, Thursday 10:00 am – 12:30 pm

Zoning Board of Adjustment: As needed

Tax Collector: Tuesday 5:00 – 7:00 pm

Overseer of Welfare: As needed

Cemetery Trustees: 1st Tuesday Monthly 7:00pm

Trustees of the Trust Funds: 3<sup>rd</sup> Monday Monthly 5:30 pm

Library Trustees: 2<sup>nd</sup> Monday Monthly 6:00 pm

Conservation Commission: 3rd Thursday Monthly 7:00 pm

Agriculture Commission: 1st Tuesday Monthly 7:00pm

## **TRANSFER STATION/RECYCLING CENTER 446 – 7973**

Wednesday 4:00 – 7:00 pm Saturday 8:00 am – 4:00 pm

## **LIBRARY 446 – 3466**

Monday 12:00 pm– 5:00 pm; 6:00 – 8:00 pm

Wednesday 4:00 – 8:00 pm; Saturday 9:00 am – 12:00 noon

## **POST OFFICE 446-3489**

Lobby: Monday – Friday 7:00 am – 4:45 pm; Saturday 7:00 am – 12:00 noon

Window Service: Monday – Friday 7:45 am – 1:15 pm; 2:30 pm – 4:15 pm

Saturday 8:00 am – 11:30 am

## **EMERGENCY SERVICES – MUTUAL AID**

FIRE – AMBULANCE (352 – 1100) OR 911

POLICE – NON-EMERGENCY (355 – 2000) OR 911

STATE POLICE (TROOP C, KEENE, NH) (358 – 3333) OR 911

## **NH HOUSE OF REPRESENTATIVES, CHESHIRE CO., DISTRICT 2**

John E Mann (D) Alstead 835-9095, [john.mann@leg.state.nh.us](mailto:john.mann@leg.state.nh.us)

## **NH STATE SENATE, DISTRICT 8**

Ruth Ward (R) Stoddard 271-3092, [ruth.ward@leg.state.nh.us](mailto:ruth.ward@leg.state.nh.us)