

ANNUAL REPORTS



Town of Marlow, N.H.

For the year ending December 31, 2016

and

Marlow School District

For the year ending June 30, 2016

DEDICATION

This town report is dedicated to the memory of Arthur Schmid Jr. who served the Town of Marlow with dedication as a Selectman and Planning Board Member. We are grateful for his devotion to our town and its citizens.



We would also like to dedicate this report to the many volunteers in our community. They perform numerous tasks that help keep our town running smoothly.



ANNUAL REPORTS
of the
TOWN OFFICERS
of
MARLOW, NEW HAMPSHIRE
for the year ending
December 31, 2016
and
Marlow School District
for the year ending
June 30, 2016



BARBARA PAIGE



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PUBLIC NOTICES

ATTENTION ALL MARLOW PROPERTY OWNERS INVENTORY FORMS DUE APRIL 15TH

You are required to file an Inventory of all Taxable Property owned by you as of April 1, 2017. The Town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the Town Office. Please be advised that whether or not you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are **due by April 15, 2017**.

Any person who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and not less than \$10 or more than \$50.

In addition to the above penalty, under RSA 74.12, any person who willfully omits to make and return their inventory form and is found to have made additions, alterations or improvements to their property will be charged dooamage which will be 4 times as much as such property would be taxable if truly returned and inventoried.

We strongly advise all property owners to make sure they receive a receipt acknowledgment from the Town Office.

NOTIFICATION OF CHANGE IN ADDRESS

Please make sure you notify the Town Office of any change of address whether permanent or temporary in order to receive your tax bills, inventory forms, renewal notices, etc. in a timely fashion.

RESTORATION OF INVOLUNTARILY MERGED LOTS

Please be advised that under RSA 674:39aa, any involuntarily merged lots, prior to September 18,2010 may be restored to premerger status upon the owner's request, provided that the request is submitted to the Board of Selectmen prior to December 31, 2021 and that no owner in the change of title voluntarily merged his or her lots.

ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of Rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1 penalty per animal per month after May 31. In addition, court summons will be issued in July to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine. Your timely compliance is encouraged.



A Rabies Clinic will be held at the Marlow Fire Station on Saturday, April 8 from 10:00 - 12:00. Please note that the initial rabies vaccination lasts for one year, but thereafter all vaccinations last for three years.



E-REGISTRATION

Marlow residents may now complete their motor vehicle registration renewals online through E-Reg. E-Reg is located on the Town of Marlow web site www.marlownh.gov. On the homepage scroll down to 'Where do I go for?' Click on E-Registration and follow the step by step directions. Payment is by electronic check.

The registration form and decals will be mailed to you. Registrations are processed during regular Town Clerk hours, so allow enough turnaround time as the registration isn't considered valid until it is received by the customer. E-Reg may also be used to get estimates for new motor vehicle registrations.

LOW AND MODERATE INCOME HOMEOWNERS PROPERTY TAX RELIEF

The Low and Moderate Income Homeowner's Property Tax Relief Program runs annually between May 1st and June 30th. Form DP-8 will be available in April and can be obtained from the Town Office. Further information can be found on <http://www.revenue.nh.gov/>.

FIREWORKS PERMIT

Residents must obtain a permit from the town in addition to following State law requirements (<https://www.nh.gov/safety/divisions/firesafety/special-operations/fireworks/documents/PermissibleFireworksSafetyBrochure.pdf>).

Permit applications are available at the Town Office.

ON-LINE OPEN BURNING PERMIT SYSTEM UP AND RUNNING

The Town of Marlow is participating in a new web-based fire permitting system. This new system is administered by the Division of Forests and Lands within the Department of Resources and Economic Development. Residents will be able to visit www.NHfirepermit.com directly or through the link on the Town of Marlow web site www.marlownh.gov and fill out the required information and print off a permit, all without leaving their home. The cost of an on-line permit is \$3.00. The on-line system is in addition to, and not a replacement for the paper permit that you can currently get at the Fire Department.

CRIME STOPPERS

Marlow is a member of 'Connecticut Valley Crime Stoppers'. This organization was created to assist law enforcement and help reduce crime throughout the Connecticut River Valley. 1-888-680-tips (8477) or 603-620-tips (8477) are numbers the public may use to report information anonymously that may assist law enforcement in solving a crime.

POSTING OF 911 NUMBERS

By Town Ordinance all owners of houses or buildings to which a 911 number has been assigned are responsible for obtaining and adequately displaying their number (s) so that they are readily visible from the road both day and night. Each individual number shall be at least 4 inches high by 2.5 inches in width'. Numbers can be purchased at the Town Office for 50 cents per number.

NON-EMERGENCY POLICE CALLS

In cases of non-emergency please call 355-2000, not Ken Avery's home number. This number puts you through to Dispatch who will then contact Ken.

POSTING OF THE ROADS

Throughout the duration of the spring thaw, town roads are closed to vehicles of 6 tons and over. RSA 231.191.

PARKING BAN

For the duration of the snow removal season, parking in the town right of way is strictly prohibited.

BRUSH PILE

The town now offers this service by request. Please contact the Highway Department (446-3926) well in advance so arrangements can be made.

TRASH BAGS

See through bags are required for all household trash placed in the compactor at the Marlow Transfer and Recycling Center.

RECYCLING PERMITS

In order to use the Marlow Transfer and Recycling Center you will need to obtain a recycling permit decal which must be displayed visible on your vehicle. The permits can be obtained from the Town office upon proof of residency in Marlow or Washington/Ashuelot Pond Road in Washington. If you were issued a permit in 2016 please note it is valid until 3/1/2018.

TRANSFER STATION PERMITS AND COUPONS

There is now a no cash policy at the Transfer Station and coupons can be purchased at the Town Office.

HAZARDOUS WASTE

The town signs up and pays a fixed lump sum each year to allow residents of Marlow to participate in 24 household hazardous waste collections per year at the Keene Recycling Center on Route 12 North. Dates are posted in the newspaper and can be found at <http://www.ci.keene.nh.us/departments/public-works/recycling-center/hazardous-waste>.

EASTERN EQUINE ENCEPHALITIS (EEE) AND WEST NILE VIRUS

Due to the latest concerns with Eastern Equine Encephalitis (EEE) and the West Nile Virus (WNV) a few prevention guidelines are recommended:

- Remove old tires from your property.
- Dispose of tin cans, plastic containers, ceramic pots, or other containers. Don't overlook containers that have become overgrown by aquatic vegetation.
- Drill holes in the bottom of recycling containers that are left outside.
- Make sure roof gutters are clean and draining properly.
- Clean and chlorinate swimming pools and hot tubs. If not in use, keep empty and covered and keep covers free of standing water.
- Aerate garden ponds or stock them with fish.
- Turn over wheelbarrows and change water in birdbaths at least twice weekly.
- Turn over plastic wading pools when not in use.
- Remind or help neighbors to eliminate breeding sites on their properties.

For more information, call the New Hampshire Department of Health and Human Services, West Nile Virus Information line 1-866-273-NILE (6453) or the NH Communicable Disease Control Section at 1-800-852-3345 x4496 or visit their websites at www.dhhs.nh.gov and www.cdc.gov.

Fact sheets will also be displayed and available at the Town Office.

Per order of the Marlow Board of Selectmen.

ROBERT ALLEN
THOMAS FUSCHETTO
BARRY CORRIVEAU



SELECTBOARD REPORT

2016 was a very busy but productive year. We completed needed road improvements, moved the town ahead in a variety of activities and projects, and planned for the changes in the leadership of the Marlow Fire and Ambulance Departments while striving to maintain the quality of small town life we cherish in Marlow.

We had an approximate \$74,845 surplus at the end of the 2016 budget year. This surplus reflects lower costs in the Highway Department, Police Department, Welfare, and Town Administration. These savings were due primarily to milder winter weather and positions in Town Administration that went unfilled for a portion of the year.

Barry Corriveau was appointed to the Marlow Selectboard, filling the vacancy left by Ed Thomas when he moved out of town. Following NH law, Barry will be running for a one-year term in the March 2017 town election to fill the remainder of Ed Thomas' vacancy.

The Sand Pond Road Culvert Project and the one-mile Marlow Hill Road Improvement Project were completed. Many thanks to Tony Davis and his excellent town highway crew for their assistance.

Sean Brewer was elected by the Marlow Fire Department and unanimously appointed by us as our new Fire Chief. He replaced the former Fire Chief Tom Foote who was terminated for cause. Former Chief Foote did not legally challenge his termination as allowed by NH law but has remained in the department as a volunteer firefighter.

Since his appointment, Chief Brewer has conducted an extensive evaluation of the department. This year's proposed increase for the Fire Department budget reflects the need to replace out-of-date equipment and/or lack of equipment, conduct overdue safety evaluations, and maintain equipment to bring the Department into compliance. Any volunteer firefighter who wishes to attend needed firefighting training will be financially supported.

Ken Avery, our current Marlow Police Chief, requested an additional part-time police officer be hired to fill in for him when he is not able to conduct his scheduled patrol rounds. We hired Kevin Fay for this position. Officer Fay completed his training at the New York State Police Academy and also served as a US Marine Corps Embassy Security Guard. He will be joining Chief Avery for patrol rounds during the coming months. He will also be attending a refresher course on N.H. law and law enforcement protocol during the summer of 2017 at the N.H. Police Academy. The proposed increase in the 2017 Police Department budget reflects the need to provide new uniforms, equipment, and a firearm for Officer Fay.

We would like to thank David Davis for heading the Patriotic Department and Mike Bascom for taking on the supervisor role at the Transfer Station. We would also like to thank Roxanne MacConnell for taking on the Treasurer's position and Pat Strickland for filling the Deputy Treasurer's position amidst the town switching banks. They were able to catch up on a back log of work that was left to them and get bank records ready in time for the end of year audit.

After 35 years of volunteer service, Loretta Loring gave us written notice that she will be retiring as Captain of the Marlow Ambulance Department effective March 2017. We have been working with various NH area towns and organizations to ensure that needed ambulance service will continue until a replacement for Loretta can be

found. We thank Loretta for her many years of dedicated service to the residents of Marlow and surrounding communities

We are working closely with the NH Fire Marshall's Office to correct five deficiencies noted from the November 2016 inspection of Jones Hall: adding additional emergency lighting, fireproofing one stage backdrop curtain, blocking off access to under the stairs, modifying one step going into the library, and placing new emergency "panic bar" hardware on the front doors. These deficiencies were not noted in a previous surprise inspection earlier in the year. None of these deficiencies require any significant alterations of the historic structure. It is our understanding that making these changes will prevent the need to install a costly water fire suppression system on the second floor. If all modifications are approved, we are expecting an allowed occupancy of 70 for future town events. We expect to complete the work by March/April 2017.

With the help of several town volunteers, Plan Marlow is moving ahead at a slow but constant pace. A new eight panel information kiosk was built by Kroka and will be placed on the edge of Tin Shop Pond abutting Route 10 in the spring. An extensive multi-use trail system using town class VI roads and trails on private property with permission from Marlow landowners is being planned and mapped. A new warming hut near Tin Shop Pond for ice skaters was built and donated by Bob Boivin. Other projects are still in the planning stage and will be reported on during 2017.

The Town of Marlow Family ATV Club requested and was granted permission to use selected town Class VI roads and a 0.9 mile section of Class V Baine Road for their trail network. Permission was granted after a town public hearing was held and written comments were received from landowners abutting these proposed roads. All abutting landowners were contacted by registered mail. After reviewing the public comments, written comments, and two submitted petitions, we determined that the majority of comments were in support of the proposal. More importantly, only one abutting landowner of one portion of a proposed Class VI road was opposed, questioning the actual status of the road. This portion of the road was not approved pending additional legal inquiry. There was no opposition from any landowner abutting the 0.9 mile section of Class V Baine Road. Permission to continue using these roads will be evaluated yearly.

Respectfully submitted

Robert Allen

Thomas Fuschetto

Barry Corriveau



EXECUTIVE ADMINISTRATOR

As usual, a big thanks to all who helped put this town report together, the department heads who submitted their reports on time, Maria Baril for her tireless proof reading, and Austin LaFreniere for binding the final reports. This town is fortunate to have many talented photographers as you will see throughout the report; we appreciate that they allow us to share their photos. Finally, thanks to Anna Fay for the front cover shot and for putting this report together.

In an effort to reduce the cost of postage, the town reports, along with inventory forms will be available at the Town Office on March 6th. All town reports not collected by close of day, March 10, will be mailed or delivered by the Marlow Children's Enrichment Trust who do this as a fundraiser for half the postage.

Inside the front cover of the report you will find your inventory form/s. Please note that the Transfer Station permits issued with last year's report are still valid until the end of 2017.

2016 saw the completion of two grant projects. The Sand Pond Culvert Replacement Project cost \$163,731.70, \$122,798.77 of which was reimbursed to the town through a Pre-Disaster Mitigation Grant. The town's match of \$40,932.93 consisted of a \$10,000 match in kind and \$30,932.93 from the Road Improvement Expendable Trust Fund. The Historic Preservation Study of Jones Hall was completed with an L-Chip grant, funding fifty percent of the \$7,430.00 cost.

The Marlow Hill Road Drainage Improvement Project is drawing to a close. During 2017, the town will start the five-year update of the town's Hazard Mitigation Plan that is due in 2018. This is undertaken by an outside consultant. The cost of the update will be grant-funded with a match in-kind by town officials and emergency personnel who will attend a series of meetings with the consultant.

During 2017, we intend to apply for further L-Chip funding to continue the preservation of Jones Hall along with code and accessibility upgrades. We also hope to help the Fire Department obtain grants for equipment and start applying for grant funding towards the public safety building and store project. We will also remain alert to any other grant opportunities that may occur.

The Town allocates funding every year to monitor the old landfill that was located where the current Highway Department is. Site monitoring is being conducted under a Groundwater Management Permit (GMP) issued by the New Hampshire Department of Environmental Services (NHDES) in accordance with solid waste post-closure regulations. The GMP was renewed in 2016 and included a reduction in the sampling frequency from twice annually to once a year due to very low concentrations of landfill related constituents. Site monitoring is also conducted at the Fire Station under a Groundwater Management Permit issued by the NHDES. Groundwater concentrations have decreased significantly since the residual gasoline contaminated soil was removed in 2013. Only one well has residual gasoline constituents above the applicable standard and site closure is anticipated within the next year or two. All costs for this project are being reimbursed directly from the state petroleum fund.

The Town Office is now utilizing fiber-optic broadband service through WiValley, Inc. on the FastRoads network. We have also switched to a digital phone service which includes voice-to-email and transcribed messages as well as an answering and message system that directs you to the appropriate department.

You have probably noticed that the second installment tax bills look slightly different. During 2016, we changed the town's assessing and tax software. It is no surprise that there were some glitches that had to be overcome while changing software, but the town is now benefitting from the advantages of having software that allows assessing and tax billing to interface with each other. We also have the ability to run many more reports automatically than we were previously able to.

The town's equalization ratio based on 2015 property sales was set in 2016 by the Department of Revenue Administration (DRA) at 100.60. This is the flat rate that the DRA uses to adjust the town's assessed value to reflect proportionality to other towns within the State. This ratio is used to calculate the town's share of education and county tax.

This year, we had several changes in staffing at the Town Office. Louis Paturzo, who was my assistant for over five years resigned and was replaced by Barbara Corriveau. Linda Fish also worked as an assistant during the first part of the year. I would like to thank them all for their help.

I would like to thank the town for their continued support. If you have any questions please do not hesitate to call or drop by the Town Office.

And finally, I hope you enjoy the photo of the birds below. They were in the nest by the front door last spring until one day, when I found them in the middle of a flying lesson right outside the back door. One of the many perks of working in a rural town!

Jacqui Fay

Executive Administrator

marlowtownoffice@marlownh.gov

Tel No: 446 2245



2017 TOWN WARRANT

Town of Marlow, New Hampshire
Warrant and Budget
2017

THE POLLS WILL BE OPEN FROM 2:00PM TO 7:00PM

To the inhabitants of the Town of Marlow in the County of Cheshire in the State of New Hampshire qualified to vote in Town affairs:

You are hereby notified and warned of the Annual Town Meeting that will be held as follows:

Date: Tuesday, the 14th day of March 2017

Time: 2:00PM to 7:00PM

Location: John D. Perkins, Sr. Academy of Marlow

Details: To act upon the following subjects:

Article 01: To Choose All Necessary Town Officers and School Officials

To choose all necessary Town Officers and School Officials for the year ensuing.

Article 02: Accessory Dwelling Ordinance

Are you in favor of the adoption of the Town of Marlow Accessory Dwelling Ordinance pursuant to the authority of RSA 674:71 through 674:73?

(The intent of this article is to allow One Accessory Dwelling Unit by conditional use permit in all zoning districts that permit single-family dwellings. One internal, attached or detached accessory dwelling unit shall be allowed without additional requirements for lot size, frontage, space limitations, or other controls beyond what would be required for a single family dwelling without an accessory dwelling unit. The conditions are reasonable and follow the intent of the law and allow detached units.)

(If the ordinance does not pass then one internal or attached unit per single-family dwelling will be permitted as a matter of right, with no permits or conditions required other than a building permit and does not allow detached units.)

The proposed ordinance can be reviewed at the Town Office. The Planning Board recommends approval of this article.

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 18, 2017 when it will reconvene at 10:00am in John D. Perkins, Sr. Academy to act upon the following subjects:

Article 03: Operating Expenses

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$81,226
Elections, Registration & Vital Statistics	\$27,125

Financial Administration	\$37,850
Revaluation of Property	\$5,000
Legal Expense	\$7,500
Personnel Administration	\$78,592
Planning and Zoning	\$600
General Government Building	\$29,815
Cemeteries	\$5,312
Insurance	\$16,500
PUBLIC SAFETY	
Police Department	\$31,600
Ambulance Department	\$16,350
Fire Department	\$35,134
Emergency Department.	\$600
Mutual Aid	\$10,638
Building Inspection	\$500
Joint Loss Management Committee	\$700
HIGHWAYS, STREETS AND BRIDGES	
General Highway Department Expenses	\$204,225
Street Lighting	\$4,500
SANITATION	
Solid Waste Disposal	\$39,300
HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$8,000
CULTURAL & RECREATION	
Parks & Recreation	\$2,000
Library	\$19,851
Patriotic Purposes	\$940
Conservation Commission	\$2,000
Agricultural Commission	\$100
TOTAL APPROPRIATIONS	\$666,958

Article 04: Two Percent Discount

To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue.

Article 05: RSA 31:19

To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:1.9.

Article 06: Government Building Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Government Building Capital Reserve Fund previously established, with said to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation.

Article 07: Heavy Highway Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 08: Road Improvement Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 09: Fire Truck Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 10: Fire Uniform and Protective Equipment Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 11: Fire Equipment Replacement Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Five Hundred Dollars (\$8,500) to be added to the Fire Equipment Replacement Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 12: Ambulance Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Ambulance Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 13: Police Equipment Expendable Trust Fund

To see if the Town will vote to establish a Police Equipment Expendable Trust Fund per RSA 31:19-a, for the purpose of paying for equipment for the Police Department and to raise and appropriate Five Thousand Dollars (\$5,000) to put in the fund, with this amount to come from the Unassigned Fund Balance; further to name the Board of Selectmen and Police Chief as agents to expend from said fund. The Selectmen recommend this article.

Article 14: Transfer Station Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Transfer Station Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 15: Cyclical Revaluation

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the annual payment of the Town's cyclical revaluation. The Selectmen recommend this appropriation.

Article 16: Southwest Region Planning Commission Membership

To see if the Town will vote to raise and appropriate the sum of Eight Hundred Eighteen Dollars \$(818) to renew membership to the Southwest Region Planning Commission. The Selectmen recommend this appropriation.

Article 17: Master Plan Expendable Trust Fund

To see if the Town will vote to establish a Master Plan Expendable Trust Fund per RSA 31:19-a, for the purpose of the ongoing update of the Master Plan and to raise and appropriate Two Thousand Dollars (\$2,000) to put in the fund, with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund. The Board of Selectmen recommend this article.

Article 18: Community Building Project Capital Reserve Fund

To see if the Town will vote to establish a Community Development Project Capital Reserve Fund per RSA 31:19-a, for the purpose of paying for costs associated with the Community Development Project and to raise and appropriate Five Thousand Dollars (\$5,000) to put in the fund, with this amount to come from the Unassigned Fund Balance; further to name the Board of Selectmen as agents to expend from said fund. The Board of Selectmen recommend this article.

Article 19: Prohibit ATV Use of Class V Roads in the Town of Marlow

Action Petitioned For: We, the undersigned, are concerned citizens who urge the Selectmen of the Town of Marlow to submit the following article into the 2017 Marlow Town Meeting Warrant to be voted on by a ballot vote: "All recreational ATVs will be prohibited from using all Class V roads in the Town of Marlow. Crossings over Class V roads between established ATV trails will be allowed after residents of the road are notified and a public hearing is held to review the safety of the crossing, the impact on the neighborhood and the compliance with State regulations for ATV crossings over public roads."

Article 20: Any other business

To act upon any other business that may legally come before the meeting

Given under our hands, 24 February 2017

We certify and attest that on or before February 27, 2016, we posted a true and attested copy of the enclosed Warrant at the place of meeting, and copies at the Town Office and Post Office, and that we delivered the original to the Town Clerk.

Robert Allen
Thomas Fuschetto
Barry Corriveau

MODERATOR'S RULES OF PROCEDURE

Unless changed by the voters at the Meeting, the Town/School District Moderator will use the following Rules of Procedure to conduct the Meeting.

1. The Moderator will not formally follow Robert's Rules of Order. The Moderator will use the following general rules of procedure, the main purpose of which is to keep the meeting moving, to not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by 'Point of Order'.
3. The Moderator will take Articles in the order they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
 - a. The Moderator will announce the Article number, and the text of the Article will be read.
 - b. The Moderator will recognize a member of the Board of Selectmen, the Budget Committee or the petitioner (if a petitioned Article) to move the adoption of the Article.
 - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
 - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks may use a microphone so they can be heard. The Moderator will announce the location of the microphones. If a voter is unable to reach one of the microphones, the voter should raise his/her hand and a microphone will be provided.
6. No one may speak unless he or she has the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. If comments are important enough to be spoken, they are important enough to be heard by all. Each speaker must provide his/her name and address.
 - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. A voter may raise a Point of Order at any time; and
 - b. If a voter has the floor, the voter may make
 - i. A motion to amend a pending motion when it has already been seconded, or
 - ii. A motion to Call the Question.

8. The Moderator will not accept 'negative motions' ... 'negative motions' are those that require a "no" vote to vote in the affirmative, such as "*I move that we NOT adopt the budget.*"
9. Motions to Call the Question limit debate, and require a Second and a **2/3** vote. If passed, these motions stop debate on a motion. However, all those voters who are standing and waiting to speak, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator's opinion the voters have not yet had an adequate opportunity to discuss an issue.
10. **Non-voters may not speak at the Meeting without the permission of the voters, except**, that the moderator may allow non-resident taxpayers, Town officials and staff, consultants or experts who are at the Meeting to speak in order to provide information about an Article.
11. All speakers must be courteous and must speak to the issues, and not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting.
13. All questions and comments should be addressed to the Moderator. The Moderator will decide who is to respond to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. In general, and subject to the Moderator's discretion, each speaker may only speak once until everyone has spoken.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands, or counted standing vote.
17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
 - a. All five (5) voters must be present and identified, and
 - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.

18. Motions to reconsider an Article may only be made immediately after the vote on the Article, and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:

- a. Mandatory Restriction: In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
- b. Optional Restriction: Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.

REMINDER: Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article. For this reason, it is recommended that voters NOT leave the meeting until such time as the meeting has been officially closed by the Moderator.

19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:

- a. To break a tie;
- b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.

20. If the meeting is not finished by a reasonable hour the Moderator will recess the Meeting to a future date.

Kenneth R. Dassau
Marlow Town/School District Moderator



TOWN OFFICERS 2016

<u>ELECTED POSITIONS</u>		<u>TERM EXPIRES</u>
Selectmen	Robert E. Allen (Chair)	2019
	Edward Thomas (Resigned)	2018
	Barry Corriveau (Appointed)	
	Thomas Fuschetto	2017
Moderator	Kenneth Dassau	2018
Tax Collector	Louis N. Paturzo, Jr.	2019
Town Clerk	Mary Avery	2019
Treasurer	Erin Handy (Resigned)	2019
	Roxanne MacConnell (Appointed)	
Supervisors of Checklist	Jeanne Kennedy	2022
	Nancy Vesco (Chair)	2020
	Jane May	2018
Sexton	Anthony Davis	2017
Trustees of Trust Funds	Bretton Walsh	2019
	Elizabeth Davis	2018
	Beth Provencher	2017
Advisory Budget Committee	Louis N. Paturzo, Jr.	2019
	Robert E. Allen (Sel. Rep.)	2019
	Lyle A. Handy, Sr.	2018
	Anthony Davis	2017
	John Salo	2017
Trustees of Library	Caitlyn McMahon (Resigned)	2019
	Beth Provencher (Chair)	2019
	Jeanne Kennedy	2018
	William Sparks (Resigned)	2017
	Bretton Walsh	2017
Road Committee	Garry L. Kenyon	2019
	Lyle A. Handy, Sr.	2018
	Bruce Wherren	2017

Trustees of Cemetery	Erin Handy (Resigned)	2017
	Edward White, Jr. (Appointed)	
	Daniel Reed	2017
	Caitlyn McMahon	2017

APPOINTED POSITIONS FOR 2016

Planning Board	Robert E. Allen (Sel. Rep.)	2019
	Carl MacConnell (Chair)	2019
	Judith Ryner	2019
	Matthew Smith	2019
	Curtis White	2020
	Lyle A. Handy, Sr. (Vice-Chair)	2018
	Barry Corriveau (Resigned)	2017
	Erin Handy (Resigned)	2017
Building Inspector	Mark Vincello	2017
Zoning Board of Adjustment	Charles Strickland	2019
	William Sparks (Resigned)	2018
	Edward White, Jr.	2018
	Jane Ferguson (Resigned)	2017
Deputy Tax Collector	Janet Robar	2017
Deputy Town Clerk	Beth LaFreniere	2017
Deputy Treasurer	Erin Handy (Resigned)	2017
	Linda Fish (Resigned)	2017
	Patricia Strickland	2017
Emergency Management	David C. Smith	Indefinite
Road Agent	Anthony Davis	2017
Fire Chief	Thomas Foote (Terminated 11/14/16)	
	Sean Brewer	2017
Forest Fire Warden	Thomas Foote	App. by State
Police Chief	Kenneth E. Avery	2017
Animal Control Officer	Marlow Police Dept.	
Health Officer	Edward Reardon	App. by State

Ballot Inspectors	Rose Elliott – Republican Judith Ryner - Democratic	
Ashuelot River Committee	Carl MacConnell Augustus Merwin	2018 2018
Agricultural Commission	John Salo Elizabeth Davis Thomas Fuschetto (Sel. Rep.)	2019 2017 2017
Conservation Commission	John Asseng Carl MacConnell Augustus Merwin	2017 2017 2017
Joint Loss Management Committee	Jennifer Brown Anthony Davis Thomas Fuschetto (Sel. Rep.) Louis N. Paturzo	2017 2017 2017 2017
Parks & Recreation Committee	Sharon Davis Marcia Levesque Maria Baril Joshua Conley	2019 2019 2018 2017



ABSTRACT OF MARLOW TOWN MEETING

March 12, 2016

The Town Meeting was called to order by the moderator, Kenneth R. Dassau at 10:00 AM at the John D. Perkins, Sr. Academy of Marlow with 47 people in attendance. The flag was saluted. A moment of silence was held in remembrance of the townspeople who passed away in 2015.

The reading of the warrant began. The results of the election held on Tuesday, March 8, 2016, were read by the moderator

Article 1 – To choose all necessary Town Officers and School Officials for the year ensuing.

Selectmen - 3 years	Robert E. Allen
Moderator - 2 years	Kenneth R. Dassau
Tax Collector – 3 years	Louis Paturzo, Jr.
Town Clerk – 3 years	Mary Avery
Treasurer – 3 years	Erin Handy
Supervisor of Checklist - 6 years	Jeanne Kennedy
Sexton - 1 year	Anthony Davis
Trustees of Trust Funds - 3 years	Bretton Walsh
Trustees of Trust Funds – 2 years	Elizabeth Davis
Advisory Budget Committee - 3 years	Louis Paturzo, Jr.
Advisory Budget committee – 1year	John Salo
Library Trustee (2) - 3 years	Caitlyn R. McMahon Beth Provencher
Road Committee - 3 years	Garry L. Kenyon
Cemetery Trustees - 3 years	Tie between Barry Corriveau and Patricia Strickland
Cemetery Trustees – 2 years	Daniel Reed
Cemetery Trustees (2) – 1 year	Tie between Anthony Davis, Marcia Levesque, Caitlyn McMahon, Beth Provencher, Nancy Vesco, Bretton Walsh, Barbara White, and Edward White

Article 2 -A motion was made and seconded to see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$77,990
Elections, Registration & Vital Statistics	\$29,985
Financial Administration	\$39,033
Revaluation of Property	\$8,000
Legal Expense	\$7,500
Personnel Administration	\$77,650
Planning and Zoning	\$2,000
General Government Building	\$28,115
Cemeteries	\$4,873
Insurance	\$16,500

PUBLIC SAFETY

Police Department	\$31,590
Ambulance Department	\$6,000
Fire Department	\$22,160
Emergency Department	\$600
Mutual Aid	\$10,638
Building Inspection	\$500
Joint Loss Management Committee	\$700

HIGHWAYS, STREETS AND BRIDGES

General Highway Department Expenses	\$193,110
Street Lighting	\$4,500

SANITATION

Solid Waste Disposal	\$40,675
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HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$8,000
CULTURAL & RECREATION	
Parks & Recreation	\$500
Library	\$19,295
Patriotic Purposes	\$500
Conservation Commission	\$2,000
Agricultural Commission	\$100
TOTAL APPROPRIATIONS	\$633,514

The floor was opened for discussion. Selectmen Robert Allen gave a brief overview of the budget explaining that some items which in the past had been separate warrant articles have been included in this year's operating budget.

A motion was made and seconded to amend the appropriation for the library budget from Nineteen Thousand Two Hundred Ninety-Five Dollars (\$19,295) to Twenty Thousand Six Hundred Ninety-Seven Dollars (\$20,697). The line by line figures for the library budget had been presented correctly to the Budget Committee, but the totals had not computed correctly. The increase of One Thousand Four Hundred Two Dollars (\$1,402) brought the total appropriations for the Town operating budget to Six Hundred Thirty-Four Thousand Nine Hundred Sixteen Dollars (\$634,916). The amendment passed by voice vote. Amended Article 2 **passed** by voice vote.

Article 3 – Article 3 was read by the moderator. A motion was made and seconded to see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue. Article 3 **passed** by voice vote.

Article 4 – Article 4 was read by the moderator. A motion was made and seconded to see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. Article 4 **passed** by voice vote.

Article 5 – Article 5 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be added to the Government Building Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 5 **passed** by voice vote.

Article 6 – Article 6 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Heavy Highway

Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 6 **passed** by voice vote.

Article 7 – Article 7 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously created. The Selectmen recommend this appropriation. Article 7 **passed** by voice vote.

Article 8 – Article 8 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this article. Article 8 **passed** by voice vote.

Article 9 – Article 9 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously created, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation. Article 9 **passed** by voice vote.

Article 10 – Article 10 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Fire Equipment Replacement Expendable Trust Fund previously created. The Selectmen recommend this appropriation. Article 10 **passed** by voice vote.

Article 11 – Article 11 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 11 **passed** by voice vote.

Article 12 - Article 12 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Transfer Station Expendable Trust Fund previously created, with said funds to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation. Article 12 **passed** by voice vote.

Article 13 – Article 13 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the payment of the Town’s cyclical revaluation. The Selectmen recommend this appropriation. Article 13 **passed** by voice vote.

Article 14 – Article 14 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of \$819 for the purpose of joining the Southwest Region Planning Commission. The Selectmen recommend this appropriation. Article 14 **passed** by voice vote.

Article 15 – Article 15 was read by the moderator. A motion was made and seconded to see if the Town will vote to change the purpose of the existing Conservation Capital Reserve Fund under RSA 35:16 to include compensation for administrative fees to public land trusts who hold land in perpetuity and further to name the Conservation Commission as agents to expend from this fund. (2/3 vote required). Article 15 **passed** by voice vote.

Article 16 – Article 16 was read by the moderator. A motion was made and seconded to see if the Town will vote to decrease the number of Planning Board members from seven(7) to five(5) under the provisions of RSA 673.2,II(a) effective at the close of the Annual Meeting for 2016. New members will be appointed, if required, when existing terms complete or vacancies exist. Article 16 **passed** by voice vote.

Article 17 – Article 17 was read by the moderator. A motion was made and seconded to see if the Town will vote to decrease the number of Cemetery Trustees from five (5) to three (3) under the provisions of RSA 289:6, effective at the close of the Annual Meeting for 2017. New members elected in the 2016 election will serve 1-year terms which will expire with the Annual Meeting of 2017. The terms of all existing members will be reset to expire with the Annual Meeting of 2017. If no new members are elected in the 2016 election this article will be effective at the close of the Annual Meeting for 2016. Thereafter, the terms of each member will be reset so that one member is elected in each year except in the case of a vacancy. Article 17 **passed** by voice vote.

Article 18 – To act upon any other business that may legally come before the meeting. A motion was made and seconded to adjourn the meeting at 10:49 AM.

Respectfully submitted,

Mary Avery
Marlow Town Clerk



BUDGET OF THE TOWN OF MARLOW

January 1, 2016 to December 31, 2016 and 2017 Recommended

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Recommended Appropriations</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$77,990.00	\$72,380.00	\$81,226.00
ELEC. REGIST& VITAL STATUS	\$29,985.00	\$26,154.00	\$27,125.00
FINANCIAL ADMINISTRATION	\$39,033.00	\$33,678.00	\$37,850.00
REVALUATION OF PROPERTY	\$8,000.00	\$4,709.00	\$5,000.00
LEGAL	\$7,500.00	\$3,021.00	\$7,500.00
PERSONNEL ADMINISTRATION	\$77,650.00	\$68,969.00	\$78,592.00
PLANNING & ZONING	\$2,000.00	\$2,197.00	\$600.00
GOVERNMENT BUILDING	\$28,115.00	\$22,099.00	\$29,815.00
CEMETERIES	\$4,873.00	\$4,199.00	\$5,312.00
INSURANCE	\$16,500.00	\$16,372.00	\$16,500.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$31,590.00	\$19,852.00	\$31,600.00
FIRE DEPARTMENT	\$22,160.00	\$18,095.00	\$35,134.00
AMBULANCE	\$6,000.00	\$0.00	\$16,350.00
BUILDING INSPECTION	\$500.00	\$50.00	\$500.00
EMERGENCY MANAGEMENT	\$600.00	\$104.00	\$600.00
MUTUAL AID	\$10,638.00	\$10,638.00	\$10,638.00
JOINT LOSS MANAGEMENT	\$700.00	\$435.00	\$700.00
HIGHWAYS & STREETS			
GENERAL LIGHTING	\$193,110.00	\$179,800.00	\$204,225.00
STREET LIGHTS	\$4,500.00	\$3,754.00	\$4,500.00
SANITATION			
SOLID WASTE DISPOSAL	\$40,675.00	\$40,953.00	\$39,300.00
HEALTH			
HEALTH	\$1,000.00	\$782.00	\$1,000.00
WELFARE			
WELFARE	\$8,000.00	\$3,105.00	\$8,000.00
CULTURE & RECREATION			
PARKS & RECREATION	\$500.00	\$0.00	\$2,000.00
LIBRARY	\$20,697.00	\$19,150.00	\$19,851.00
PATRIOTIC	\$500.00	\$354.00	\$940.00
CONSERVATION			
CONSERVATION	\$2,000.00	\$1,861.00	\$2,000.00

AGRICULTURAL COMMISSION	\$100.00	\$0.00	\$100.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'16#5,6,8,11)	\$51,000.00	\$51,000.00	
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'16 #7,9,10,12)	\$33,500.00	\$33,500.00	
WA'16#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	
WA'16#14 SWRPC MEMBERSHIP	\$819.00	\$819.00	

TRANSFERS TO CAPITAL RESERVE FUNDS (WA'17#6,7,9,12,18)			\$61,000.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'17#8,10,11,13,14,17)			\$60,000.00
WA'17#15 CYCLICAL REVALUATION			\$10,000.00
WA'17#16 SOUTHWEST REGION PLANNING COMMISSION MEMBERSHIP			\$818.00

**\$21,000 TO BE OFFSET AGAINST BUDGET FROM UNRESERVED FUND BALANCE*

TOTAL APPROPRIATIONS	\$730,235.00	\$648,030.00	\$798,776.00
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2016 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS OF DECEMBER 31, 2016

	<u>Appropriations</u>	<u>Expenditures</u>	<u>(-)Over/Under</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$77,990.00	\$72,380.00	\$5,610.00
ELEC. REGIST& VITAL STATUS	\$29,985.00	\$26,154.00	\$3,831.00
FINANCIAL ADMINISTRATION	\$39,033.00	\$33,678.00	\$5,355.00
REVALUATION OF PROPERTY	\$8,000.00	\$4,709.00	\$3,291.00
LEGAL	\$7,500.00	\$3,021.00	\$4,479.00
PERSONNEL ADMINISTRATION	\$77,650.00	\$68,969.00	\$8,681.00
PLANNING & ZONING	\$2,000.00	\$2,197.00	(\$197.00)
GOVERNMENT BUILDING	\$28,115.00	\$22,099.00	\$6,016.00
CEMETERIES	\$4,873.00	\$4,199.00	\$674.00
INSURANCE	\$16,500.00	\$16,372.00	\$128.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$31,590.00	\$19,852.00	\$11,738.00
FIRE DEPARTMENT	\$22,160.00	\$18,095.00	\$4,065.00
AMBULANCE	\$6,000.00	\$0.00	\$6,000.00
BUILDING INSPECTION	\$500.00	\$50.00	\$450.00
EMERGENCY MANAGEMENT	\$600.00	\$104.00	\$496.00
MUTUAL AID	\$10,638.00	\$10,638.00	\$0.00
JOINT LOSS MANAGEMENT	\$700.00	\$435.00	\$265.00
HIGHWAYS & STREETS			
GENERAL LIGHTING	\$193,110.00	\$179,800.00	\$13,310.00
STREET LIGHTS	\$4,500.00	\$3,754.00	\$746.00
SANITATION			
SOLID WASTE DISPOSAL	\$40,675.00	\$40,953.00	(\$278.00)
HEALTH			
HEALTH	\$1,000.00	\$782.00	\$218.00
WELFARE			
WELFARE	\$8,000.00	\$3,105.00	\$4,895.00
CULTURE & RECREATION			
PARKS & RECREATION	\$500.00	\$0.00	\$500.00
LIBRARY	\$20,697.00	\$19,150.00	\$1,547.00
PATRIOTIC	\$500.00	\$354.00	\$146.00
CONSERVATION			
CONSERVATION	\$2,000.00	\$1,861.00	\$139.00

AGRICULTURAL COMMISSION	\$100.00	\$0.00	\$100.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'16#5,6,8,11)	\$51,000.00	\$51,000.00	\$0.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'16 #7,9,10,12)	\$33,500.00	\$33,500.00	\$0.00
WA'16#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	\$0.00
WA'16#14 SWRPC MEMBERSHIP	\$819.00	\$819.00	\$0.00
TOTAL	\$730,235.00	\$648,030.00	\$82,205.00



ANNA FAY

SOURCES OF REVENUE

	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>
	2016	2016	2017
TAXES			
Land Use Change Taxes - General Fund	\$0.00	\$0.00	\$0.00
Timber Taxes	\$14,000.00	\$12,376.00	\$12,000.00
Payment in Lieu of Taxes	\$1,020.00	\$1,020.00	\$1,020.00
Interest & Penalties on Delinquent Taxes	\$10,000.00	\$10,957.00	\$10,000.00
Excavation Tax (\$.02 cents per cu yd.)	\$188.00	\$188.00	\$188.00
LICENSES, PERMITS & FEES			
Business Licenses and Permits	\$0.00	\$410.00	\$0.00
Motor Vehicle Permit Fees	\$111,180.00	\$120,526.00	\$120,526.00
Building Permits	\$155.00	\$155.00	\$155.00
Other Licenses, Permits & Fees	\$2,000.00	\$2,666.00	\$2,666.00
FROM FEDERAL GOVERNMENT			
FROM STATE			
Shared Revenues	\$0.00	\$0.00	\$0.00
Meals & Rooms Tax Distribution	\$38,472.00	\$38,472.00	\$38,472.00
Highway Block Grant	\$56,799.00	\$56,799.00	\$57,236.00
State & Federal Forest Land Reimbursement	\$391.00	\$391.00	\$391.000
Other (Including Railroad Tax)	\$0.00	\$670.00	\$0.00
CHARGES FOR SERVICES			
Income from Departments	\$5,500.00	\$15,812.00	\$7,000.00
Other Charges	\$0.00	\$0.00	\$0.00
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$0.00	\$0.00	\$0.00
Interest on Investments	\$773.00	\$878.00	\$878.00
Other	\$16,500.00	\$13,777.00	\$13,777.00
From Capital Reserve Funds	\$0	\$0	\$0
From Trust Funds	\$0	\$0	\$0
OTHER FINANCING SOURCES			
Amount VOTED From F/B ("Surplus")	\$7,500.00	\$7,500.00	\$21,000.00
Fund Balance ("Surplus") to Reduce Taxes	\$0.00	\$97,500.00	\$0.00
TOTAL ESTIMATED REVENUE & CREDITS	\$264,478.00	\$380,097.00	\$285,309.00

AUDITOR'S REPORT



Edward T. Perry, CPA

James A. Sojka, CPA

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

February 10, 2017

Donna M. LaClair, CPA**

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

Susan E. Gauthier, CPA

Scott T. Eagen, CFE

Members of the Board of Selectmen
Town of Marlow
167 NH Route 123
Marlow, NH 03456

To the Members of the Board of Selectmen:

This is to advise you that as of February 10, 2017 the audit of the financial statements for the year ending December 31, 2016 has been substantially completed and we are in the process of finalizing the audit. A completed audit report should be sent to you by the end of April 2017.

*** Also Licensed in Massachusetts*

Sincerely,
Sheryl A. Pratt, CPA

Sheryl A. Pratt, CPA
Director

TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2016

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 562,353	\$ -	\$ 21,459	\$ 583,812
Investments	-	-	138,570	138,570
Receivables, net of allowances for uncollectible:				
Accounts	1,188	-	5,173	6,361
Taxes*	101,898	-	-	101,898
Intergovernmental	46,340	164,211	-	210,551
Interfund receivable	163,986	4,737	-	168,723
Prepaid items	22,475	-	-	22,475
Tax deeded property, subject to resale	24,038	-	-	24,038
Restricted assets:				
Cash and cash equivalents	29,895	-	-	29,895
Investments	661,835	-	-	661,835
Total assets	\$ 1,614,008	\$ 168,948	\$ 165,202	\$ 1,948,158
LIABILITIES				
Accounts payable	\$ 12,986	\$ 17,539	\$ -	\$ 30,525
Intergovernmental payable	392,320	-	-	392,320
Interfund payable	4,737	150,358	13,628	168,723
Total liabilities	410,043	167,897	13,628	591,568
FUND BALANCES				
Nonspendable	46,513	-	114,349	160,862
Restricted	7,448	1,051	33,093	41,592
Committed	678,259	-	4,132	682,391
Assigned	95,634	-	-	95,634
Unassigned	376,111	-	-	376,111
Total fund balances	1,203,965	1,051	151,574	1,356,590
Total liabilities and fund balances	\$ 1,614,008	\$ 168,948	\$ 165,202	\$ 1,948,158

TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2016

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes*	\$ 438,081	\$ -	\$ -	\$ 438,081
Licenses and permits	123,757	-	-	123,757
Intergovernmental	96,332	197,268	-	293,600
Charges for services	15,812	-	4,867	20,679
Miscellaneous	23,550	-	10,694	34,244
Total revenues	<u>697,532</u>	<u>197,268</u>	<u>15,561</u>	<u>910,361</u>
EXPENDITURES				
Current:				
General government	265,957	-	-	265,957
Public safety	49,174	-	9,504	58,678
Highways and streets	183,554	-	-	183,554
Sanitation	40,953	-	-	40,953
Health	782	-	-	782
Welfare	3,105	-	-	3,105
Culture and recreation	19,811	-	-	19,811
Conservation	1,861	-	-	1,861
Capital outlay	-	227,855	-	227,855
Total expenditures	<u>565,197</u>	<u>227,855</u>	<u>9,504</u>	<u>802,556</u>
Excess (deficiency) of revenues over (under) expenditures	<u>132,335</u>	<u>(30,587)</u>	<u>6,057</u>	<u>107,805</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	912	31,375	-	32,287
Transfers out	(31,375)	-	(912)	(32,287)
Total other financing sources (uses)	<u>(30,463)</u>	<u>31,375</u>	<u>(912)</u>	<u>-</u>
Net change in fund balances	101,872	788	5,145	107,805
Fund balances, beginning, as restated	1,102,093	263	146,429	1,248,785
Fund balances, ending	<u>\$ 1,203,965</u>	<u>\$ 1,051</u>	<u>\$ 151,574</u>	<u>\$ 1,356,590</u>

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2016

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 369,757	\$ 413,540	\$ 43,783
Yield	14,000	12,376	(1,624)
Excavation	188	188	-
Payment in lieu of taxes	1,020	1,020	-
Interest and penalties on taxes	10,000	10,957	957
Total from taxes	<u>394,965</u>	<u>438,081</u>	<u>43,116</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	-	410	410
Motor vehicle permit fees	111,180	120,526	9,346
Building permits	155	155	-
Other	2,000	2,666	666
Total from licenses, permits, and fees	<u>113,335</u>	<u>123,757</u>	<u>10,422</u>
Intergovernmental:			
State:			
Meals and rooms distribution	38,472	38,472	-
Highway block grant	56,799	56,799	-
State and federal forest land reimbursement	391	391	-
Other	-	670	670
Total from intergovernmental	<u>95,662</u>	<u>96,332</u>	<u>670</u>
Charges for services:			
Income from departments	<u>5,500</u>	<u>15,812</u>	<u>10,312</u>
Miscellaneous:			
Interest on investments	773	878	105
Other	16,500	13,777	(2,723)
Total from miscellaneous	<u>17,273</u>	<u>14,655</u>	<u>(2,618)</u>
Other financing sources:			
Transfers in	<u>-</u>	<u>2,162</u>	<u>2,162</u>
Total revenues and other financing sources	<u>626,735</u>	<u>\$ 690,799</u>	<u>\$ 64,064</u>
Unassigned fund balance used to reduce tax rate	97,500		
Total revenues, other financing sources, and use of fund balance	<u>\$ 724,235</u>		

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2016

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 77,990	\$ 72,380	\$ -	\$ 5,610
Election and registration	-	29,985	26,154	-	3,831
Financial administration	-	39,033	33,678	-	5,355
Revaluation of property	-	18,000	14,709	-	3,291
Legal	-	7,500	3,021	-	4,479
Personnel administration	-	77,650	68,969	-	8,681
Planning and zoning	-	2,819	3,016	-	(197)
General government buildings	-	28,115	22,099	-	6,016
Cemeteries	-	4,873	4,199	-	674
Insurance, not otherwise allocated	-	16,500	16,372	-	128
Other	1,340	-	1,360	-	(20)
Total general government	1,340	302,465	265,957	-	37,848
Public safety:					
Police	-	31,590	19,852	1,406	10,332
Fire	-	22,160	18,095	-	4,065
Building inspection	-	500	50	-	450
Emergency management	-	600	104	-	496
Other	-	11,338	11,073	-	265
Total public safety	-	66,188	49,174	1,406	15,608
Highways and streets:					
Highways and streets	-	193,110	179,800	-	13,310
Street lighting	-	4,500	3,754	-	746
Total highways and streets:	-	197,610	183,554	-	14,056
Sanitation:					
Solid waste disposal	-	40,675	40,953	-	(278)
Health:					
Administration	-	1,000	782	-	218
Welfare:					
Direct assistance	-	8,000	3,105	-	4,895
Culture and recreation:					
Parks and recreation	-	500	-	-	500
Library	-	20,697	19,150	-	1,547
Patriotic purposes	-	500	354	-	146
Total culture and recreation	-	21,697	19,504	-	2,193
Conservation	-	2,100	1,861	-	239
Other financing uses:					
Transfers out	-	84,500	84,500	-	-
Total appropriations, expenditures, other financing uses, and encumbrances:	\$ 1,340	\$ 724,235	\$ 649,390	\$ 1,406	\$ 74,779

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2016

Unassigned fund balance, beginning, as restated		\$ 358,881
Changes:		
Unassigned fund balance used to reduce 2016 tax rate		(97,500)
2016 Budget summary:		
Revenue shortfall (Schedule 1)	\$ 64,064	
Unexpended balance of appropriations (Schedule 2)	<u>74,779</u>	
2016 Budget surplus		138,843
Increase in nonspendable fund balance		(18,780)
Increase in assigned fund balance		<u>(5,334)</u>
Unassigned fund balance, ending (Non-GAAP budgetary basis)		<u>\$ 376,110</u>

	Special Revenue Fund		Total
	Ambulance Revolving	Permanent Fund	
ASSETS			
Cash and cash equivalents	\$ 11,675	\$ 9,784	\$ 21,459
Investments	-	138,570	138,570
Accounts receivable, net of allowance for uncollectable	5,173	-	5,173
Total assets	<u>\$ 16,848</u>	<u>\$ 148,354</u>	<u>\$ 165,202</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Interfund payable	\$ 12,716	\$ 912	\$ 13,628
Fund balances:			
Nonspendable	-	114,349	114,349
Restricted	-	33,093	33,093
Committed	4,132	-	4,132
Total fund balances	<u>4,132</u>	<u>147,442</u>	<u>151,574</u>
Total liabilities and fund balances	<u>\$ 16,848</u>	<u>\$ 148,354</u>	<u>\$ 165,202</u>

	Special Revenue Fund		Total
	Ambulance Revolving	Permanent Fund	
REVENUES			
Charges for services	\$ 4,867	\$ -	\$ 4,867
Miscellaneous	-	10,694	10,694
Total revenues	<u>4,867</u>	<u>10,694</u>	<u>15,561</u>
EXPENDITURES			
Current:			
Public safety	9,504	-	9,504
Excess (deficiency) of revenues over (under) expenditures	<u>(4,637)</u>	<u>10,694</u>	<u>6,057</u>
Other financing uses:			
Transfers out	-	(912)	(912)
Net change in fund balances	(4,637)	9,782	5,145
Fund balances, beginning	8,769	137,660	146,429
Fund balances, ending	<u>\$ 4,132</u>	<u>\$ 147,442</u>	<u>\$ 151,574</u>

2016 TAX RATE



New Hampshire
Department of
Revenue
Administration

2016 \$21.97

Tax Rate Breakdown Marlow

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$427,521	\$64,430,921	\$6.63
County	\$225,521	\$64,430,921	\$3.50
Local Education	\$608,668	\$64,430,921	\$9.45
State Education	\$149,805	\$62,743,771	\$2.39
Total	\$1,411,515		\$21.97

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$1,411,515
War Service Credits	(\$12,200)
Village District Tax Effort	
Total Property Tax Commitment	\$1,399,315

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/28/2016

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$730,235	
Net Revenues (Not Including Fund Balance)		(\$262,978)
Fund Balance Voted Surplus		(\$7,500)
Fund Balance to Reduce Taxes		(\$90,000)
War Service Credits	\$12,200	
Special Adjustment	\$0	
Actual Overlay Used	\$45,564	
Net Required Local Tax Effort	\$427,521	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$225,521	
Net Required County Tax Effort	\$225,521	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$1,254,687	
Net Cooperative School Appropriations		
Net Education Grant		(\$496,214)
Locally Retained State Education Tax		(\$149,805)
Net Required Local Education Tax Effort	\$608,668	
State Education Tax	\$149,805	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$149,805	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$64,430,921	\$64,287,989
Total Assessment Valuation without Utilities	\$62,743,771	\$62,928,539

Village (MS-1V)

Description	Current Year
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Using the 2016 tax rate, \$10,000 to be raised through taxation (appropriation net of offsetting revenues) equals \$0.1552 per \$1,000 of your property valuation.

SUMMARY INVENTORY OF VALUATION



New Hampshire
Department of
Revenue Administration

2016
MS1

Municipality Values		
Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?		
	Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	12,839.15 \$786,841
1-B	Conservation Restriction Assessment RSA 79-B ?	
1-C	Discretionary Easements RSA 79-C ?	
1-D	Discretionary Preservation Easements RSA 79-D ?	
1-E	Taxation of Land Under Farm Structures RSA 79-F ?	
1-F	Residential Land (Improved and Unimproved) ?	2,523.02 \$23,063,800
1-G	Commercial/Industrial Land (excluding Utility Land) ?	52.86 \$603,300
1-H	Total of Taxable Land ?	15,415.03 \$24,453,941
1-I	Tax Exempt and Non-Taxable Land ?	872.62 \$1,753,400
Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?		
	Number of Structures	Assessed Valuation
2-A	Residential ?	\$34,524,270
2-B	Manufactured Housing as defined in RSA 674:31 ?	\$1,279,680
2-C	Commercial/Industrial (excluding Utility buildings) ?	\$2,580,110
2-D	Discretionary Preservation Easements RSA 79-D ?	
2-E	Taxation of Farm Structures RSA 79-F ?	
2-F	Total of Taxable Buildings ?	\$38,384,060
2-G	Tax Exempt and Non-Taxable Buildings ?	\$1,407,410
Utilities and Timber ?		
		Assessed Valuation
3-A	Utilities ?	\$1,687,150
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	
5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?		\$64,525,151



Exemptions				
			Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ⑦			
7	Improvements to Assist the Deaf RSA (72:38-b V) ⑦			
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ⑦			
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ⑦			
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ⑦			
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ⑦			
11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) ⑦				\$64,525,151
Summation of Exemptions ⑦				
		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ⑦			
13	Elderly Exemption (RSA 72:39-a & b)		1	\$94,230
14	Deaf Exemption (RSA 72:38-b) ⑦			
15	Disabled Exemption (RSA 72:37-b) ⑦			
16	Wood Heating Energy Systems Exemption (RSA 72:70) ⑦			
17	Solar Energy Systems Exemption (RSA 72:62) ⑦			
18	Wind Powered Energy Systems Exemption (RSA 72:66) ⑦			
19	Addl School Dining/Dormitory/Kitchen Exemptions (RSA 72:23-IV) ⑦			
20) Total Dollar Amount of Exemptions (sum of lines 12-19)				\$94,230
Calculations				
21 NET VALUATION (used to compute Municipal, County, and Local Education Tax Rates (Line 11) minus line 20)				\$64,430,921
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B				\$1,687,150
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)				\$62,743,771

SCHEDULE OF TOWN PROPERTY

<u>Land & Buildings</u>	<u>ACREAGE</u>	<u>VALUE</u>	<u>MAP + LOT</u>
Jones Hall	0.61	\$195,560.00	203-009
Police Garage			203-009
War Memorial	0.06	\$500.00	203-010
Fire Station	0.18	\$62,400	203-109
Highway Department	5.03	\$144,800.00	408-025
Town Common - Marlow Hill	3.1	\$29,300.00	405-044
Town Pound - Route 123	0.03	\$200.00	202-002
Town Office	0.15	\$109,500.00	203-015
Gravel Pit - Washington Road	4.5	\$30,400.00	405-127
Village Cemetery	5.6	\$18,000.00	203-006
Early Settlers Cemetery off Sargent Road	0.16	\$400.00	408-002
West Yard Cemetery	0.84	\$2,100.00	406-009
<u>TOTAL</u>		\$593,160.00	

<u>Properties</u>			
Off Route 10 North	0.2	\$1,600.00	202-040
Off Route 10 North	8.27	\$103,080.00	202-006-01
Sand Pond Road	2.3	\$5,800.00	402-045
Whittemore Road	75	\$62,500.00	411-007
Route 10 North	11	\$36,600.00	405-006
Off Baine Rd	1.9	\$2,400.00	411-009
Off Baine Rd	3.8	\$4,700.00	411-011
Marlow Hill Road	8	\$61,900.00	405-065
Gustin Pond Road	.77	\$118,800.00	407-035
Route 10 South	6.7	\$16,100.00	412-046
Route 10 South	6.3	\$15,100.00	412-044
Route 10 South	6.8	\$16,300.00	412-045
<u>TOTAL</u>		\$444,880.00	

Vehicles (Purchased for over \$5,000)

VALUE AFTER DEPRECIATION

Highway Department

Caterpillar Model 120H Motor Grader	\$14,140.15
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Holland Loader/Backhoe	\$17,524.60
1994 Int. Model 4900 Dump Truck	\$0.00
1991 Mack Truck	\$3,937.00
1997 International Truck w/ Plow	\$0.00
2000 International 4900 Truck	\$6,225.00
1991 Bucket Truck	\$4,875.00
1995 International 4900 Truck w/Plow	\$5,353.33

Fire Department

Kenworth Pumper Truck	\$68,950.00
International Fire Truck Tanker	\$31,636.76

Ambulance Department

Type III 1640SD Custom Ambulance	\$0.00
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Police Department

2010 Ford Explorer	\$5,554.75
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TOTAL **\$158,196.59**

Equipment (Purchased for over \$5,000)

Fire Department

Bullard Thermal Imaging Camera	\$2,396.00
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Ambulance

Ambulance Electronic Cot	\$4,425.00
Defibrillator	\$0.00

General Government

Savin Color Copier	\$2,239.60
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Transfer Station

Closed Top Roll-Off Container	\$4,732.25
1988 Peterbilt Roll-Off Container	\$9,300.00

Emergency Management

Generator - School	\$11,700.00
Generator – Town Office	\$7,115.50

TOTAL **\$41,908.35**

GRAND TOTAL **\$1,238,144.80**

REPORT OF TOWN CLERK

January 1, 2016 to December 31, 2016

Motor Vehicle	\$ 119,202.91
Motor Vehicle - Title	326.00
Motor Vehicle – Transfer	310.00
Dog Licenses & Penalties	1,549.50
Marriage Licenses	150.00
Certified Copies - Vital Records	270.00
Birth Certificate	0.00
UCCs	210.00
Bad Check	210.50
Miscellaneous	325.00

Total Remitted to Treasurer: \$122,553.91



TAX COLLECTOR'S REPORT

Tax Collector's Report

MS - 61

For the Municipality of Town of Marlow Year Ending 12/31/16

Debits	Levy for Year of This Report 2016	Prior Levies (Please specify years)		
		2015	2014	2013
Uncollected Taxes				
Beginning of year:				
Property taxes	XXXXXXXXXX	104,155.62		
Resident taxes	XXXXXXXXXX			
Land use change	XXXXXXXXXX			
Yield taxes	XXXXXXXXXX	478.83		
Utilities	XXXXXXXXXX			
Taxes Committed This year:				
Property taxes	1,405,127.17	2,006.85	XXXXXXXXXX	XXXXXXXXXX
Excavation taxes	187.96		XXXXXXXXXX	XXXXXXXXXX
Land use change			XXXXXXXXXX	XXXXXXXXXX
Yield taxes	14,533.58		XXXXXXXXXX	XXXXXXXXXX
Bad Check			XXXXXXXXXX	XXXXXXXXXX
Penalties				
Overpayment:				
Property taxes	7.53	451.94		
Resident taxes				
Land use change		0.00		
Yield taxes				
2013 Prepays	15,699.87			
Inventory Penalty	836.40	6,525.45		
Interest collected on delinquent tax				
Excess Credits				
Total Debits	\$1,436,392.51	\$113,618.69		

* This amount should be the same as last year's ending balance. If not, please explain.

Tax Collector's Report

MS - 61

For the Municipality of Town of Marlow Year Ending 12/31/16

Credits	Levy for Year of This Report 2014	Prior Levies (Please specify years)		
		2013	2012	2011
Remitted to Treasurer				
During fiscal year:				
Property taxes	1,307,477.44	106,112.33		
Excavation tax	187.96			
Land use change				
Yield taxes	14,533.58	478.83		
Utilities				
Interest	836.40	6,525.45		
Penalties	0.00			
Bad Check				
Other Lien Charge				
Adjustment				
Discounts Allowed:	18,582.73			
Abatements Made:				
Property taxes	12,456.28	502.08		
Resident taxes				
Land use change				
Yield taxes				
Utilities				
Current levy deeded	1,520.05			
Uncollected taxes				
End of year:				
Property taxes	80,798.07	0.00		
Resident taxes				
Land use change				
Yield taxes	0.00			
Utilities				
Total Credits	\$1,436,392.51	\$113,618.69		

Tax Collector's Report

MS - 61

For the Municipality of Town of Marlow Year Ending 12/31/16

Debits	Last Year's Levy 2015	Prior Levies (Please specify years)		
		2014	2013	2012
Unredeemed Liens Beginning of year		30,597.08	15,742.04	19,908.38
Liens executed during the fiscal year	44,546.71			
Interest & costs collected after lien execution	734.44 0.00	2,646.02 0.00	4,316.73 0.00	13,300.35 0.00
Total Debits	\$45,281.15	\$33,243.10	\$20,058.77	\$33,208.73
Credits				
Remitted to Treasurer: Redemptions	15,971.33	7,842.79	9,018.33	2,889.28
Interest/costs (after lien execution)	734.44 0.00	2,646.02 0.00	4,316.73 0.00	13,300.35 0.00
Abatements of unredeemed taxes				
Liens Deeded	3,400.30	3,479.21	2,981.28	13,657.57
Unredeemed liens End of year	25,175.08	19,275.08	3,742.43	3,361.53
Total Credits	\$45,281.15	\$33,243.10	\$20,058.77	\$33,208.73

If you are a tax sale municipality, please use the alternate page 3.

Does your municipality commit taxes on a semi-annual basis (RSA 76:15 - a)? _____

Tax collector's signature:  Date: 2-17-17

TOWN TREASURER

BANKING SUMMARY - 2016
FOR THE FISCAL YEAR ENDING DECEMBER 31 2016

CHECKING

INCOME:

PROPERTY TAX:	\$1,440,453.65
TOWN FEES:	\$122,553.91
TREASURER:	\$320,201.01
BANK INTEREST EARNED:	\$797.78
<u>TOTAL REVENUE:</u>	<u>\$1,884,006.35</u>

EXPENSES:

EFT PAYMENTS:	\$56,893.22
INSUFFICIENT FUNDS:	\$3,507.62
SELECTMEN'S ORDERS PAID:	\$2,137,444.37
BANK CHARGES:	\$25.00
<u>TOTAL EXPENSES:</u>	<u>\$2,197,870.21</u>

INVESTMENT ACCOUNT:

ENDING BALANCE:	\$317,048.83
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OPERATING ACCOUNT:

ENDING BALANCE:	\$287,131.07
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AMBULANCE

BEGINNING BALANCE:	\$21,163.18
INCOME:	\$3,576.81
TRANSFER TO OPERATING ACCT:	-\$13,140.90
BANK CHARGES:	-\$25.00
<u>ENDING BALANCE:</u>	<u>\$11,574.09</u>



SOME IMPORTANT DATES FOR 2017

March 31 – Last day for timber owners to notify Board of Selectmen of desire to extend intent to cut beyond April 1, but not beyond June 30. [RSA 79:10, II].

April 1 – Owner of land under excavation or to be excavated must file notice of intent to excavate. [RSA 72 – B: 8].

April 15 – Last day to apply for current use land assessment or conservation restriction assessment. [RSA 79– A: 5, II].

April 15—Last day for religious, educational and charitable organizations to file annual list of all exempt property with assessing officials. Failure to file on time may be ground for denial. [RSA 72:23-c, I]

April 15 – Last day for taxpayers to mail or deliver inventories of taxable property to selectmen, and for selectmen to hear parties regarding their liability to be taxed. [RSA 74:7, 74:10]

April 30 – All dog licenses expire, regardless of date issued. [RSA 466:1]

May 15—Last day for every owner with timber cutting operations still in progress through March 31 to file report for all timber cut, up to and including March 31. [RSA 79:11, I].

May 31— Last day for charitable organizations to file annual statement of financial condition with municipality. [RSA 72:23, VI].

June 30 – Last day to determine whether current use lands have undergone a change in use so that land use change tax should be levied. (See also RSA 79- A: 7.) [RSA 79–A: 5, IV prior to July 1].

August 15 – Last day to file report of cut for timber cutting operations extended to June 30. [RSA 79:11, II].

September 1 – Last day for taxpayer to appeal denial of request for tax exemption, credit deferral or abatement to the Board of Tax and Land Appeals or Superior Court. [RSA 72:34 a; 76:16–a; 76:16-d; 76:17].

December 1 – Last day to file amended permanent application for tax exemption or credit if person has changed residence. [RSA 72:33, II].

March 1, 2018— Last day to file permanent application for property tax deferral for 2017-tax year. [RSA 72:38-a, II-a; 76:16-d].

March 1, 2018 – Last day to file application for property tax abatement for the 2017 tax year. [RSA 76:16, 76:16-d].

These dates are for informational purposes only and represent only a selection from the official calendar that can be found in the Town Office. For a complete set of dates please refer to the official calendar in the Town Office. In the event of any discrepancies the official calendar will govern.

USEFUL INFORMATION

STATE OF NEW HAMPSHIRE – REVISED STATUTES ONLINE

<http://www.gencourt.state.nh.us/rsa/html/indexes/>

This website allows you to search the full text of the Revised Statutes by keyword(s) or phrase. You can also search the index of titles when you know the number of the RSA that you are looking for.

CHESHIRE COUNTY REGISTRY OF DEEDS

<http://www.nhdeeds.com>

You can search by grantor or grantee, also by book and page. Grantor index records are available from 1975 onwards, grantee from 1980 onwards. Book and page records start from Book 0867 onwards.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

<http://www.revenue.nh.gov>

From this website, you can download the latest Current Use Booklet. Through 'Property Tax' you can find information on Timber and Excavation Tax.

Included among the many forms that you can download are ones for Current Use, Conservation Restriction, Land Use, Easement and various ones relating to Property Tax.

BOARD OF TAX AND LAND APPEALS (BTLA)

<http://www.nh.gov/btla/>

Among the responsibilities that the BTLA has is the hearing of appeals of individual assessments, exemptions or refunds levied by municipalities. Forms can be downloaded including 'Taxpayer's RSA 76:16 Abatement Application to Municipality'.

EMERGENCY PREPAREDNESS

www.ready.gov

www.fema.gov

www.cdc.gov

www.redcross.org

www.nh.gov/safety/divisions/hsem

www.dhhs.nh.gov

All of these websites contain a large amount of information on emergency preparedness and related topics.

SEASONAL FLU

Information, treatment resources, and upcoming clinics can be found on the following web sites:

www.flu.gov.

BUILDING PERMITS

Applications and instructions can be obtained from the Town Office. However, you are advised to contact the Building and Code officer (currently Mark Vincello at 446 5273) in the first instance to see whether you need a building permit, or if you have a question on code compliance.

NOTARY PUBLIC

Mary Avery, Jacqui Fay, and Beth LaFreniere are notaries public.



MARLOW LIBRARY TRUSTEES REPORT

Merriam-Webster defines a library as “A place in which literary, musical, artistic, or reference materials (such as books, manuscripts, recordings, or films) are kept for use but not for sale.” While this characterization may be accurate, it fails to consider the importance of the library in building a strong community. As David Morris wrote, “More than just books and banks of computers, libraries are still places where individuals gather to explore, interact, and imagine.” It is with this end in mind, that your Marlow Town Library strives to celebrate ideas, promote creativity, and enrich the lives of everyone who passes through our doors.

2016 saw an increase in patron visits and checkouts, especially children’s literature. We also saw a big increase in interlibrary loans, a state-wide program where we obtain materials for our patrons from other libraries, free of charge.

In addition to the Fells Historic Estate and Gardens on Lake Sunapee, we added passes to admit four to the Vermont Institute of Natural Science, in Quechee VT, known nationally for innovative natural science curricula and education programs for learners of all ages. This year, we will also have passes for free access to most of New Hampshire State Parks.

Our partnership with the Davis Public Library, in Stoddard, has allowed us to expand our programming without growing our budget. In 2016, the Stoddard and Marlow libraries worked together to present Christine Schadler of the Coyote Project with a lecture and slide show titled “Becoming Wolf” about the eastern coyote and their interactions with people. We also brought VINS to town, along with three live raptors for program titled: “Owls and Their Calls.” Patrons from both towns gathered for an all-ages hike searching for edible and medicinal mushrooms with expert Justin Garner.

Looking forward, we have plans for bear expert and author, Ben Kilham, to speak in June. We also are excited to welcome mentalist, Preston Heller, for a food bank benefit show in September. Since the mushroom hike was such a big hit, we will meet again with Justin Garner for a hike looking for edible and medicinal wild plants in the spring, and a second helping of mushrooms in the autumn. Look for information on these programs, and more, in the post office lobby, on our front door, and web page.

Last May saw the CLiF finale at the John D. Perkins Academy. Poet and funny guy, Ted Schu entertained everyone with his hilarious verses about childhood. We were fortunate to be able to have our benefactor for the CLiF grant, Besty Tine, in attendance to witness the impact of her generous donation, as each child selected two books to bring home and keep. Many thanks to Mr. Huston, and the entire staff, for being such gracious hosts.

With the completion of the automated catalog, our entire collection may now be searched on-line. Look for the “On-line catalog” link on the library’s web page, on the official Town website: www.marlownh.gov from there, you can search titles, and put a hold on any materials you desire. Then, just drop in and pick them up when we open!

The library bid farewell to assistants Francie Huntley and Anna Hubbard, as they went off to college. In their place, we have welcomed Lily Brogdale and Kali L’Ecuyer sharing the Saturday shifts. We are also happy to have Tina Fava here on Wednesdays serving as Children’s Librarian. The library is grateful for their contributions.

Also leaving us in 2016 were trustees Caitlyn McMahon and Al Sparks. We appreciate the time and energy they expended on the library's behalf, and wish them well in their future endeavors. Due to their departures, we are in need new trustees. Come and join us!

Once again, we would like to thank our volunteers, who help in so many ways. We couldn't be successful without you!

People with varied questions can drop in for Tech Tuesday. Bring your computer quandaries in on the first Tuesday of each month from 6-8pm. The Marlow Chess Club now meets on Mondays from 3-5pm. Thanks to Clay Bradley for making this happen, and for donating two chess sets for patrons.

In our effort to better serve the needs of our community, we welcome new ideas and suggestions. Hope to see you soon!

Respectfully Submitted,

Beth Provencher, Chair

Bretton Walsh, Treasurer

Jeanne Kennedy, Secretary

Tina Fava, Children's Librarian

Lily Brogdale, Assistant Librarian

Kali L'Ecuyer, Assistant Librarian

Jennifer Brown, Director



Justin Garner displays some wild edible mushrooms.



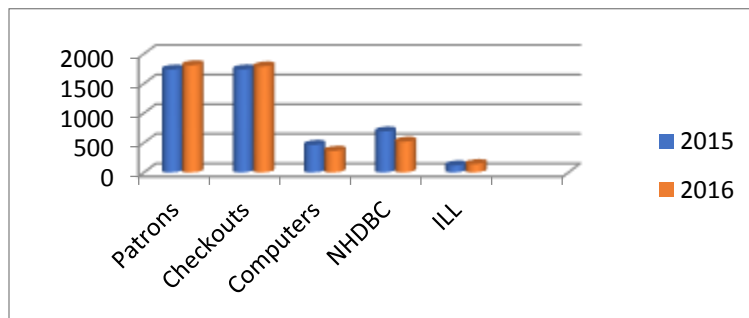
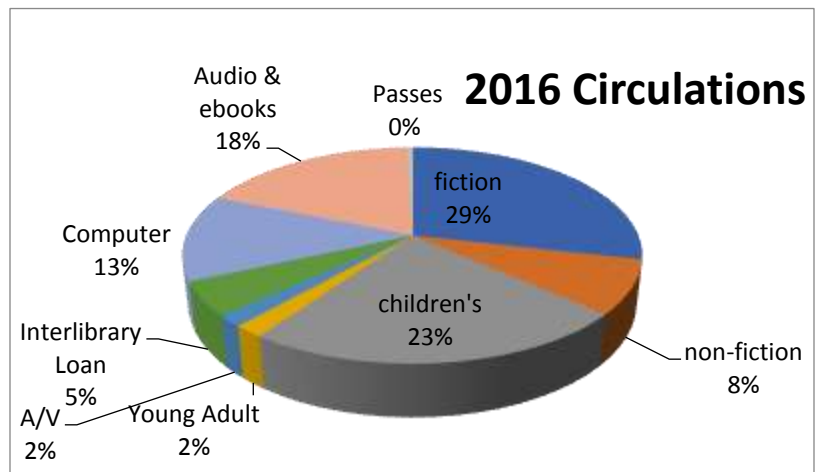
Librarians Jen (Marlow) and Lauren (Stoddard) check out a rough-legged hawk from VINS.

MARLOW TOWN LIBRARY TREASURER'S REPORT

Line Items	2016 Budget	Actual 2016 Expense	Balance
Books/Periodicals/Passes	\$5,975.21	\$6,005.87	-\$30.66
Phone/Internet	1,155.00	1,153.84	1.16
Technology	439.00	439.00	0.00
Postage & Supplies	323.29	323.29	0.00
Programs	407.50	407.50	0.00
Maintenance	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Total	\$8,300.00	\$8,329.50	-\$29.50

Respectfully Submitted: Bretton Walsh

Fiction	801
Non-fiction	225
Children's	650
Young Adult	51
A/V	48
Interlibrary Loan	141
Computer	365
Audio & EBooks	511
Passes	14
Total Visits (2016)	1808



Year	Patrons	Checkouts	Computers	NHDBC	Interlibrary Loans
2016	1808	1789	365	519	141
2015	1736	1738	464	691	118



Marlow Chess Club
Mondays 3-5pm
Town Library

Tech Tuesday
6-8pm
Town Library



EMERGENCY PREPAREDNESS

Emergency Shelter

J. D. Perkins Elementary School on Route 10 is the Town's designated shelter. In the event of an emergency, the shelter will be opened when there is a need for it. While the designated emergency shelter is the school, there could be certain circumstances where the location may have to be changed; **therefore you should not proceed to the shelter without having first received information that it is open and confirmation of its location.** Communication to the public can be hard at the beginning of an emergency, but every effort will be made to put the information out on the Town website on the urgent news banner, local radio and TV stations and in the Keene Sentinel. During a sustained emergency, daily updates will be posted on the notice board situated on the Town Office porch. If you need shelter, whether it is for the night or just during the day, as a warming center and you have not heard that it is open you should initially call the Town Office 446-2245, which, all going well, would be the Emergency Operations Center. If no one is there, you can try the Fire Station 446-7511 and the school 446-3307. If no response is received then you should call 9-1-1. You would also call these numbers if you have been informed that the shelter is open but you need assistance in getting to it.

In the event of evacuating to the shelter, families should prepare to take care of themselves without help for three days. The following is a list of suggested supplies.

- ✓ Sleeping bags or inflatable mattresses, bedding and pillows. While we aim to have limited supplies, you and your family will be much more comfortable with your own supplies. Pillows will not be provided.
- ✓ Board games for entertainment
- ✓ Special items for infants
- ✓ Personal hygiene items
- ✓ Prescription medications
- ✓ Non-perishable canned or packaged food and drinks as it may take a day or more to set up a regular meal schedule at a shelter.
- ✓ Reading and writing materials
- ✓ Battery powered flashlight in case of power loss
- ✓ Glasses, contact lens case and solution
- ✓ Special items for elderly or disabled family members
- ✓ Credit cards and cash
- ✓ Change of clothes



The New Hampshire Department of Safety has launched a NH Alerts mobile app, a free tool that notifies users of hazard in the area based upon cellphone location. You can download the app by visiting www.readynh.gov.

LOOKING FOR VOLUNTEERS TO FORM A COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

We are still trying to form a CERT group. Marlow no longer has a formal CERT group, but there is a definite need for one. We hope that there may be some interest in forming a network of residents in various locations within the community who might wish to meet, discuss possible emergency situations (such as ice storms, windstorms, floods, fires or interruption of internet service, electrical power etc.). This group could then determine how they might be of help to the residents and Town Officials in the event of such an emergency. Possible roles might include creating a community telephone tree or communication net via FRMS or HAM radio, volunteer preparedness to assist others, possible staffing of emergency shelters and or manning of evacuation or assistance missions etc.

A localized ability to check on neighbors or isolated residences might also be a major help to the town as well as to those neighbors during an emergency situation.

If you have an interest please call Jacqui Fay at the Town Office.



MARLOW FIRE DEPARTMENT

In 2016, we responded 56 times as follows:

111 - Building Fire	8
114 - Chimney Fire	2
141 - Wildland Fire	13
311 - Medical Assist	1
400 - Hazardous Condition/Other	1
412 - Gas Leak	1
445 - Arcing Electrical	
3	
460 - Vehicle Accident/Other	6
463 - Vehicle Accident/Cleanup	5
571 - Cover Assignment	1
611 - Cancelled En Route	2
700 - False Alarm	2
743 - Smoke Detector/No Fire	9
Electrical Problem	1
Service Call	1

The Fire Department has had some changes in the past few months starting with a new fire chief. My name is Sean Brewer. I took on the position of chief in December. My family and I have lived in town for almost two years. I have been a firefighter for thirteen years and have my firefighter II certification. I have also obtained many certificates in different areas of firefighting and rescue and have held officer positions in other towns.

We have also made changes to our work detail night. We now meet at the station every Wednesday evening at 7 pm instead of Monday evening. Our business meetings are the first Sunday of every month at 6 pm.

We are still in the transition period at the department, but I feel like we are on track and making good progress. I'm hoping that as the year goes on we will make more positive changes to serve our community the best we can.

We are always looking for volunteers, whether you're interested in a firefighting or a support position. We currently have 15 members but would love to add more to the roster. Many of our members work out of town,

have families, other commitments, etc. that make it hard to respond to calls. The more members we have, the more we can help our community. If you're interested or would like to know more about our department, please stop by the station (we are there Wed. eves. & the 1st Sunday eve. of the month) or contact myself or any other member of the department.

We are in the process of bringing our fire department into NFPA compliance which will help us secure future grant funding for "big ticket" items that I feel will benefit the town i.e., extrication tools ("Jaws of life"), high pressure air bags, water rescue equipment, SCBA (air packs), off road rescue/forestry OHRV, fire apparatus, and even a new fire station. A couple of the ways that we are working to become compliant are: **1)** Testing our firefighting hose and ground ladders. NFPA requires hose and ladders to be tested, pass/fail on a yearly basis. **2)** Updating our firefighter's turnout gear. NFPA requires a 10-year maximum turn around on all firefighting PPE, which includes but is not limited to helmets, boots, coats, pants, gloves, hoods, and self-contained breathing apparatus (SCBA).

We entered this winter in a drought. It will be awfully difficult to make up the 10" avg. rain deficit from the fall over this winter. That means as we enter the spring, we will still "technically" be in a drought. It's very possible that we could have a heavy brush fire season up coming.

Please consider marking your driveways and/or houses with reflective address numbers. Help us find you in an emergency. Numbers can be purchased at the Town Office.

Something to keep in mind... we would like to do some sprucing up which includes cleaning and painting at our station in the spring. If you are a high school student looking for community service hours and good with a paint brush or anyone that has a few hours to spare, we will gladly accept any help we can get. We will let you know once we have a date in mind.

I would like to thank all our members for their hard work and dedication. I would also like to thank all the members of our community for their continued support. I look forward to a great year serving our town.

Respectfully submitted,

Sean Brewer- Fire Chief



FOREST FIRE WARDEN REPORT

2016 was one of the busiest years for brush fires Marlow has had since 1941. Marlow was lucky with only two fires in town. However, we provided mutual aid for our neighbors many times. In all, Marlow personnel spent 552 man hours fighting brush fires.

Forty-five burn permits were issued in 2016. This is a reduced number which I believe shows Marlow residents are aware of daily weather conditions and are being careful.

Respectfully Submitted,

Thomas F. Foote
Forest Fire Warden
603-355-0379



DONNA CHASE

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

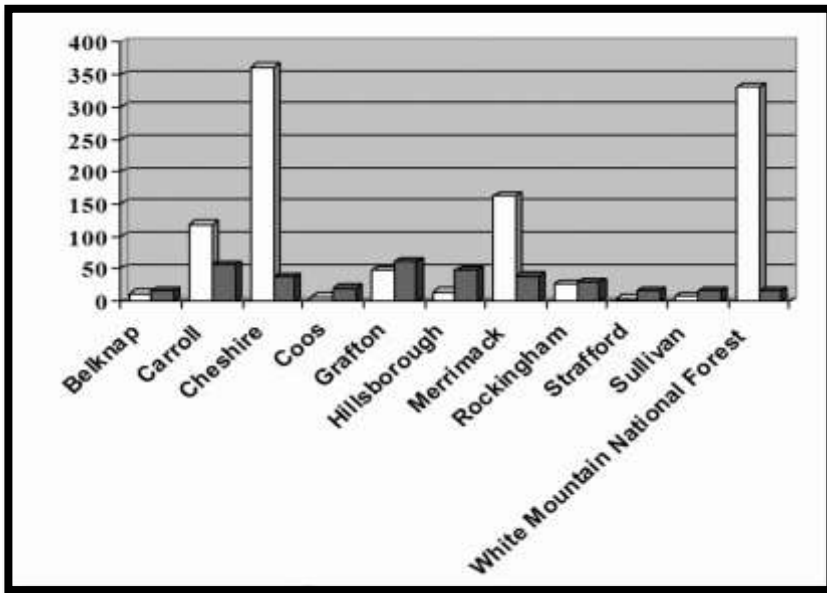
Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L: 17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2016 WILDLAND FIRE STATISTICS

(All fires reported as of December 2016)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED								
not include the WMNF)								(These numbers do
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
15	85	35	10	12	2	18	9	148

(*Misc.: power lines, fireworks, electric fences, etc.)

MARLOW AMBULANCE REPORT

Loretta Loring will be retiring at the end of March 2017 from the Marlow Ambulance after 35 years of dedicated service. We are grateful for Loretta's devotion to our town and its citizens and wish her well in her retirement.

Number of Calls 2016:

Gilsum	10 (plus 1 for standby fire)
Lempster	0
Marlow	30 (plus 1 standby for fire)
Stoddard	1

These calls range from car/motorcycle accidents to heart attacks.

The Selectboard has confirmed that we will have ambulance coverage while we work on reorganizing the Ambulance Department.



MARLOW POLICE REPORT

January 2017-a brand new year to look forward to. Hopefully it will be a positive time for one and all.

Calls:	80
Animal Complaints:	18
Motor Vehicle Stops:	15
Misdemeanor Arrests:	9
Felony Arrests:	1
Summons:	86
Warnings Issue:	241

This year, the department spent more time in Marlow serving its citizens thanks to the Regional County Attorney who took on most of the court hours needed to prosecute violators and criminals.

I would like to thank the NH State Police for covering Marlow while I was absent as well as the citizens of Marlow for their continued support.

For the safety of you and your families, please be sure to install large, reflective house numbers in a visible spot. This is very important as it ensures that any emergency services you may need can find your homes quickly and efficiently. We have asked for an increase in budget this year due to the hiring of a new officer. He will need to be outfitted and paid for the time he spends at the Concord Police Academy. This year, Warrant Article 13 is proposed to establish a Police Equipment Expendable Trust Fund.

If you see Kevin Fay, be sure to welcome him onboard. Kevin has an extensive background in security and education-a great asset for Marlow P.D.

Thank you,

Ken Avery



MARLOW HIGHWAY DEPARTMENT

In the spring of 2016, our department finished the Sand Pond Culvert Project, funded in large part by a Hazard Mitigation Grant. This project, which involved replacing old culverts on Sand Pond Rd, will prevent road washout during periods of bad weather.

We contracted a guard rail company to install the required railing for the project and enlisted the help of a paving company who came in and paved the road. Finally, we did some landscaping and planted local trees from David Kinson's plantation. The project is now complete and should last for many years to come.



The Marlow Hill Road Drainage Project, which is also grant funded, got under way in the fall of 2016. I would like to thank the motorists inconvenienced by this project for their continued patience. The project is well underway-the contractor has already completed the main road work. We are now left with mostly roadside and driveway work.

A mobile sweeper, once belonging to the City of Laconia, was available for sale this year. After discussing it with the Select Board, we felt it would be a good investment for our town. The sweeper will help us pick up the winter sand that is normally brushed to the side of the road, which we are required to remove through our ditching program. The mobile sweeper cost us \$1000, which we expect to pay back in one season.

Thank you

Tony Davis

446-3926

PLANNING BOARD REPORT

The Planning Board is responsible for the orderly growth and development of the town. To this end the planning board is guided and limited by Marlow's Land Use Regulations, Ordinances, and Procedures, related policies, and relevant state statutes. The Marlow Planning Board is comprised of seven volunteer members of the community who serve at the pleasure of the selectmen. The Planning Board requested by warrant article and received during the 2016 Town Meeting a reduction to the size of the board from seven members to five. This was requested in order to have a quorum for all meetings. The board now has five regular members and two alternate members. Throughout 2016, the board saw to it that there was a minimum of five members in attendance at all meetings. During 2016, the board lost two members by resignation and welcomed three new members, Judi Ryner, Matt Smith and Curtis White.

As outlined in our mission statement, the Planning Board is also responsible for approving all land use changes and/or configurations. All proposed subdivisions or lot line adjustments must come before the Planning Board in order to obtain final approval. During 2016, the board, after holding a public hearing, approved the Arthur Cohen excavation permit. The board approved two voluntary lot mergers per RSA 674:39-a, and a zoning verification for a group childcare center for Joellen Manning.

The planning boards "Rules of Procedure" were last approved in 1989. The board proposed revised rules per RSA676:1. A public hearing was held and the board approved new Planning Board Rules of Procedure.

Progress has been continuing toward digitized online mapping for all town properties. New mapping is planned to begin early 2017.

The Planning Board is responsible for developing, approving, and periodically updating the town's Master Plan, which is the blueprint document for the town's future growth. The current Master Plan was revised in 2003. The board is considering all options available to complete a current update. Options include town volunteers, Southwest Region Planning Commission, or other professionals or combination of all. This year, the board is requesting by warrant article an expendable trust fund for the purpose of paying for updating the town master plan.

A continuing challenge for the board is interpreting land use regulations for properties located on class 6 roads. The town class 6 road policies are reasonably clear and follow state regulations. The Marlow Planning Board will not approve any proposed subdivision, which contains any lot whose sole frontage is on a Class VI road. In cases where such lots already exist as lots of record, no building permits will be issued. The challenges come when interpreting the allowable uses of such properties. Regularly a landowner or realtor representing a seller or buyer will inquire about permissible uses on such properties. Questions usually concern use of RV trailers, installing septic systems, building small accessory buildings, sportsman cabins and now even tiny homes on wheels. The board, without clear guidelines, generally has an interpretation contrary to the wishes of the property owner. The Planning Board working with the Select Board should agree on a clear and reasonable policy and draft necessary amendments to our land use regulations and present to the town at public hearings.

In early 2016, the NH Legislature passed and the Governor signed a new law that requires all of the state's municipalities to allow accessory dwelling units in all zoning districts where single-family dwellings are

permitted. The legislature cites many reasons among which are a growing need for more diverse affordable housing opportunities and providing elderly citizens with the opportunity to live in a supportive family environment with both independence and dignity. The Planning Board, after two public hearings, drafted an ordinance pursuant to the authority of RSA 674:71 through: 73. This Town of Marlow Accessory Dwelling Ordinance will be on the ballot of the Marlow 2017 election. If passed the town will allow one ADU by conditional use permit granted by the Planning Board. The conditions required are listed as part of the ordinance. The ordinance allows one internal, attached or detached unit in all districts where single-family dwellings are permitted. If the ordinance does not pass then one internal or attached unit per single-family dwelling will be permitted as a matter of right, with no permits or conditions required other than a building permit. The Planning Board recommends passage of the ordinance. The conditions are very reasonable and follow the intent of the law. The proposed ordinance can be reviewed at the town office or online at marlowtownoffice@marlownh.gov

The Planning Board is authorized and required to hold public hearings and receive testimony in all matters before it in which the board recognizes possible impact. This year the board held four Public Hearings. Public attendance at best has been light. The board welcomes and encourages public comments to assist the board with its responsibilities.

The Silvio O Conte National Fish and Wildlife Refuge was established to conserve, protect, and enhance native fish, wildlife, and plants, and the ecosystem they depend upon throughout the Connecticut River watershed. August 2015 the U. S. Fish and Wildlife Service released a draft comprehensive conservation plan (CCP) and environmental impact statement (EIS) for the Conte Refuge. One of the actions of the draft plan is to acquire new refuge lands located in Conservation Focus Areas (CFA) throughout the watershed. There are four alternatives to the draft plan, Alternatives A, B, C & D. Alternatives C and D propose a refuge expansion. The draft lists their Conservation Focus Areas (CFA) located in the watershed of which one is the Ashuelot River Focus Area. The Ashuelot River CFA includes 17,753 acres of Alternative C (refuge expansion) land in the towns of Alstead, Marlow, Surry and Gilsum. The CFA land in Marlow includes 5,356 acres (32% of the town) of all land along the south side of Route 123 to the Town of Gilsum, west to the Alstead town line and east to Route 10, generally known as the Baine area.

A 90-Day public review and comment period was established and concluded on November 16, 2015. During this time two public meetings were held in Keene and attended by members of the Planning Board and Select Board. The Board of Selectmen and the Ashuelot River Local Advisory Committee (ARLAC) of which Marlow is a member, have submitted comments. December 2016 the U. S. Fish and Wildlife Service released the final comprehensive conservation plan (CCP) and environmental impact statement (EIS) for the Conte Refuge. After a 30-day review period the next steps are for the Regional Director to select the Alternative, release the Final CCP and start implementing the plan. Full details can be found searching Silvio Conte at www.fws.gov.

The Planning Board meets monthly, the second Tuesday of each month. Business is conducted in a relaxed, positive, non-confrontational, user-friendly atmosphere with a primary goal to be constructive, helpful, and to accommodate if at all possible. The board welcomes all citizens to attend our meetings. The Planning Board Rules of Procedure, the Marlow Planning Board Mission and the meeting minutes are located at the town office and marlowtownoffice@marlownh.gov.

Respectfully submitted,
Marlow Planning Board

Carl MacConnell, Chairman; Judi Ryner, Secretary; Bob Allen; Lyle Handy; Matt Smith; Curtis White

PLAN MARLOW

In January of 2016, an organizational meeting was held to discuss the best way to move forward. We determined that it would be best to split into sub-groups, one for each recommendation, and then come together for quarterly meetings with individual updates. It was also decided to call the main group 'Plan Marlow'. The following is a summary from each group:

STORE, GAS STATION AND PUBLIC SAFETY BUILDING

We have received conceptual designs of what a general store and safety complex located on the Town owned land at the Transfer Station might look like. We thank Douglas Stewart (SISR Architecture, LLC), a Marlow resident, for preparing these at no cost to the Town. The next step is to study these, make a decision on the design, and research available grant funding. This year, Warrant Article 18 proposes the establishment of a Community Development Project Capital Reserve Fund with the intention to designate revenue received from future sales of Town property towards this purpose.

INCREASING COMMUNITY EVENTS

We asked residents what activities they would like to see taking in Marlow. The following activities were suggested: contra dancing, 5k walk/run, bingo/game night, senior prom, yoga/fitness classes, fishing derby, fall festivals, old home days, and trivia nights. We now need volunteers to organize these activities.

SUPPORTING OUR AGING COMMUNITY

We are proposing in the 2017 budget allot \$250 towards the Community Volunteer Transportation Company (CVTC), which provides free transportation for those who do not have access to it because of age, ability, economic situation, or other circumstances. The CVTC is looking to enroll more volunteer drivers from this area. More information can be found at www.cvtc.nh.org or by calling 1-877-428-2882. In addition, Cheshire Village at Home, sponsored by the Keene Senior Center, is now in operation. This program is designed to keep individuals living in their home as long as possible by providing help with everyday services. More information can be found under 'Programs' on the Keene Senior Center site www.thekeeneseniorcenter.org or by calling 603-352-5037.

ATTRACTING THE YOUNGER GENERATION

We are looking for volunteers, especially teenagers, for this group. One suggestion is to create a gathering place for our teens.

ECONOMIC DEVELOPMENT

Jen Brown is working on setting up the Marlow Business Partnership. This Partnership would meet quarterly to discuss the challenges facing local entrepreneurs.

The New Hampshire Small Business Development Center in partnership with Franklin Pierce University will present 'Starting a Small Business' on Wednesday, March 22nd, from 6:30-8:00pm, at the John D. Perkins Sr. Academy of Marlow. The speakers are Nancy DuBosque, Keene SBDC Regional Director and Marlow resident Jason Little, Prof. of Marketing, Franklin Pierce University. The presentation will focus on topics such as what it takes to be an entrepreneur, a business readiness checklist, developing a marketing and financial plan, and resources available. If you are thinking of starting a business, or currently own a small business, this presentation will be very valuable.

PROMOTING THE ARTS

We need volunteers. Our goal is to utilize Jones Hall more often. This is essential if we are to obtain LChip funding to improve accessibility, incorporate code upgrades, and preserve the building.

EXPANDING AND IMPROVING BROADBAND

We are grateful to David Eisenberg for his tireless efforts on working on behalf of the Town with FairPoint to determine what broadband options are available. This is an ongoing issue and residents are advised to keep reporting issues as they occur to FairPoint.

PRESERVE HISTORICAL RESOURCES

A lot of this work is undertaken by the Marlow Historical Society whose main focus at present is the restoration of Murray Hall. They are currently working on a wall-length timeline detailing the colorful history of Marlow. Tracy Messer, a local historian, has created a mobile app walking tour for Cheshire County, building up the demo pages he created for Marlow based upon the 1858 map.

See link <https://p2497-3317425.test.oncell.com>.

Tracy is also working with other interested individuals and organizations to have the Dartmouth College Highway (Route 10) and Forest Road included in the Scenic and Cultural Byway program.

The Town is currently reviewing the Historic Building Assessment Report for Jones Hall that was funded with an LChip grant. Based on this report the town intends to apply for further LChip funding next year to preserve the building, improve accessibility, and incorporate code upgrades.

TRAILS GROUP

The Marlow NH Family ATV Club was formed in 2016. See separate report for an overview of the Marlow Trails group, what they achieved in 2016, and their goals for 2017.

TIN SHOP POND AND KIOSK GROUP

We are grateful to Kroka for building the kiosk. We have permission from the New Hampshire Department of Transportation to put the kiosk at the picnic area alongside NH Rte.10 North and Tin Shop Pond along with a Shoreland Permit by Notification from New Hampshire Department of Environmental Services (NHDES). The kiosk will be installed during spring 2017. It will display updated recreational maps and brochures on Marlow's history. It will also have brochure and map holders.

Jeannie Merwin cleaned the picnic area and painted the picnic table. Dan Reed has been paddling around Tin Shop Pond to see what the geese are standing on! His investigations show that the pond is well on its way to becoming a floating bog. He anticipates that soon the top layer will stay above surface and that ice skating will not be possible in years to come. The town now has to decide what it wants the pond to be. The group and town officials are in contact with the NHDES Wetlands Bureau and are reviewing available options.

WARMING HUT

Bob and Judi Boivin of Old Kemp Farm donated a warming hut in memory of their grandson Bruin French. It will benefit skaters at Tin Shop Pond and is located at the parking lot by the Chapel. It is set on a non-permanent

foundation allowing it to be moved in the spring and fall. We would like to thank Bob and Judi Boivin for this beautiful and generous testament to their grandson.

INCREASING PUBLICITY AND MAKING USE OF SOCIAL MEDIA

We need volunteers. Suggestions include writing newsletters for those who do not have access to computers, and a calendar that can be posted on the town's website for residents to post upcoming activities and events.

ESTABLISHMENT OF A CAMPGROUND

We are still looking for volunteers for this group.

ENCOURAGING BED AND BREAKFAST ESTABLISHMENTS

There are a few in town but they are not well known. We are looking for volunteers to promote this group.

WIDEN ROAD SHOULDERS FOR PEDESTRIAN AND BIKE USE

The town looked into the Transportation Alternatives Program (TAP) that will reimburse up to 80% of the cost of improving pedestrian and bicycling infrastructure. However, the minimum awards are \$400,000.

We have received an opportunity through the South West Regional Planning Commission to make recommendations to the New Hampshire Department of Transportation (NH DOT) for potential road projects to add to their fifteen year plan. We will be asking if there is any interest in relocating NH Rte.123 so that it bypasses the village and connects to Rte. 10 at the Symondsville intersection and the existing Rte.123 west of the village. This would take all the heavy truck traffic out of the village and make it safer for pedestrians. It would also help preserve the historic part of town and allow for additional road frontage outside the village center for business use.

Peter Thayer has also taken the preliminary steps for creating a trail from the Village Center to Perkins Academy. This would allow children to walk and bike to school, provide an emergency exit from the school if NH Rte. 10 was not an option, form a walking loop for residents and link the proposed general store and safety complex to the village. There are grants available for such projects and we are now pursuing landowner permission.

Plan Marlow is not confined to the above recommendations. The Board of Selectmen are committed to supporting all of the Plan Marlow groups and thank them for their efforts and would be more than happy hear of any new recommendations on how we can continue to improve and promote our wonderful town.





MARLOW TRAILS GROUP

The Plan Marlow subgroup Marlow Trails Group, also known as the Marlow Trails Committee or the Marlow Trails Association, is represented by various trail users in the Town of Marlow. These trail users include hikers, cross-country skiers, snowshoers, horseback riders, trail runners, mountain bikers, snowmobilers, ATV riders, canoers, and kayakers.

The goal of the Trails Group is to implement Plan Marlow’s “Expanding Recreational Trails” objectives. Our draft Mission Statement is: **to increase outdoor recreational opportunities in and around Marlow, New Hampshire through creation and stewardship of multi-use trail networks, and to develop a strong sense of place and local pride for residents of all ages.**

We hope to mark, map out, and encourage the use of the many trails in Marlow; assist with the interaction of trails of all types and trail users equally; and assist with ideas and concerns that arise from trail users, landowners, and residents.

Different trail usages have vastly different requirements, restrictions, and levels of maintenance. No trails are suitable for all uses. Together as a group we seek to interface those requirements and support trails that are suitable for many different users.

Representatives participating in the Trails Group are:

Misha Goffman and Nathan Lyczak
 Lil Filliman and Liz Davis
 Tom Willey
 Art Andreasen
 Jim Strickland

Hiking, Cross-Country Skiing, Snowshoeing
 Horseback Riding
 Trail Running
 Mountain Biking
 Snowmobiling

Scott Frasier and Pete Arnold
 Pat Hersom
 Dan Reed and Ken Walsh

ATV Riding
 Canoeing and Kayaking
 Moderators

Respectively submitted,

Dan Reed

MARLOW TRANSFER STATION AND RECYCLING CENTER

The transfer station continues to operate efficiently thanks to the competence and dedication of the staff, and the cooperation of Marlow residents.

We now have five attendants: Mike Bascom, Dave Brown, Mike Elliott, David Robar, and Dirk Witty. They are responsible for the proper sorting and disposal of refuse, checking permits, maintaining the station in good order, operating weight scales, scheduling removal of material from the facility, etc. They are always available to help you and answer any questions, and to educate new residents in the proper use of the facility.

As mentioned in previous reports, the town does not contract any of the operations. We own all the equipment and transport all material generated, which translates into considerable savings. The attendants try their best to maximize the amount of material in the dumpsters in order to reduce the number of times they need to be hauled and emptied.

Once again, we remind residents of some common sense rules:

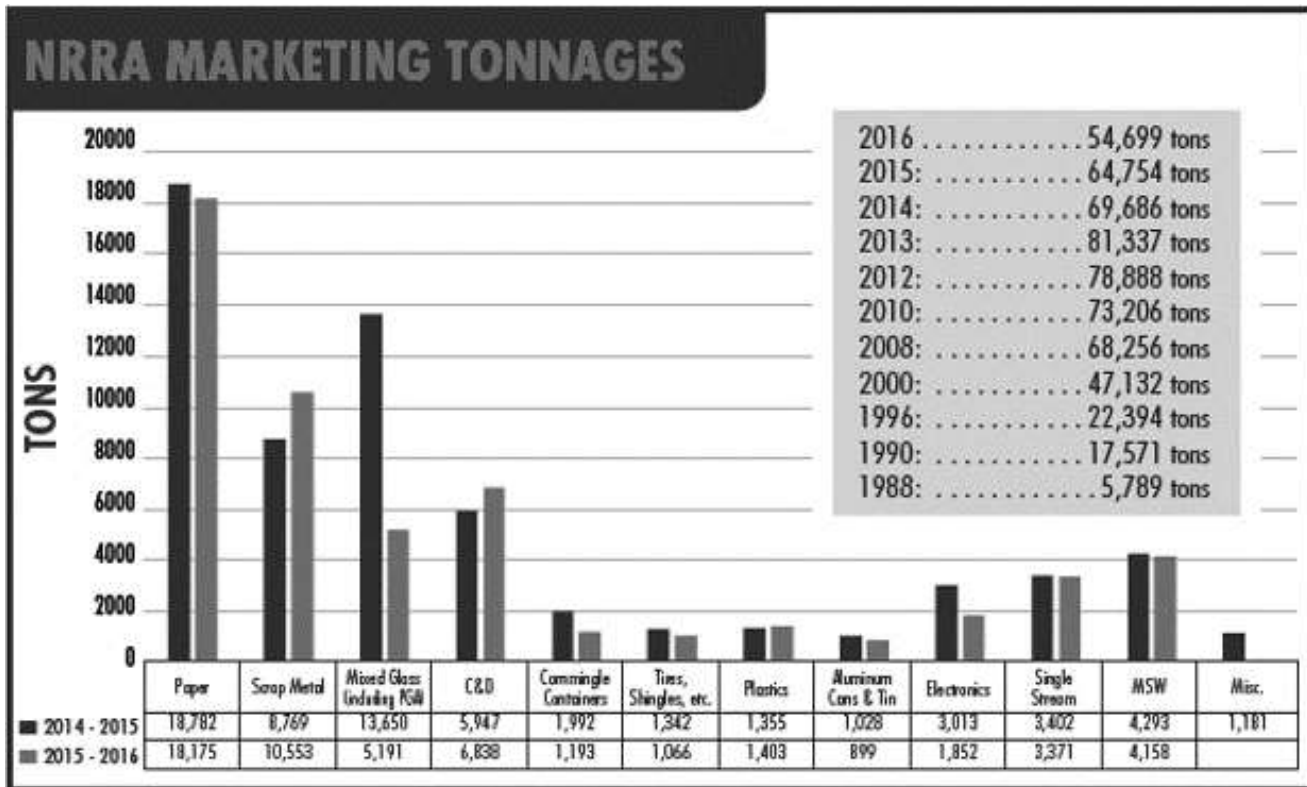
- Separate glass, cans, paper, and cardboard for proper recycling.
- Flatten plastic containers such as milk and water jugs, so as to make more room in the dumpster.
- Open and collapse all cardboard boxes.

The town signs up and pays a fixed lump sum each year to allow residents of Marlow to participate in 24 household hazardous waste collections per year at the Keene Recycling Center on Route 12 North. Dates are posted in the Keene Monadnock Shopper, and can be found at <http://www.ci.keene.nh.us/departments/public-works/recycling-center/hazardous-waste>.

ACTIVITY DETAIL REPORT 2017

Commodity	Lbs.	Net Tons	Dollar Amount	Program
Bulbs-Misc.			(\$19.50)	Expenses
Comingle w/glass	66,980	33.49	(\$630.45)	Expenses
Electronics-Mixed	440	0.22	(\$184.80)	Expenses
Fibers-Mixed Loose	46,280	23.14	(\$43.17)	Expenses
Fibers-OCC Loose	30,080	15.04	\$484.41	Revenue
Tires Passenger	1,750	0.88	(\$87.50)	Expenses
Tires-Truck	1,215	0.61	(\$148.50)	Expenses
GRAND TOTALS	146,745	73.38	\$629.51	Expenses

MARLOW ACTIVITY SUMMARY REPORT 2016



Town of Marlow, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2016	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	440 lbs.	Conserved enough energy to power 0.1 houses for one year!
Paper	38.18 tons	Saved 649 trees!
Tires	1.5 tons	Conserved 1 barrels of oil!

JOINT LOSS MANAGEMENT COMMITTEE

Marlow has had an active Joint Loss Management Committee in place for several years. The JLMC serves a very important function. Its formation and duties are mandated by state law.

The JLMC's primary responsibility is to minimize the likelihood of injuries or accidents involving town employees or equipment. Comprised of an equal number of management and employee representatives, the committee members are always on the lookout for potential hazards or unsafe conditions in their respective work stations. Through inspections, training, awareness, and attention to detail, the committee members learn to recognize employee work habits or workplace situations or procedures which, if not removed, repaired, or eliminated, pose possible physical risks to our employees and/or damage to property and equipment and, by extension, to the general public. In the event of an accident or injury, the attending circumstances and actions taken are critically and thoroughly reviewed by the committee to hopefully prevent reoccurrence.

The committee's attention is not limited to town employee work environments, but extends to all public buildings and environments where unsafe conditions, which could pose a health or safety risk, might exist. The committee is acutely aware that in such scenarios the town could be considered legally liable. In today's litigious society, injury or loss of any sort involving a municipality represents the greatest window of litigation and possible disastrous financial risk to the municipality regardless of outcome. Consequently, an active JLMC plays a critical role not only in helping to avoid bad situations, but also in obtaining favorable liability insurance rates for the town.

During 2016 all of the Highway Department employees and Executive Administrator completed CPR training. We are also happy to report that no workplace accidents occurred during 2016.

The JLMC continues to work on updating emergency action plans for all town buildings, updating its written program, and drawing up a business continuity plan for the town.



HEALTH OFFICER'S REPORT

Contact: Ed Reardon
Health Officer – 3-year appointment by State of N.H.

Address: Marlow Town Office
167 NH Rte. 123
Marlow, NH 03456

Hours: By Appointment

Telephone: 446-2245 (Town Office) or 446-3434(Home)

Email: marlowtownoffice@marlownh.gov (Town Office)
efreardonll@gmail.com

The Health Officer enforces the New Hampshire public health rules and laws, as well as local town ordinances and regulations. Their role is to serve as a liaison between state officials and the local community for public health issues in the Town of Marlow.

Responsibilities:

- Inspections, according to state guidelines: potential daycare and foster homes; schools; problematic septic systems; rental housing—meets minimum standards.
- Investigate health-related complaints.
- Provide public health information.

Community Health Concern:

Public health laws are made to protect people's health and welfare. People and pets often live together. To prevent the spread of rabies from a sick animal New Hampshire law requires that every dog, cat, or ferret aged 3 months or older be vaccinated for rabies.

Cats: Rabies vaccination is required. License is not required. Unfortunately, all cats (not just strays) in a neighborhood that may have been exposed, may have to be euthanized if their owners cannot provide proof of vaccination. The owner's only other choice would be to pay for quarantine of each cat. Protect your neighbor by being a responsible pet owner: spay/neuter your cat and keep it healthy with a rabies vaccination.

Dogs: Proof of vaccination is required in order to get a required dog license on or before April 30. See the Town Clerk.

If a resident of Marlow has any health-related concerns, please call the Town Office and leave your name and phone number. Please put your concern in writing with date and your signature. It will be shared with the Selectmen (the Marlow Board of Health). You will be informed of what can or cannot be done about your complaint or concern.

WELFARE

To request assistance please contact the Town Office. Currently with no one appointed, the position of Welfare Officer is held by the Selectboard. We ask that anyone interested in being appointed to the position to contact the Selectboard.

We are members of and support several organizations that provide assistance to those in need. These groups include the Community Kitchen, Southwestern Community Services, and Monadnock Family Services. We are also proposing in this year's budget to contribute to the Fall Mountain Food Shelf and Community Volunteer Transportation Company.

The following are some of the many resources in the area that are available to you.

New Hampshire 2-1-1

2-1-1 is the number to dial for information about health and human services and organizations in your community. Their website is www.211nh.org

Child Abuse & Neglect

To report child abuse or neglect, please call (800) 894-5533 (in-state) or (603) 271-6562. For more information, visit <http://www.dhhs.nh.gov/dcyf/index.htm>.

Community Kitchen, Inc.

The Community Kitchen serves hot meals Monday through Friday from 5-6:20pm and brunch on Sunday from 11 - 12:00pm. Take home boxes of food are available on Wednesdays from 12:30 – 5:30pm and Thursdays 11:30 - 4:00pm. Delivery can be arranged. The Community Kitchen is located at 37 Mechanic St, Keene. Their phone number is 352-3200 and their website is www.thecommunitykitchen.org

Community Volunteer Transportation Company

CVTC's Volunteer Drivers provide "no-fee" transportation for people who do not have access to transportation because of age, ability, economic situation or other limiting circumstances. Our trip purposes include non-emergency medical & social service appointments, as well as trips to the grocery store and the pharmacy. Call toll free 1-877-428-2882, ext. 5 to register for rides. Visit their website at <http://www.cvtc-nh.org/>

Facing Foreclosure

The State has set up a new website to help residents address potential mortgage problems. The website will help connect families with resources if they are concerned about losing their homes and includes contact information for housing counsellors and other options to help people try to avoid foreclosure. www.homehelpnh.org

Family Resource Guide

Published annually by the Rotary Clubs of Keene, it gives information about help that is available for young children, their parents and families. Topics covered include help with housing, getting clothing, furniture and

household items, getting to places, finding free legal and financial help, staying healthy and warm. Copies can be obtained from the Town Office or viewed on <http://www.keenerotary.org/family-resource-guide>

Fall Mountain Food Shelf

The food shelf pantry is open Wednesday, Friday, and Saturday from 10am - 4pm. You can also call to make an appointment. Fall Mountain Food Shelf is located in the Baker Building on 122 NH-12A, Alstead. Their phone number is (603) 835-2283.

Free Prescription Discount Cards

These cards are provided by Cheshire County and are available at the Town Office. Members call toll free 1-877-321-2652.

Friendly Meals

Marlow Friendly Meals are held at Odd Fellows the first Tuesday of the month. Coffee is at 11:30 and the meal is served at 12:00. Anyone 60+ is invited. Meals are free, with donations appreciated. This program is provided by Home Healthcare, Hospice and Community Services. Call Sharon Davis 446-7064 or Gerry Plotts 446-3490 with your reservation by noon on the Monday before. Rides can be provided.

Home Healthcare Hospice and Community Services (HCS)

HCS provides comprehensive home health care and helping services to income eligible families. Telephone 352-2253 or 1-800-541-4145. Their website is www.hcsservices.org

Monadnock Center for Violence Prevention

Provides support to survivors of domestic violence, rape, sexual assault, and stalking, and works to break the cycle of violence through school, community and business prevention education programs. Services include 24 hour crisis line (1-888-511-6287), emergency shelter, support groups, court advocacy, hospital advocacy and information and referral. All crisis services are free and confidential. For more information visit <http://www.mcvprevention.org>. Their office is located on 12 Court Street Suite 103, Keene.

Monadnock Substance Abuse Services

Alcohol and drug crisis and counseling services 24 hours a day. More information is available on their website <http://www.mfs.org/substance-abuse/>. They can also be reached by phone at (603) 357-4400.

Rise...For Baby and Family

Supports and services for infants and toddlers with special needs and their families. Rise also provides an on-site childcare program, which integrates children of different abilities. They are located on 147 Washington Street Keene and can be reached by phone at (603)-357-1395. More information can be found on their website <http://www.riseforbabyandfamily.org>

The Samaritans Inc.

24/hr. suicide prevention hotline and resource guide. Call (603) 357-5505 or toll-free at 1-866-457-2910. Additional resources can be found on their website <http://samaritansnh.org>. All calls are confidential and anonymous.

Telephone Bill Assistance

New Hampshire residents can receive help in paying for their telephone service under two assistance programs offered by FairPoint to low-income households; FairPoint Lifeline Service and the Link-Up program. **FairPoint Lifeline Service** offers customers a monthly discount on their telephone bill. Lifeline savings could amount to as much as \$8/month and almost \$100/year. Through the **Link-Up Program**, qualified customers receive a discount of 50% (up to \$30) off the cost of installing new service. Additionally, New Hampshire Lifeline customers receive a credit toward the federal subscriber line charge each month.



These assistance programs are available to low income customers. Your household will be eligible for the Lifeline and Link-Up programs if your household income is at or below 135% of the federal poverty income guidelines, or if you or a household member are enrolled in any of the following assistance programs: Medicaid, Supplemental Security Income, Low income home energy assistance, Section 8 housing, Supplemental nutrition assistance (SNAP), National school lunch/free lunch program, Temporary Aid to Needy Families (TANF).

Lifeline customers can also request toll blocking, a service that prevents toll calls (such as long distance) from being made. Customers using this service can still use pre-paid calling cards or dial-around service to place long-distance calls from their homes.

For more information about Lifeline and Link-Up programs, please call your customer service representative toll free at 1-866-984-2001.

United Methodist Church Food Pantry

The United Methodist Church delivers food boxes the third Sunday of each month. If you are in need of a little help or know of someone else that does, please contact Shirley Plumb at 446 3310 or Marcia Levesque at 446-4383. Collection boxes for food donations can be found at the Town Office and Town Library.

Weatherization and Heating Assistance Programs

Stay Warm NH is a public/private partnership focused on expanding weatherization and heating assistance programs. The NH Office of Energy and Planning, NH Department of Health and Human Services and NH Charitable Foundation are coordinating this effort with the help of dozens of non-profit organizations and private businesses. Their phone number is 271-2155 and their website is www.nh.gov/oep/

Winter Heating Assistance

Having trouble paying for heat? These three programs can help:

- State-wide Electrical Assistance Program (EAP)
Income qualified members of the NH Electric Co-op can receive discounts on their monthly electric bills ranging from 5-70% of their total bill. Apply through your Community Action Agency. (Keene 352-7512)
- State Fuel Assistance Program (FAP)
Provides benefits to qualified New Hampshire households to assist with heating costs. Renters and homeowners are eligible. Apply through your Community Action Agency. (Keene 352-7512)
- Project Care
Project Care is a charitable organization that provides payment assistance for NH Electric Co-op members in emergency situations. Applicants are eligible for Project Care emergency assistance only once in a 12-month period. Members should apply to the programs listed above before applying to Project Care. For program guidelines and more information, contact Member solutions at 1-800-698-2007.



HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES



Home Healthcare, Hospice & Community Services
Report to the Town of
MARLOW
2016
Annual Report

In 2016, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in Marlow during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing	178 Visits
Physical Therapy	55 Visits
Occupational Therapy.....	26 Visits
Medical Social Work	57 Visits
Home Health Aide	43 Visits
Chronic Care.....	63 Hours
Health Promotion Clinics	1 Clinic

Total Unduplicated Residents Served with home care services: 22

Hospice services and Healthy Starts prenatal and child health services are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2016 with all funding sources is \$66,446.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2017 we request an appropriation of \$747.00 to continue to be available for home care services in Marlow.

For information about services, residents may call (603) 352-2253 or visit www.HCSservices.org.

Thank you for your support of home care services.

MONADNOCK FAMILY SERVICES



Inspiring hope since 1905

October 10, 2016

Board of Selectmen
Town of Marlow
P.O. Box 184
Marlow, NH 03456

Dear Selectmen,

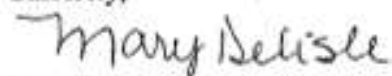
Monadnock Family Services (MFS) is actively assisting residents of Marlow who are in need of quality mental health counseling and rehabilitation services. In addition to being the region's only emergency mental health crisis service, MFS offers a variety of treatment programs for our community. Our Adult Outpatient Services program provides mental health evaluation and treatment, as well as medication evaluation and monitoring, counseling and specialized group services. Our Child, Adolescent & Family Services program is designed to support and promote good mental health in children and every member of the family. The Monadnock Substance Abuse Services program helps people develop new, healthier behaviors and make positive changes in their lives. Our broad array of services to residents of Marlow also includes the Monadnock Volunteer Center, InSHAPE for Adults and Children, Supported Employment and the Monadnock Adult Care Center.

Your financial support of our work will benefit your friends and neighbors receiving help at MFS, and we hope that our partnership in caring for the residents of Marlow will continue. Please know that we pursue many other sources of funding as well, such as Monadnock United Way, grants, foundations and local fundraising efforts conducted in concert with our Board of Directors. Each source, however, helps with only a portion of the total cost of care.

We thank you for your past financial support and ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and underinsured individuals in your community. In FY 2016, MFS provided over \$66,708.00 in discounts to the consumers in Marlow. We expect that an additional \$8,428.00 will likely be written off as uncollectible. To help close this gap, we are asking for the equivalent of \$1.25 for each resident of Marlow which, based on the 2010 US Census, amounts to \$928.00. We have enclosed information for you about the services provided to residents of your town during our most recent fiscal year. If you have questions, or require additional information to support your decision, please contact me at 603-283-1568 or mdelisle@mfs.org.

Your support is very important to us. By working together, we help to insure our communities remain healthy and vital places to live work and grow. Thank you for your consideration.

Sincerely,



Mary Delisle
Director of Development

**Monadnock Family Services
Annual Report to the Towns
For the year ended June 30th, 2016**

Town of: MARLOW

Monadnock Family Services provided the following services to your town's residents this last year:

Number of clients treated:	18
Children:	7
Adults:	9
Seniors:	2
Total # of appointments provided for the above residents:	977
Percentage of payments received for services:	75.00%
Discounts based on a residents ability to pay and other discounts:	\$66,708.00
In addition to the above discounts current outstanding and uncollectible resident balances:	\$8,428.00

SOUTHWESTERN COMMUNITY SERVICES



Southwestern Community Services

Since 1963, people helping people in Cheshire and Sullivan counties

TOWN OF MARLOW

Outside Agency Request for Funding 2016-2017

Southwestern Community Services (SCS) provides assistance to local communities and its citizens through its' LIHEAP Fuel Assistance program, Housing Stabilization programs, the Monadnock Alcohol and Drug Awareness Coalition (MADAC), Senior & Workforce rental housing developments, Head Start education & childcare, WIC nutrition & health, the Electricity Assistance Program (EAP), DOE Weatherization programs, Employment and Day Services for developmentally disabled adults as well as several Workforce Development & Training programs.

Southwestern Community Services (SCS) is requesting **\$845.00** in Town Funding from the **Town of Marlow**. In Fiscal Year 2015-2016, SCS provided **173** units of service to the citizens of **Marlow** totaling **\$84,526.04** in direct assistance. SCS is requesting 1% of the amount of that direct support.

SCS requests support from each city and town in our two-county service area. SCS requests 1% of the amount of direct support that SCS invested into that community during the previous program year. This means that from year-to-year the amount of the town funding requests will change. For example, if **Marlow** sees an increase or decrease in the amount of direct support that SCS provides next year, **Marlow** will also see a corresponding increase or decrease in the amount of town funding that SCS requests from the community.

There are two supporting documents that are included with this request. The first is SCS' Economic Impact Report (EIR) for **Marlow**. The EIR breaks down the amount of direct assistance, by program, provided to the citizens of **Marlow**. The second document is an overview of SCS' Town Funding request by town. This includes all communities in Cheshire and Sullivan counties.

Please do not hesitate to contact me by phone at 719-4208 or by e-mail at kthibault@scshelps.org if you would like additional information regarding the agency in general or if there are additional questions about SCS' town funding request. SCS encourages open communication between the agency and the communities that it serves. We would be happy to conduct office tours in Keene or Claremont. Agency staff is also available to present information to town officials focusing on the agency as a whole or on specific programs.

SCS is grateful to have the **Town of Marlow's** support and we look forward to working with you in the future. Thank you for your consideration of this request.

Sincerely,

Keith F. Thibault, chief development officer

Southwestern Community Services

[603-719-4208](tel:603-719-4208)/kthibault@scshelps.org

63 Community Way
PO Box 603
Keene, NH 03431-0603
Phone: (603) 352-7517
Fax: (603) 352-3618


United Way
Call Toll Free: (800) 529-0005
TTY: NH, (800) 713-2864

96-102 Main Street
PO Box 1358
Claremont, NH 03743
Phone: (603) 542-9528
Fax: (603) 542-3140



2016 City / Town Report

* Direct Assistance to Residents:	\$84,526.04
** Economic Impact:	\$211,315.09
1.0% of Direct Assistance:	\$845.26

*** Total Number of Households Served:	80
*** Total Number of Residents Served:	173
Average Benefit Per Household:	\$1,056.58
Average Benefit per Resident:	\$488.59

* Property Taxes and Administrative Payroll are NOT included in the direct assistance or economic impact totals.

** Economic Impact is calculated by multiplying the direct assistance by a factor of 2.5

*** Some Households receive benefits from more than one program and may therefore be duplicated. However, the amount shown as Direct Assistance to Residents is the actual expenditures to the residents of this town.

2016 City / Town Report - Program Summaries

Child Care / Education		\$13,446.58
Head Start		\$13,446.58
Nutrition / Health		\$9,583.56
Breast Feeding Peer Counseling		\$3,102.60
Commodity Supplemental Food		\$275.76
Emergency Food Assistance		\$0.00
Women's, Infant, Children (WIC)		\$6,205.20
Family Services		\$0.00
Adult disadvantaged		\$0.00
Work Experience		\$0.00
Workplace Success Program		\$0.00
Adult Dislocated		\$0.00
Substance Use Prevention		\$1,034.86
MADAC - Monadnock Alcohol & Drug Abuse Coalition		\$1,034.86
CAPP - Coordinated Access Point Program		\$0.00
ChAARI - Cheshire Cty Addiction Assistance Recovery Initiative		\$0.00
Energy		\$37,218.04
Case Management		\$75.00
Fuel Assistance		\$26,295.04
Senior Energy Assistance		\$0.00
Electric Assistance Program		\$10,848.00
Weatherization		\$0.00
Utility Programs		\$200.00
Core		\$0.00
Neighbor Helping Neighbor		\$200.00
New Hope New Horizons		\$21,608.00
Day Services		\$21,608.00
Residential Services		\$0.00
Vocational Rehabilitation		\$0.00
Single Family Rehab		\$0.00
Lead Paint Abatement		\$0.00
HCBC (Medicaid)		\$0.00
Housing Preservation Grants (RD)		\$0.00
Affordable Housing		
Affordable Housing Rental Projects Owned	Assessed Value	\$0.00
Real Estate	Property Taxes Paid	\$0.00
Other Properties		
Commercial Properties	Assessed Value	\$0.00

2016 City / Town Report - Program Summaries

Housing Stabilization Services	\$1,435.00
Emergency - Transitional Shelter (short term)	\$1,395.00
Permanent Housing Program	\$0.00
Long term Transitional Shelter	\$0.00
Shelter Plus Care	\$0.00
Homelessness Prevention	\$0.00
Housing Security Deposit Guarantee	\$0.00
HUD Homeless Outreach	\$40.00
Continuum of Care Rapid Re-Housing Program	\$0.00
Emergency Housing Program	\$0.00
Homeless Housing Access Revolving Loan Fund	\$0.00
Supportive Services for Veteran Families (SSVF)	\$0.00
Second Chance for Success	\$0.00
Foreclosure Intervention Counseling Program	\$0.00
Housing Stabilization Counseling	\$0.00
Resident Services	\$0.00
ESG - Cheshire County	\$0.00
ESG - Sullivan County	\$0.00

COMMUNITY KITCHEN



The Community Kitchen, Inc.

37 Mechanic Street • P.O. Box 1315
Keene, NH 03431 • (603) 352-3200 • Fax (603) 355-0179
www.thecommunitykitchen.org
FIN 22.2473346

September 29, 2016

Office of the Selectmen
Town of Marlow
167 NH Route 123
Marlow, NH 03456

Dear Selectmen:

I am writing to request The Community Kitchen, Inc. (TCK) be placed either on your 2017 Town Meeting warrant or in your town budget for an operating budget request in the amount of \$1,000.00. We try to balance the amount of use the residents of a town have made of The Community Kitchen in the last year with the town's ability to pay.

So far this year 7 unduplicated Marlow residents have registered at TCK and received food equivalent to 738 meals at a cost of \$996.30 to the Kitchen with a projected total cost for 2014 of \$1,707.94. We calculate the cost of meals by taking the cost of operating the Kitchen and dividing the total number of meals provided – in 2015 we provided 502,818 meals for an overall cost of \$638,040.52 – and therefore we arrived at a cost per meal of \$1.27. Unfortunately, this year our food donations have fallen and meal equivalents are currently costing \$1.35. We verify our clients carefully for eligibility. Each registered client has provided proof of address, date of birth and income. We also re-verify each year. In 2015 22 unduplicated Marlow residents registered at TCK and received food equivalent to 2,070 meals at a cost of \$2,628.90 to the Kitchen.

Traditionally, The Community Kitchen experiences an increase in both the numbers of families served and the number of meals distributed in November and December as the winter months arrive, due to costs associated with cold weather and heating bills.

The money we are requesting would be applied to our overall operating budget to cover costs including salaries, property and insurance, running and maintenance costs of our vehicles, utilities and food purchases.

On average, 450 families come to our Pantry for food assistance every week. A typical Pantry box would contain fresh fruits and vegetables, canned soup and vegetables, pasta or rice, pasta sauce, meat, dessert items, bread, bagels, dairy and personal care items when we have them. Our Gleaning Project continues to bring farm and garden fresh produce into our Programs. Since its inception in 2013 over 130,000lbs of fresh fruits and vegetables have been collected. Fresh

fruits and vegetables are an important, but expensive, part of a family's shopping bill and we are committed to guiding our clients to making good food choices wherever possible. We offer recipes to encourage clients to take the fresh produce and are pleased to be working with Keene State College Dietetic Interns again this year researching recipes, cooking dishes and offering samples during Pantry distribution. This has proven to be very successful and encourages clients to try new recipes with produce they might not be familiar with.

We also act as host for the Monadnock Food Coalition which endeavors to provide Thanksgiving and Christmas/Holiday boxes to other pantries within Cheshire County, social service agencies and other agencies serving the low income population. In 2015 we were only able to provide the majority of food needed for the Thanksgiving distribution as fundraising didn't allow us to purchase anything more than partial help for the December Holidays. However, we were able to help 5,108 extra clients through Ashuelot Head Start, Keene Head Start, Swanzey Head Start, Crotched Mountain, Gert's Pantry (Swanzey), Helping Hands of Troy, Joan's Pantry (Chesterfield), Jaffrey Food Pantry, Rindge Food Pantry, Richmond Youth Fellowship Food Pantry, Keene Day Care, Charlestown Food Pantry, the Fall Mountain Emergency Food Shelf, HCS (Keene) and Rise for Baby and Family to provide Holiday food boxes to families who wouldn't have been able to have their own celebration.

In addition to the Pantry Program we also offer a free hot dinner Monday-Friday and are currently partnering with 100 Nights and United Church of Christ, Central Square, Keene to provide a dinner on Saturday and Sunday. There is no verification necessary for the hot meal, it is open to all.

If you are interested, I would be happy to set up a time for a meeting with the Board of Selectmen or the Welfare Officer of Marlow in order to answer any further questions that may arise. We are also happy to set up tours of the Kitchen for anyone who would be interested to see our operation. Please let me know if that would be convenient or of interest.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Phoebe Bray". The signature is written in black ink and is positioned above the typed name and title.

Phoebe Bray
Executive Director

REQUEST FOR FUNDING PROPOSAL
TO THE
TOWN OF MARLOW, NEW HAMPSHIRE

Mission Statement

The Community Kitchen, Inc. is a not-for-profit direct service United Way Agency providing healthy and nutritious hot meals, take-home food boxes and advocacy to low and moderate income men, women and families with children in the Monadnock Region.

SERVICES PROVIDED TO RESIDENTS OF MARLOW

The Community Kitchen primarily offers two Programs:

Our Pantry Program distributes take home supplemental food boxes on Wednesdays from 12:30pm-5:30pm and Thursdays from 11:30am-4:00pm, as well as emergency food boxes to walk-ins and referrals from Town and City Welfare offices and other agencies. Each box provides approximately three meals per day for three days for each family member. We offer extra food to households with school-age children.

Our Hot Meals Program offers a free, freshly prepared meal Monday-Friday from 5:00-6:20pm and Saturday and Sunday from 5-6pm at UCC, Central Square, Keene.

2015	Marlow residents served:	22	Meals:	2,070	Cost:	\$2,628.90
2016*	Marlow residents served:	7	Meals:	738	Cost:	\$ 996.30

(*numbers are from 1/1/16-7/31/16)



JAIME MCGUIGAN

FALL MT. FOODSHELF & FRIENDLY MEALS

Fall Mt. Foodshelf and Friendly Meals

P. O. Box 191

Alstead, NH 03602

January 30, 2017

To the Town of Marlow NH Selectboard:

2016 was another wonderful inspiring year at the Foodshelf filled with love, generosity, and so much caring for the well being of others. We had good nutritious food to offer everyone who came to us for help with food.

In 2016 12,470 times families came to the Foodshelf for help with food. These families included 50,430 individuals of all ages. We were blest to be able to provide them with 1,549,820 meals. Everyone who came to us for help with food left with a good supply of food feeling very much cared for. It is very sad and discouraging not to have food to feed your family. Our client's spirits are very uplifted by the food they receive and by the caring and help given by our volunteers. The Foodshelf provides food for the body and food for the spirit. We never turn anyone away who is in need of food.

Every year we have always had families from Marlow who come to us for help because they have no food or money to buy food. We have always taken care of the Marlow families by providing them with food. Every week there are Marlow people who come to get food. Also, over the years the Friendly Meals has delivered Meals on Wheels in Marlow to individuals who were homebound and ill and in need of a good hot meal. We have people willing to deliver meals in Marlow. Our last client passed away and when Home Health Care, or the hospital etc requests us to deliver meals to a person in Marlow we will do it.

It was suggested to us that ask the Town of Marlow if they might be interested in donating to the Foodshelf. We have to purchase most of the food we distribute. We do not receive any state or federal money. We rely on donations and the communities for our support. The Foodshelf has no administrative costs. All our monetary donations are

used to purchase food, toilet paper, and our van costs of transporting all the food.

If you are able to help and support us in any way that will be wonderful. Many thanks for your consideration. Many blessings to you in 2017.

Respectfully submitted

Mary Lou Huffling

Mary Lou Huffling, Director



COMMUNITY VOLUNTEER TRANSPORTATION COMPANY



Community Volunteer Transportation Company

— Transportation for Everyone —

Creating, coordinating and delivering transportation solutions
for the Monadnock Region.



January 11, 2017

Marlow Select Board and Budget Committee
167 NH Route 123
Marlow, NH 03456

Happy New Year ~

I am following up my October correspondence requesting town support for \$500, with updated service statistics for the 2016 calendar year.

CVTC registered 3,421 rides and drove 85,558 miles for 291 individual riders from 30 out of 33 towns in the Monadnock region. 80 Volunteer Drivers donated 4,461 hours for a value of \$ 69,615. Below are the stats for town Marlow.

Marlow 2016 Service Statistics

**We received 30 ride requests from 1 Marlow residents.
Volunteer Drivers logged in 259 miles and
donated 8 hours of service for a value of \$120.
1 Volunteer Driver lives in Marlow.**

CVTC receives funding from a variety of sources. 55% of our 2016 - 2017 operating budget (\$188,544) is funded by Federal Transit Administration through NH Department of Transportation (\$91,981) and Monadnock United Way (\$11,563).

The remaining 45% (\$85,000) is distributed among these categories with the goal:

- Foundations = \$40,000 (NH Charitable - \$20,000, Hunt - \$5,000 confirmed)
- Individual and Business contributions = \$20,000 (\$15,351 raised to date)
- Towns Served = \$15,000 (donations range from \$250 to \$2000 with the majority donating \$500)
- Special Event = \$10,000

Town funding represents 8% of the operating budget. For the last three years, CVTC has received 100% funding from the original 13 towns we began serving back in 2009. With the addition of 20 new towns, we are soliciting those towns that we have served since July 2016 when we took over the American Red Cross medical transportation program.

If further information is needed, please contact me at my direct line 821-4081 or email to ellen@cvtc-nh.org. Thank you for your consideration.

Sincerely

Ellen A. Avery
Executive Director

375 Jaffrey Road, Suite 3, Peterborough, NH 03458 • 1-877-428-2882 • www.cvtc-nh.org
A Monadnock United Way Partner Agency

ASHUELOT RIVER LOCAL ADVISORY COMMITTEE

The Ashuelot River Local Advisory Committee (ARLAC) was established in 1994, one year after the Ashuelot River was enrolled into the State Rivers Management and Protection Program. Members are nominated by local municipal officials and appointed by the Commissioner of the NH Department of Environmental Services (DES).

The volunteer **Ashuelot River water quality monitoring program** continued for its sixteenth season, in conjunction with the NHDES Volunteer River Assessment Program (VRAP). ARLAC members, working with community volunteers, participated in a spring training session, leading to monthly sampling May through September. The Ashuelot River is classified as "class B," meaning that it is considered suitable for fishing, swimming, and other recreational uses.

- We sampled 11 sites along the River's 64-mile length, and 3 sites along the South Branch in Swanzey.
- We obtained E. coli samples from June through September, and total phosphorous samples from July through September.
- The cost of lab analyses was covered by contributions from Conservation Commissions along the River and NHDES.
- Over 190 hours were logged by 20 volunteers. New volunteers are always welcome!
- A quick look at this year's results:

E.coli—most samples met the "class B" level for surface waters. However, the September sampling exceeded Class B levels (showing contamination) at Ashuelot sites from the Stone Arch Bridge in Keene to Hinsdale, and the South Branch. This likely reflects high flows experienced that day due to prior heavy rain and more run-off.

pH levels—continue to be acidic, with readings just below the standard of 6.5 especially in the upper reaches of the Ashuelot (Stone Arch Bridge in Keene & towns north) and the South Branch.

Dissolved oxygen, total phosphorus, chloride, turbidity, and specific conductance remained within the standard.

As mandated by DES, **ARLAC reviews and comments on state permit applications** within the River corridor that have potential impacts on the River. Included this year were 10 Wetland or Shoreland projects in Marlow, Gilsum, Keene, Swanzey, and Winchester. We continued to follow the progress and reports regarding the West Street Dam and proposed Hydro station, and participated in review of the Forest Management Plan for the Dillant Hopkins Airport. The Falls Brook restoration in Swanzey was completed this year and supported by ARLAC.

We strive to educate ourselves on a broad array of issues associated with the River and its watershed. We hope to be a resource that works well between the interests and concerns of the citizens in the watershed and State authorities. Activities included:

- Serving as a resource to Keene State College students who were conducting senior projects.
- Working with six Monadnock Regional High School students in water quality monitoring.
- Participation in both regional and state-wide meetings covering topics such as: NH Instream Flow protection, dam removal, and stream connectivity.
- Participation in the Open Space Conservation Fair in Keene.
- Dialogue with US Army Corps of Engineers regarding management of USACE corridor properties.

The Annual River cleanup took place September 23 and 24 in conjunction with the Connecticut River Watershed Council's Source to Sea Clean-up and co-sponsored by the Cheshire County Conservation District and the City of Keene. The Ashuelot River Campground joined in providing manpower and canoes for the event.

- 70 volunteers collected over a ton of trash in Swanzey and Keene from the Ashuelot River and Beaver Brook.
- 50 tires were removed from the Ashuelot River; 29 removed by Keene State College students.
- ARLAC received the Source to Sea Cleanup Make a Difference Award for our longstanding service.

We continue to have a Facebook presence as the *Ashuelot River Local Advisory Committee*.

River monitoring data can be viewed at des.nh.gov/organization/divisions/water/wmb/vrap/data.htm.

Current E.coli results can be viewed during the monitoring season at www.ctriver.us.

ARLAC meets the third Tuesday monthly at 7 p.m. at the Keene Public Library. We invite citizens and town officials to contact their local ARLAC representatives with any concerns or interest in participating as a town representative.

Respectfully submitted,
Barbara Skuly, Chairman

2016 Membership: Gus Merwin & Carl MacConnell, Marlow; Pablo Fleischmann, Gilsum; John Davis, Surry; Jim Holley & Eloise Clark, Keene; Barbara Skuly & Chuck Mills, Swanzey; Christopher John, Winchester; Brett Thelen, Harris Center for Conservation Education.



MARLOW CONSERVATION COMMISSION

The dedication of the Sands Property (Marlow Profile area) was held on May 7, 2016. Benjamin and Judith Sands spoke of how the property came to be in their family and how grateful they were to be able to turn it over to the Monadnock Conservancy for all to enjoy.

Carl MacConnell and I are still on the Ashuelot River Advisory Committee and have been looking for access points along the river in Marlow to improve accessibility to the river for canoe and kayak launching.

We are also planning a river cleanup in September while the Ashuelot River Advisory Committee has theirs, the date of which will be announced later.

Thanks,

Gus Merwin (Chair)

John Asseng

Carl MacConnell

Lily Brogdale



TRUSTEES OF TRUST FUNDS

The Trustees of Trust Funds oversee Capital Reserve Funds, Cemetery Funds, Common Funds, Library Trust Funds, and the School and Scholarship Trust Funds. The market value of these funds on 12/31/16 was \$1,279,901.90.

The purpose of the Strickland Scholarship is to encourage a deserving person to continue his/her formal education at either an accredited college or a technical school located in New Hampshire. Any person who has been a resident of Marlow for at least 5 consecutive years and who has graduated from high school or received their GED is eligible to apply for this \$500.00 scholarship. The scholarship is also available for residents who are already enrolled in a program of study. This scholarship is not restricted to freshmen or new applicants. All Marlow residents who desire to continue their education are encouraged to apply. There were two applicants for the 2016 Frances Strickland Scholarship. Anna Hubbard was awarded the \$500 scholarship and is attending Colby-Sawyer College in New London. Applications for 2017 may be obtained at the town office, the library, or by contacting the Trustees at Marlownhttf@gmail.com. The deadline to apply is April 17, 2017. If you wish to make a donation to the Strickland Scholarship Fund, please contact one of the members of the Trustees of Trust Funds.

Mackensen, the investment management firm for the funds, went through a name change in October 2016. They are now Bearing Point Wealth Partners. They continue to charge a low 0.5% fee to manage and invest the funds as well as provide an array of services to assist the Trustees in their duties. Bearing Point handles the bookkeeping, prepares the MS-9 and MS-10 reports, provides real-time and monthly reports in addition to quarterly performance reports, and has been proactive in helping the Trustees of Trust Funds and Cemetery Trustees to follow new guidance passed along from the State DOJ office. Having access to a professional investment management firm that has experience with the market and can access securities with greater returns than what the Trustees could make for investments continues to be an asset well worth the fee charged. Bearing Point consultants made two trips to our town in 2016 to meet with the Trustees and the Selectmen to present information and answer questions.

The Trustees started looking at the internal policies of the Trustees of Trust Funds in other towns and plan to create a handbook for the Town of Marlow Trust Fund Trustees. A handbook containing internal policies will create more transparency and enable a smoother transition with new Trustees in the future. The Trustees also plan to focus more attention this year on the files for the trust funds and obtaining any missing documents for each trust fund held in their care.

Trustees of the Trust Funds meet the third Monday of the month at 5:30 pm in the library. Anyone interested in seeing what we do is encouraged to attend. Beth Provencher has decided to run for another 3-year term so please vote for Beth.

Respectfully,
Bretton Walsh

Town Of Marlow
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2016

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
CEMETERY TRUSTS												
1900-2016	Perpetual Care	Lot Maintenance	Common TF	54,374.69	215.75	54,590.44	21,016.75	2,454.28	859.98	22,611.05	77,201.49	75,812.34
1998-2006	Other Trusts	Cemetery Maintenance	Common TF	57,386.00	237.63	57,623.63	8,656.83	2,181.18	157.77	10,880.24	68,503.87	67,271.60
Total Cemetery Trusts				111,760.69	453.38	112,214.07	29,673.58	4,635.46	1,017.75	33,491.29	145,705.36	143,083.94
LIBRARY												
2000	C. B. Howard Trust	Library	Common TF	54.89	0.14	55.03	55.01	3.60	0.00	58.61	113.64	111.60
2013	Russell Perkins - New Library	New Library	Common TF	22,900.32	32.98	22,933.30	4,422.84	899.03	0.00	5,321.87	28,255.17	27,746.83
Total Library				22,955.21	33.12	22,988.33	4,477.85	902.63	0.00	5,380.48	28,368.81	27,858.43
SCHOLARSHIP												
1999	Frances Strickland Scholarship	Scholarships	Common TF	9,143.29	12.20	9,155.49	1,130.03	329.07	500.00	959.10	10,114.59	9,932.62
Total Scholarship				9,143.29	12.20	9,155.49	1,130.03	329.07	500.00	959.10	10,114.59	9,932.62
SCHOOL FUNDS												
1864	ASA Way	Scholarships	Common TF	541.75	1.35	543.10	575.02	36.75	0.00	611.77	1,154.87	1,134.09
1842	School Fund	Scholarships	Common TF	1,216.97	3.02	1,219.99	1,276.34	82.06	0.00	1,358.40	2,578.39	2,532.00
1933	Fred P. Whittemore	Scholarships	Common TF	1,943.29	4.88	1,948.17	2,106.82	133.27	0.00	2,240.09	4,188.26	4,112.91
Total School Funds				3,702.01	9.25	3,711.26	3,958.18	252.08	0.00	4,210.26	7,921.52	7,779.00
FIRE DEPARTMENT												
2013	Gertrud & Richard Rock Trust	Equipment Replacement	Common TF	5,004.41	6.27	5,010.68	185.88	170.78	0.00	356.66	5,367.34	5,270.78
Total Fire Department				5,004.41	6.27	5,010.68	185.88	170.78	0.00	356.66	5,367.34	5,270.78
FIRE DEPT.												
2014	Fire Equipment Replacement	Equipment Replacement	Common CRF	2,000.90	1,099.29	3,010.19	17.39	28.90	0.00	46.29	3,056.48	3,052.58
2014	Fire Uniform & Protective Equipment	Uniform & Protective Equip.	Common CRF	12,067.61	5,064.31	17,131.92	150.62	185.78	0.00	336.40	17,468.32	17,446.04
2006	Fire Truck	Fire Truck	Common CRF	162,326.01	25,659.61	187,985.62	3,787.18	2,113.20	0.00	5,900.38	193,886.00	193,638.73
Total Fire Dept.				176,394.52	31,733.21	208,127.73	3,955.19	2,327.88	0.00	6,283.07	214,410.80	214,137.35

Town Of Marlow
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2016

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions-Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
TOWN												
1968	Heavy Highway Equipment	Capital Reserve	Common CRF	138,719.25	15,574.13	154,293.38	9,203.78	1,847.96	0.00	11,051.76	165,345.14	165,134.27
2004	Ambulance Fund	Ambulance	Common CRF	49,024.49	188.02	49,212.51	1,843.33	611.51	0.00	2,454.84	51,667.35	51,601.46
2006	Police Cruiser	Police Cruiser	Common CRF	20,009.42	5,083.98	25,093.40	244.37	266.72	0.00	511.09	25,604.49	25,571.84
2007	Ambulance & Paramedic Expendable Trust	Ambulance & Paramedic	Common CRF	176.69	-176.15	0.54	10.59	0.34	9.88	1.05	1.59	1.59
2008	Conservation Commission Cap Reserves	Conservation Commission	Common CRF	6,002.96	22.78	6,025.74	158.46	74.08	0.00	232.56	6,258.30	6,250.32
2008	Transfer Station Expendable Trust	Transfer Station	Common CRF	15,011.14	2,593.75	17,604.89	7,761.40	293.19	0.00	8,054.59	25,659.48	25,626.76
2009	Road Improvement Expendable Trust	Road Improvements	Common CRF	181,371.19	-41,901.54	139,469.65	4,227.02	2,071.73	0.00	6,298.75	145,768.40	145,582.50
2012	Government Buildings	Government Buildings	Common CRF	16,007.74	6,070.88	22,078.62	208.75	222.84	0.00	431.59	22,510.21	22,481.50
Total Town				426,322.88	-12,544.15	413,778.73	23,657.72	5,388.39	9.88	29,036.23	442,814.96	442,250.24
SCHOOL												
1993	School Expendable Overbudget Tuition	Over Budget Tuition	Common CRF	189,262.85	15,893.05	205,155.90	46,768.09	2,848.65	0.00	49,616.74	254,772.64	254,447.70
2002	School Renovation & Reconstruction	Renovation & Reconstruction	Common CRF	96,066.87	21,086.65	117,153.52	5,440.60	1,230.91	0.00	6,671.51	123,825.03	123,667.11
2013	SAU 29 Revenue Replacement	Capital Reserve	Common CRF	50,024.42	187.56	50,211.98	718.50	609.98	0.00	1,328.48	51,540.46	51,474.73
Total School				335,354.14	37,167.26	372,521.40	52,927.19	4,689.54	0.00	57,616.73	430,138.13	429,589.54
GRAND TOTALS:				1,090,637.15	56,870.54	1,147,507.69	120,165.62	18,895.83	1,527.63	137,333.62	1,284,841.51	1,279,901.90

MARLOW CEMETERY TRUSTEES

The Marlow Cemeteries Trustees are responsible for the operation and maintenance of three cemeteries in the Town of Marlow: Village Cemetery on Church Street, West Yard Cemetery on Jay Allen Road, and Old Settler's Cemetery on Sargent Road. Erin Handy, Dan Reed, Caitlyn McMahon, and Ed (Bucky) White all served as Cemetery Trustees in some capacity in 2016.

The Marlow Cemetery Trustees would like to extend a thank you to: Mary Blank, for her continued guidance; Walter Huston, along with the students and staff members of John D. Perkins, Sr. Academy, for their assistance with our annual Spring Cleanup; and our faithful Sexton, Tony Davis, for his many years of service.

Information regarding the Marlow Cemetery Trustees can be found on the Town of Marlow Official Website (www.marlownh.gov) or by contacting the Trustees directly (marlowcemeterytrustees@gmail.com).



Notice of Mowing Bid

The Marlow Cemetery Trustees are seeking proposals for the summer of 2017 cemetery mowing. Proposals are welcome from professional firms, self-employed individuals, or individuals interested in becoming part-time employees of the Town of Marlow. If you, or someone you know is interested, please contact Dan Reed, Chairman, via (603) 387-5279 or via marlowcemeterytrustees@gmail.com. The deadline for proposal responses is March 1, 2017.

Cemetery Conditions Update

Village Cemetery

Village Cemetery is the largest of the three cemeteries in the Town of Marlow and is the site for current burials. Due to its size, it requires the most care and maintenance.

West Yard Cemetery

Many of the gravestones in the West Yard Cemetery have become loose and tilt, an issue which continues to be addressed. Limited funds are available for this project, but a majority of the maintenance will depend on volunteer labor. Burials no longer take place in West Yard Cemetery.

Old Settler's Cemetery

Old Settler's Cemetery requires the least amount of maintenance, due to its size, few stones, and sparse grass. Burials no longer take place in the Old Settler's Cemetery.

Visit Your Town Cemeteries

The Cemetery Trustees encourage Marlow residents and visitors to visit the cemeteries. The Village Cemetery garden shed offers a cemetery map to help locate gravesites within Village Cemetery. When visiting our cemeteries, please keep in mind that they are sacred burial ground while enjoying them for their community resources. Help us maintain their good condition by reporting any needed maintenance issues, or please share with us your suggestions for improvements.

WANTED: Volunteers!

During the March 2016 Town Meeting, the Cemetery Trustees were voted from a five (5) member board to a three (3) member board.

Volunteers are always welcome and needed! If you are interested in volunteering in any capacity with the Cemetery Trustees, please reach out to one of its members.

The Cemetery Trustees strive to maintain the Town of Marlow cemeteries, to honor the sacred places of those that have gone before us. If you have any questions, comments, or suggestions please do not hesitate to reach out to us.

Respectfully,

Dan Reed
Caitlyn McMahon
Ed (Bucky) White



MARLOW AGRICULTURAL COMMISSION

The Marlow Agricultural Commission is still in town but we need to meet more often to establish the needs and wants of our busy town. Remember, we were the very first town in Cheshire County to have an agricultural commission. ! Let's get with it!

We need to update a list of town farms, craft people, and any others who may like to participate in a local Farmer's Market.

Please contact the Marlow Town Office and let us know about all the "goings on" and we will be sure to call or visit you.

Thanks so much!

John S. Salo



**Photos courtesy of Windy Hill Farm*

VITAL STATISTICS 2016

BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Britton, Noah Garry	04/22/2016	Britton, Glenn Kenyon, Amanda	Concord, NH
Crosby, Emmett Michael	06/03/2016	Crosby, Benjamin Crosby, Anna	Keene, NH
Dooley, River Wilder	11/11/2016	Dooley, Kenneth, Jr. Dooley, Kayla	Peterborough, NH

MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Austerman, Donald J. Hulslander, Gabrielle E.	09/17/2016	Marlow, NH Marlow, NH
Philbrook, Christopher A. Apotheker, Leah H.	09/24/2016	Marlow, NH Marlow, NH

DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Gorges, Ronald	02/18/2016	Keene, NH
Schmid, Arthur, Jr.	11/09/2016	Marlow, NH
Bower, Thomas	11/09/2016	Marlow, NH
Rodrigues, Brad	11/26/2016	Marlow, NH
Crosby, Lenita	12/09/2016	Marlow, NH

ECONOMIC AND LABOR MARKET

Marlow, NH



Community Contact

Town of Marlow
Jacqui Fay, Executive Administrator
167 NH Route 123, Town Office
Marlow, NH 03456-0184

Telephone
Fax
E-mail
Web Site

(603) 446-2245
(603) 446-3806
marlowtownoffice@marlownh.gov
www.marlownh.gov

Municipal Office Hours

Selectmen: Monday, 7 pm; Town Office: Monday, Tuesday, Thursday, Friday, 10 am - 1 pm, 2 pm - 3:30 pm; Town Clerk: Wednesday, 4:30 pm - 7 pm, Thursday, 10 am - 12:30 pm; Tax Collector: Tuesday, 5 pm - 7 pm

County
Labor Market Area
Tourism Region
Planning Commission
Regional Development

Cheshire
Keene, NH Micropolitan NECTA
Monadnock
Southwest Region
Monadnock Economic Development Corp.

Election Districts

US Congress
Executive Council
State Senate
State Representative

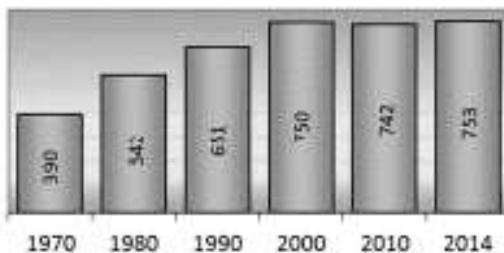
District 2
District 2
District 8
Cheshire County District 2

Incorporated: 1761

Origin: This territory was first chartered in 1753 as Addison, after Joseph Addison, Secretary of State for England, who signed the appointment papers making John Wentworth Lieutenant Governor of New Hampshire under the jurisdiction of Massachusetts in 1717. As a result of the French and Indian War, few original grantees settled there under the terms of the charter. The town was regranted in 1761 as Marlow, and the charter renewed in 1772. In some references, the name was in honor of Christopher Marlowe, the famed author and playwright; others indicate it was taken from the English town of the same name. Marlow was one of the towns that joined Vermont during the boundary dispute, but returned to New Hampshire in 1781.

Villages and Place Names: unknown

Population, Year of the First Census Taken: 313 residents in 1790



Population Trends: Population change for Marlow totaled 403 over 54 years, from 350 in 1960 to 753 in 2014. The largest decennial percent change was a 39 percent increase between 1970 and 1980; the second largest was a 20 percent increase between 1980 and 1990. The 2014 Census estimate for Marlow was 753 residents, which ranked 204th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2014 (US Census Bureau): 28.9 persons per square mile of land area. Marlow contains 26.0 square miles of land area and 0.4 square miles of inland water area.



MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2016	\$730,235
Budget: School Appropriations, 2016-2017	\$1,588,849
Zoning Ordinance	1986/13
Master Plan	2003
Capital Improvement Plan	No
Industrial Plans Reviewed By	Planning Board

Boards and Commissions	
Elected:	Selectmen; Library; Cemetery; Budget
Appointed:	Planning; Zoning; Conservation; Agricultural; Parks & Recreation

Public Library **Marlow Town**

EMERGENCY SERVICES	
Police Department	Part-time
Fire Department	Volunteer
Emergency Medical Service	Volunteer

Nearest Hospital(s)	Distance	Staffed Beds
Cheshire Medical Center, Keene	17 miles	116

UTILITIES	
Electric Supplier	Granite State; Eversource Energy; NH Electric Coop
Natural Gas Supplier	None
Water Supplier	Private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	None
Pay-As-You-Throw Program	No
Recycling Program	Mandatory
Telephone Company	Fairpoint
Cellular Telephone Access	Yes
Cable Television Access	Limited
Public Access Television Station	No
High Speed Internet Service:	Business Limited Residential Limited

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2015 Total Tax Rate (per \$1000 of value)	\$25.59
2015 Equalization Ratio	100.6
2015 Full Value Tax Rate (per \$1000 of value)	\$25.61
2015 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	91.5%
Commercial Land and Buildings	5.2%
Public Utilities, Current Use, and Other	3.3%

HOUSING (ACS 2010-2014)	
Total Housing Units	413
Single-Family Units, Detached or Attached	393
Units in Multiple-Family Structures:	
Two to Four Units in Structure	0
Five or More Units in Structure	0
Mobile Homes and Other Housing Units	20

DEMOGRAPHICS		(US Census Bureau)	
Total Population	Community	County	
2014	753	76,596	
2010	742	77,117	
2000	750	73,993	
1990	651	70,223	
1980	542	62,116	
1970	390	52,364	

Demographics, American Community Survey (ACS) 2010-2014

Population by Gender			
Male	410	Female	343

Population by Age Group	
Under age 5	21
Age 5 to 19	156
Age 20 to 34	74
Age 35 to 54	255
Age 55 to 64	99
Age 65 and over	148
Median Age	46.0 years

Educational Attainment, population 25 years and over	
High school graduate or higher	91.8%
Bachelor's degree or higher	23.1%

INCOME, INFLATION ADJUSTED \$ (ACS 2010-2014)	
Per capita income	\$29,284
Median family income	\$74,712
Median household income	\$66,250
Median Earnings, full-time, year-round workers	
Male	\$51,023
Female	\$44,583

Individuals below the poverty level	5.0%
-------------------------------------	------

LABOR FORCE (NHES - ELM)		
Annual Average	2005	2015
Civilian labor force	441	380
Employed	427	362
Unemployed	14	18
Unemployment rate	3.2%	4.7%

EMPLOYMENT & WAGES (NHES - ELM)		
Annual Average Covered Employment	2004	2014
Goods Producing Industries		
Average Employment	n	n
Average Weekly Wage	n	n
Service Providing Industries		
Average Employment	n	n
Average Weekly Wage	n	n
Total Private Industry		
Average Employment	n	49
Average Weekly Wage	n	\$ 627
Government (Federal, State, and Local)		
Average Employment	38	46
Average Weekly Wage	\$ 312	\$ 383
Total, Private Industry plus Government		
Average Employment	n	95
Average Weekly Wage	n	\$ 510

If "n" appears, data do not meet disclosure standards.

EDUCATION AND CHILD CARE				
Schools students attend:	Marlow operates grades K-6; grades 7-12 are tuitioned to Keene			District: SAU 29
Career Technology Center(s):	Cheshire Career Center (Keene); Fall Mountain RHS - CTE; Windham RCC (VT)			Region: 13
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-6			
Total Enrollment	24			
Nearest Community College: River Valley				
Nearest Colleges or Universities: Keene State; New England; Antioch New England				
2016 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)		Total Facilities: 0 Total Capacity: 0		
LARGEST BUSINESSES				
	Product/Service		EMPLOYEES	ESTABLISHED
Audio Accessories, Inc.	Audio cables, patch cords, & patch boards		30	1966

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)			
Road Access	US Routes		
	State Routes	10, 123, 123A	
Nearest Interstate, Exit		I-91 (VT), Exit 5	
	Distance	20 miles	
Railroad		No	
Public Transportation		No	
Nearest Public Use Airport, General Aviation			
	Dillant-Hopkins, Swanzey	Runway	6,201 ft. asphalt
	Lighted? Yes	Navigation Aids?	Yes
Nearest Airport with Scheduled Service			
	Lebanon Municipal	Distance	49 miles
	Number of Passenger Airlines Serving Airport		1
Driving distance to select cities:			
	Manchester, NH		58 miles
	Portland, Maine		150 miles
	Boston, Mass.		108 miles
	New York City, NY		237 miles
	Montreal, Quebec		231 miles
COMMUTING TO WORK (ACS 2010-2014)			
Workers 16 years and over			
	Drove alone, car/truck/van		85.5%
	Carpooled, car/truck/van		5.0%
	Public transportation		0.0%
	Walked		3.5%
	Other means		0.0%
	Worked at home		5.9%
Mean Travel Time to Work		34.8 minutes	
Percent of Working Residents: ACS 2010-2014			
	Working in community of residence		14.2
	Commuting to another NH community		77.2
	Commuting out-of-state		8.6

RECREATION, ATTRACTIONS, AND EVENTS

	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
	Youth Sports: Baseball
	Youth Sports: Soccer
	Youth Sports: Football
	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): Mount Sunapee
	Other: Rock Climbing

MARLOW HISTORICAL SOCIETY

MISSION STATEMENT: TO ILLUMINATE AND PRESERVE MARLOW'S HISTORY

This year we have heard it over and over: "When will the Murray Hall museum open?" We can assure all of you that we are making great progress.

In October, we embarked on the most costly and ambitious project: the installation of the drywall and the painting of the walls and ceiling of the great hall. By the third week of November the work was completed, and the transformation is indescribable.

Miscellaneous work is still going on during the first months of winter. In the spring the great hall will undergo a thorough cleaning, and then we'll start working on setting up the museum. There are still some major expenses ahead, such as installing window shades to protect museum pieces from sun damage.

We are most grateful to Ed and Joanne Thomas, who are absolutely committed to this project, despite the fact that they no longer live in town. We now have some outstanding ideas on how to arrange the exhibits, and have already held two special meetings to discuss them and make plans.



This holiday season we published our first book: MARLOW BY HEART; POETRY OF A SMALL NEW HAMPSHIRE TOWN. Stephanie Tickner did a fine job formatting the pages; she also contributed the watercolor for the front cover, and many other photos. The book was an instant hit; we sold all 100 in three weeks, and have re-ordered. They are now available at the town library; or you can contact us at PO Box 12, or by calling one of the board members.

Our web address has changed. You can now find us on the Marlow Community Website - www.marlownewhampshire.org, - created and maintained by Stephanie Tickner. We felt the change would make us much more accessible.

Our newsletter is eagerly awaited by members and friends. Some are very excited and pleased that we have featured articles about members of their families. We try to maintain that personal touch that makes history intimate and relevant.

As of the end of 2016 we had 79 members, 32 of whom live in Marlow. We have 16 Lifetime Members; 10 Sustaining; 27 Family; 6 Individual; 16 Senior Citizen; 3 Honorary; and 1 Corporation. The numbers constantly fluctuate, of course, since we lose some members, or acquire new ones; and often members change their category. Some members send a donation in addition to their fee. We are grateful to all who contribute in one way or another. Your commitment is vital to the life and health of the society.

The officers for 2017 are: Maria M. Baril, President; Joanne Thomas, Vice President; Pat Strickland, Treasurer; Patty Little, Secretary. The Directors are: Barry Corriveau, Linda McCracken, and Joe Baril.

The Marlow NH Historical Society, Inc., is registered as a non-profit 501c3 Corporation with the State of New Hampshire, and as a Charitable Trust with the NH State Attorney General's Office.

Respectfully submitted,
Maria M. Baril



PAT STRICKLAND

IOOF MARLOW ODD FELLOWS FOREST LODGE #69



Independent Order of Odd Fellows
Forest Lodge #69
PO Box 269, 5 Church Street
Marlow, NH 03456
E-mail: forestlodge69@gmail.com
Web: <https://sites.google.com/site/forestlodge69/>

The Odd Fellows Forest Lodge #69 is a fraternal organization dedicated to doing good deeds for people in the community who are facing challenging times.

The Lodge provides scholarships for graduating seniors, a summer camp tuition, and it opens the hall for the monthly meal for Senior Citizens. Numerous events are held throughout the year, including monthly buffet breakfasts held on the third Sunday of the month. The Lodge is available for community events, private parties, funerals, and wedding receptions, fund raisers and showers. This year, the lodge sponsored a Thanksgiving dinner for the residents of Marlow and it was a huge success.

We welcome our three new Members: Scott Frazier, Tammy Frazier and Rich Oliveira. We hope to continue to gain new members to keep our organization active. If anyone would like to join, male or female, please contact our Noble Grand, Lyle A. Handy at 446-3365.

This year, our projects include the continuation of building repairs, maintenance and painting in the spring. Last year we sponsored the first Marlow Fun Day which was a success and we hope that this year's event on August 12th will be even bigger and better.

The IOOF Forest Lodge #69 would like to thank all those who support our fundraising activities throughout the year.

Lyle A. Handy Sr.

Noble Grand, Forest Lodge #69



WELCOME MARLOW BABIES PROGRAM

Since 2010, town organizations have joined to honor Marlow newborns. We present a bundle of gifts from the Town Library, Town Office, Historical Society, Odd Fellows, Marlow Children's Enrichment Trust, (MCET) United Methodist Church, (through the Marlow quilters), Marlow knitters, United Methodist Women's Fellowship, Friends of Perkins Academy, and Hidden Valley Sno-Riders.

Four Babies arrived in 2016 - all boys! We also had a "WMUR news celebrity" baby boy born on New Year's 2017. It sure has been fun delivering the bundle of gifts! Sometimes, I even get to hold the babies and get a little hug. Nothing better!

We hope to carry on the tradition this year. We check the Sentinel's new babies column and we double check with Mary Avery, our town clerk. Through a change in the laws, however, people do not have to report a new birth to their town clerk, leaving a chance that we might miss somebody.

If you know of a new birth or adoption please contact Lynn Bailey at 446-3450 or email bearhollow32@gmail.com so we can welcome the new baby in a timely fashion.

If your organization, or business, would like to join in the gift giving, please contact Lynn Bailey.

Thank you!



MARLOW CHILDREN'S ENRICHMENT TRUST



Marlow Children's Enrichment Trust
PO Box 1001
Marlow, NH 03456

"A society grows great when old men plant trees whose shade they know they shall never sit in." A Greek Proverb



Greetings to our Marlow neighbors,

As 2016 comes to an end, the Marlow Children's Enrichment Trust (MCET) would like to extend our GRATITUDE for the support shown toward the Trust and the youth of Marlow. Thank you, also, to our volunteers for stepping up to the plate and giving a helping hand. And a special thank you to Stephanie Tickner for her work on the Marlow community website. We are pleased to reach out to the community by contributing to the Marlow Babies Program, participating in the Odd Fellow's business card placemats and by hosting the Gathering place on the first Saturday of every month. It is wonderful to see the people stopping by to say 'hi'.

The money we raise through donations and fundraisers have helped us to bring programs and opportunities to students in our community. In 2016, we participated in D'Angelo's community fundraiser. Our community also helped greatly by donating gently used books for the D'Angelo book sale that week. Noah Elbers and Orchard Hill Breadworks offered us a Tuesday Pizza Night in June as a fund raiser as well. As usual, our community came out and supported us! Thank you!

In 2016, we were able to help with the publishing of the 3rd/4th grade book about the Marlow fire and offer free tickets to the Power of Children exhibit at the Cheshire Children's Museum in Keene.

Please contact us if you think of a program or activity that may require funding. We work with Perkins Academy, the library, and other organizations, but funds are also available to individuals. We hope to continue to help financially in bringing programs, activities, and other enrichment to Marlow youth. You can download an application from the community website at the MCET page (marlownewhampshire.org/marlow-childrens-enrichment-trust.php), or contact a trustee. The Marlow Children's Enrichment Trust was formed in 2013 to "...assist education and developmental opportunities of children in the community of Marlow, New Hampshire."



Again, thank you for the support we have received. We believe you also wish to help Marlow students by offering them inspirations and aspirations to reach far and high.

Sincerely,

The Trustees of the Marlow Children's Enrichment Trust:

Donna Chase 446-7733, Sandy Salo 446-3366

Barbara White 446-2281, and Mary Andreasen 446-2276

MARLOW UNITED METHODIST CHURCH

The Marlow United Methodist Church offers the community a friendly, inviting place to join neighbors in fellowship and worship. Although officially a Methodist church, our congregation consists of many denominations, and everyone is welcome. Our pastor is Eric Feustel who also pastors the Munsonville Methodist Church. The congregation meets for worship at 9am on Sunday mornings.

As one of the historic buildings in the center of the village, it is important for us to maintain the picturesque scene across the pond. Like all the other old buildings, upkeep is an ongoing project. This year, a sill on the back wall of the church was replaced, new stairs to the steeple were built, and steeple repairs completed. There are always projects for the future as finances allow.

The church serves the community and beyond in many ways. The Third Sunday Food Pantry has been well supported this year. The town residents have been very generous filling the drop-off boxes at the Town Offices and Library. At present, we have four families with children and two adults receiving support from this ministry. This year, collections of materials were made for the Women's Prison, and for the support of missions in Ecuador and Cameroon. On-going ministries include Quilts for Marlow Babies, Prayer Shawl Ministry, and Operation Christmas Child.

This is our second year of opening the Chapel on Saturday mornings. The Gathering Place has been an opportunity for residents to stop in for coffee and goodies and visit with neighbors. Originally the Church hosted on Saturdays. Now we have opened it to other organizations in town, and the Children's Enrichment Trust, the Historical Society, ATV Club, and Perkins Academy have hosted. If your organization is interested, you can contact Barbara White, 446-2281. Donations go to the hosting group with a small donation toward heat. Thank you to the community for supporting the Gathering Place.

Please join with Pastor Eric Feustel and members of the congregation at 9AM on Sunday morning for worship.



Marlow Gathering Place
Saturdays at the Chapel
9-11:30



SCHOOL REPORTS



SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES

Karin Asseng, Chair
Marcia Levesque
Ty Tomasko

Term Expires 2018
Term Expires 2019
Term Expires 2017

NH SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Robert H. Malay, Superintendent
Dan Black, Assistant Superintendent – Keene
Thomas Kane, Assistant Superintendent - Towns
Timothy L. Ruehr, SAU 29 Business Administrator
Janel Swanson, Business Administrator for Towns
Nancy Deutsch, Director of Human Resources
Elizabeth Dunn, Interim Director of Special Education
Robert Milliken, Interim IT Manager

STAFF

Walter Huston	Principal/SPED
Dawn Elliott	Secretary/Food Service
April Labbe	Grades Pre K-K
Kelly Snair	Grades 1/2
Leah Giles	Grades 3/4
Brian Hogle	Grades 5/6
Yumiko Sandoe	Aide
Ellen Ibarra-Harriman	Aide
Michael Elliott	Custodian
Michelle Tiani	Physical Education
Chris Albertson	Music
Rebecca McLean	Art
Becky Kohler	Guidance Counselor
Sadie Faber	Speech Therapist
Patricia Woodruff	Nurse
Jill Lewis	Occupational Therapist
Bill Slammon	School Psychologist
Melissa Wilks	Title I

OFFICERS

Kenneth R. Dassau	Moderator
Beth A. LaFreniere	Clerk
Donna L. Chase	Treasurer
Plodzik & Sanderson	Auditor

COMPLIANCE STATEMENT

The Marlow School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Elizabeth Dunn, Interim Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 232.

Robert H. Malay
Superintendent of Schools

[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Department of Education, Office for Civil Rights, at 6-7 (April 2015).]



STATE OF NEW HAMPSHIRE SCHOOL WARRANT

STATE OF NEW HAMPSHIRE

SCHOOL WARRANT

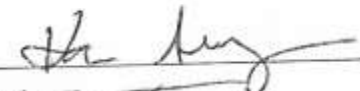
To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

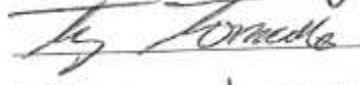
You are hereby notified to meet at the John D. Perkins, Sr. Academy in the Town of Marlow on the 14th day of March, 2017, between the hours of 2:00 pm and 7:00 pm to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:

- One School Board Member for three-year term
- A Moderator for two-year term
- A Clerk for two-year term
- A Treasurer for two-year term ensuing from July 1, 2017

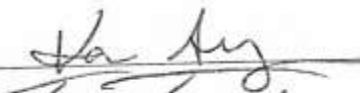
Given under our hands at said Marlow, this 6th day of February, 2017.

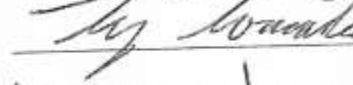




Marcia Levesque

A True Copy Attest:





Marcia Levesque

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Academy in Marlow School District on the 16th day of March, 2017, at 7:00 p.m. to act upon the following articles:

ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

ARTICLE 2: To see if the District will vote to raise and appropriate the Marlow School Board's recommended amount of \$1,518,625 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

ARTICLE 3: To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Marlow Education Association which calls for the following increases in salaries and benefits:

YEAR	Estimated Increase
2017-18	\$ 0
2018-19	\$7,081
2019-20	\$7,304

and further to raise and appropriate the sum of \$0 for the 2017-2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid the prior fiscal year. *(The Marlow School Board recommends this warrant article.)*

ARTICLE 4: To see if the District will vote to raise and appropriate up to \$25,000 to be deposited in the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation/ reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. This sum to come from unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2017. *(The Marlow School Board recommends this warrant article.)*

ARTICLE 5: To see if the District will vote to raise and appropriate up to \$5,000 to be deposited in the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/ special education tuition, or to take any other action in relation thereto. This sum to come from unassigned fund balance as of June 30, 2017; if there is an insufficient undesignated fund balance as of June 30, 2017 to fund this appropriation and the appropriation in Article 4 (Capital Reserve Fund), Article 4 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board recommends this warrant article.)*

ARTICLE 6: To transact any other business that may legally come before this meeting.

Given under our hands at said Marlow, this 22nd day of February, 2017.

[Handwritten signature]

Marcia Levesque

A True Copy Attest:

[Handwritten signature]

Marcia Levesque

MARLOW SCHOOL DISTRICT PROPOSED 2017-2018 BUDGET

Appropriations						
Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	02	\$714,793	\$794,009	\$757,105	\$0
1200-1299	Special Programs	02	\$263,146	\$279,628	\$239,071	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$1,000	\$2,974	\$3,017	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Support Services						
2000-2199	Student Support Services	02	\$50,294	\$83,437	\$93,283	\$0
2200-2299	Instructional Staff Services	02	\$12,629	\$27,346	\$25,345	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$14,042	\$15,824	\$15,974	\$0
Executive Administration						
2320 (310)	SAU Management Services	02	\$50,014	\$49,114	\$49,054	\$0
2320-2399	All Other Administration	02	\$6,000	\$6,000	\$6,000	\$0
2400-2499	School Administration Service	02	\$96,603	\$96,131	\$123,809	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$82,124	\$58,629	\$53,511	\$0
2700-2799	Student Transportation	02	\$115,617	\$117,757	\$87,156	\$0
2800-2999	Support Service, Central and Other	02	\$250	\$500	\$500	\$0
Non-Instructional Services						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service	02	\$2,822	\$2,500	\$9,800	\$0
5222-5229	To Other Special Revenue	02	\$0	\$55,000	\$55,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$1,409,334	\$1,588,849	\$1,518,625	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	04	\$0	\$0	\$25,000	\$0
	Purpose: Appropriate to CRF From Fund Balance					
5252	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$5,000	\$0
	Purpose: Appropriate to ETF From Fund Balance					
Special Articles Recommended			\$0	\$0	\$30,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	03	\$0	\$0	\$1	\$0
	Purpose: Collective Bargaining Agreement					
Individual Articles Recommended			\$0	\$0	\$1	\$0

Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition	02	\$4,700	\$18,600	\$18,600
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$144	\$200	\$200
1600-1699	Food Service Sales		\$0	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$23,231	\$6,700	\$7,200
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$30,476	\$32,000	\$30,285
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	02	\$0	\$55,000	\$55,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$30,039	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 04	\$0	\$0	\$30,000
9999	Fund Balance to Reduce Taxes	02	\$0	\$191,662	\$125,000
Total Estimated Revenues and Credits			\$88,590	\$334,162	\$296,285

Budget Summary

Item	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$1,588,849	\$1,518,625
Special Warrant Articles Recommended	\$45,000	\$30,000
Individual Warrant Articles Recommended	\$25,000	\$1
TOTAL Appropriations Recommended	\$1,658,849	\$1,548,626
Less: Amount of Estimated Revenues & Credits	\$417,185	\$296,285
Less: Amount of State Education Tax/Grant	\$669,568	\$628,490
Estimated Amount of Taxes to be Raised	\$572,096	\$623,851



SCHOOL TREASURER

Cash on Hand July 1, 2015		\$ (11,940.86)
Fiscal Year Receipts:		
Received from Selectmen	\$ 993,500.00	
Revenue From State Sources	\$ 692,021.07	
Revenue from Federal Sources		
Received from Tuitions	\$ 17,303.04	
Received as Income from Trust Funds		
Received from Sale of Notes and Bonds		
Received from Capital Reserve Funds		
Received from All Other Sources	\$ 14,238.07	
Received from Interest	\$ 144.14	
Total Receipts	\$ 1,717,206.32	\$ 1,717,206.32
Total amount avail for Fiscal Year		\$ 1,705,265.46
Less School Board Orders Paid		\$ 1,455,192.83
Balance on Hand June 30, 2016		250072.63
July 14, 2016	Donna L. Chase, Treasurer	

2015/16	Town Approp by month July - June	Private Tuition	Interest by Month	Govt Sources annual	Explanation State/Fed Funds	Other	Explanation Other
	\$ 56,000.00	12603.04	\$ 4.49	\$ 33,763.00	Medicaid	\$ 6,973.03	SAU Health Trust
	\$ 56,000.00		\$ 0.76	\$ 576,899.34	Equitable	\$ 2,023.45	Fairpoint
	\$ 56,000.00	2350	\$ 7.41	\$ 17,266.13	All Title Grants	\$ 1,534.96	SAU Medicare D
	\$ 56,000.00	587.5	\$ 6.80	\$ 12,472.41	REAP	\$ 125.00	WestmrInd reim
	\$ 56,000.00		\$ 9.28	\$ 11,434.31	Proj Reimb	\$ 81.63	Keene SD Correction
	\$ 225,000.00	587.5	\$ 14.64	\$ -	NH Meal Program	\$3,500.00	NH November
	\$ 54,000.00		\$ 19.17	\$ 30,476.40	Catastrophic Aid		
	\$ 54,000.00	587.5	\$ 12.69	\$ -	Student Lunch		
	\$ 54,000.00		\$ 12.95	\$ 9,709.48	IDEA		
	\$ 54,000.00	587.5	\$ 17.86				
			\$ 18.20				
	\$ 272,500.00		\$ 19.89				
	\$ 993,500.00	17303.04	\$ 144.14	\$ 692,021.07		\$ 14,238.07	
Total Revenue:	\$ 1,717,206.32						

Marlow School District
Received from Other Sources 2015/16

From	Source	Amount
Fairpoint Communications		\$ 2,023.45
SAU Health Trust		\$ 6,973.03
SAU	Medicare Plan D	\$ 1,534.96
LGC Prop / Liab		\$ -
		\$ 10,531.44

MARLOW SCHOOL DISTRICT MEETING MINUTES

MARLOW SCHOOL DISTRICT MINUTES MARCH 10, 2016

The Annual School District Meeting was called to order at 7:04, on March 10, 2016, by the School Moderator, Kenneth Dassau, in the John D. Perkins, Sr. Academy in Marlow School District.

The Pledge of Allegiance was recited.

There were 16 registered voters and 3 non-registered voters in attendance.

The results of the election held on Tuesday, March 8, 2016 were as follows:

School Board Member - 3 Years Marcia Levesque

Attending:

School Board Members: Marcia Levesque, Karin Asseng and Ty Tomasko
Moderator: Ken Dassau
Supervisors of the Checklist: Jeanne Kennedy and Jane May
Clerk: Beth A. LaFreniere
Administrative Table: Walter Huston, Principal, Robert Maley, Superintendent, Janel Swanson, Business Administrator for Towns

Moderator reviewed the rules of moderation.

Moderator read the Articles.

ARTICLE 1: Motion made and seconded that the District receive the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

Motion was passed by voice vote.

Principle Huston was invited to proceed with a video presentation. The presentation reviewed the accomplishments achieved during the previous year toward the goals established at the last Annual District Meeting. It then gave an overview of the goals for the forthcoming year.

ARTICLE 2: Motion made and seconded that the District vote to raise and appropriate the Marlow School Board's recommended amount of \$1,588,849 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

Motion was passed by voice vote.

ARTICLE 3: Motion made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$30,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2016; the sum of \$30,000 to be deposited in the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation / reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board recommends this warrant article.)*

Motion was passed by voice vote.

ARTICLE 4: Motion made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$15,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2016, the sum of \$15,000 to be deposited in the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 2016 to fund this appropriation and the appropriation in Article 3 (Capital Reserve Fund), Article 3 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board recommends this warrant article.)*

Motion was passed by voice vote.

ARTICLE 5: Motion made and seconded that the District vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$25,000 to go into the fund. This sum to come from unassigned fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. Majority vote required. *(The Marlow School Board recommends this warrant article.)*

Motion was passed by voice vote.

ARTICLE 6: To transact any other business that may legally come before this meeting.

Motion was passed by voice vote.


Principal Huston was recognized for the accomplishments of the fifth and sixth grade students. The students demonstrated a mature and professional demeanor during the Presidential Primary as they conducted an exit survey and oversaw a bake sale.

Michael and Dawn Elliot we recognized for all the extra work they do to make the elections and Annual Meeting run smoothly.

Motion made and seconded to adjourn meeting at 7:45 PM.

Respectfully Submitted,


Beth A. LaFreniere
Marlow School Clerk


A true copy attest
Beth A. LaFreniere

**MARLOW SCHOOL DISTRICT ELECTION RESULTS
MARCH 8, 2016**

<u>Position</u>	<u>Term End</u>	<u>Name</u>	<u>Contact Information</u>
School Board	2019	Marcia Levesque	PO Box 426, 446-4383

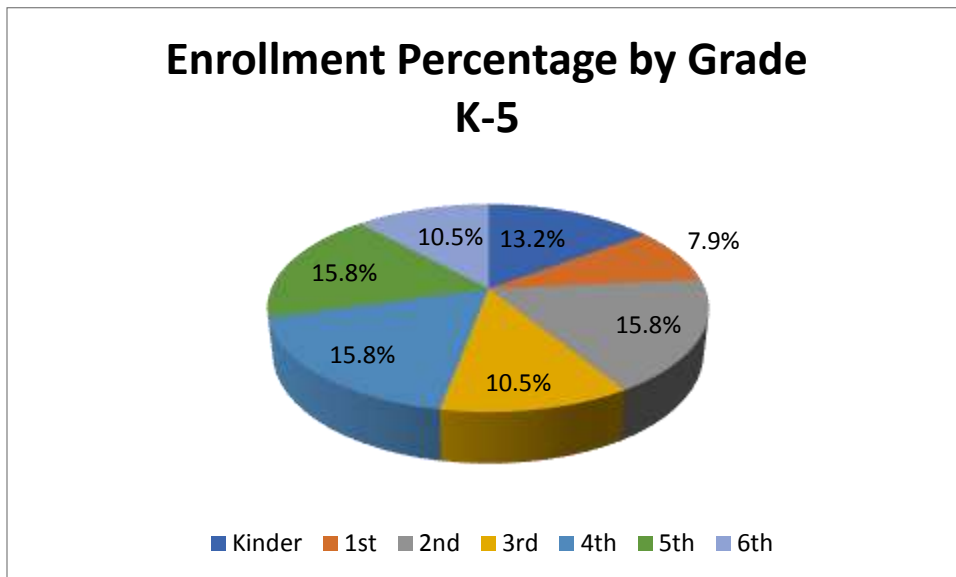


ADMINISTRATIVE REPORT

Enrollment

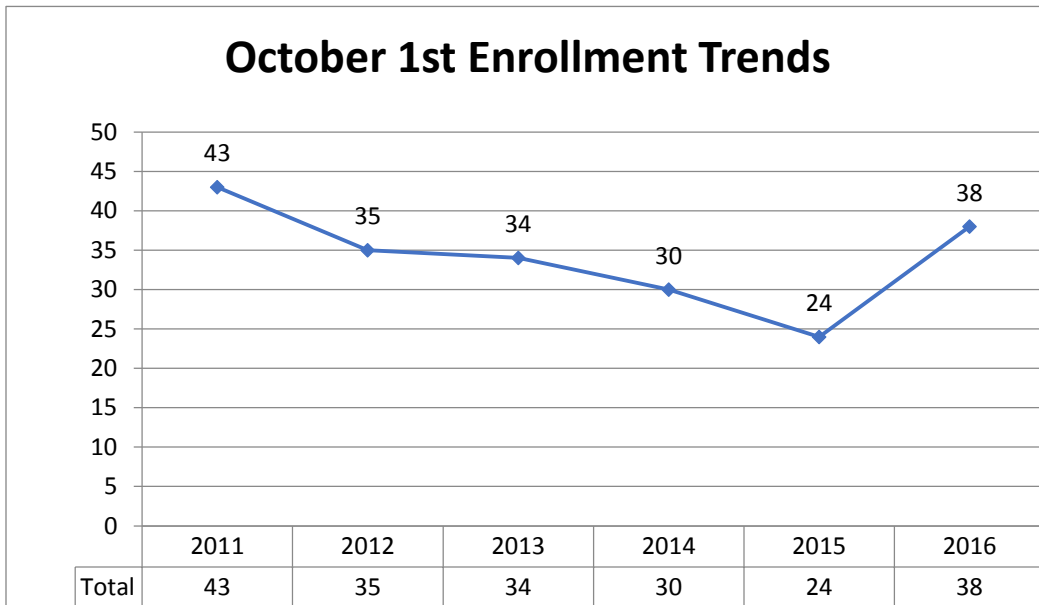
The current enrollment for the John D. Perkins, Sr. Academy of Marlow as of **January 27, 2017** is 38 students. Here are the current class sizes:

PK-4	3-4
K -5	4-6
1-3	5-6
2-6	6-4



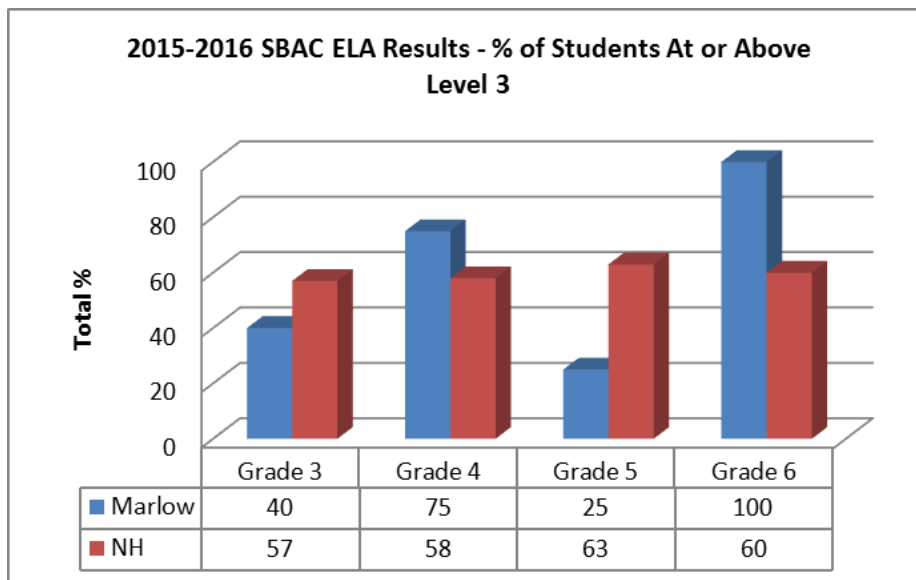
A look at the enrollment trend from 2011-2016 (as of October 1st):

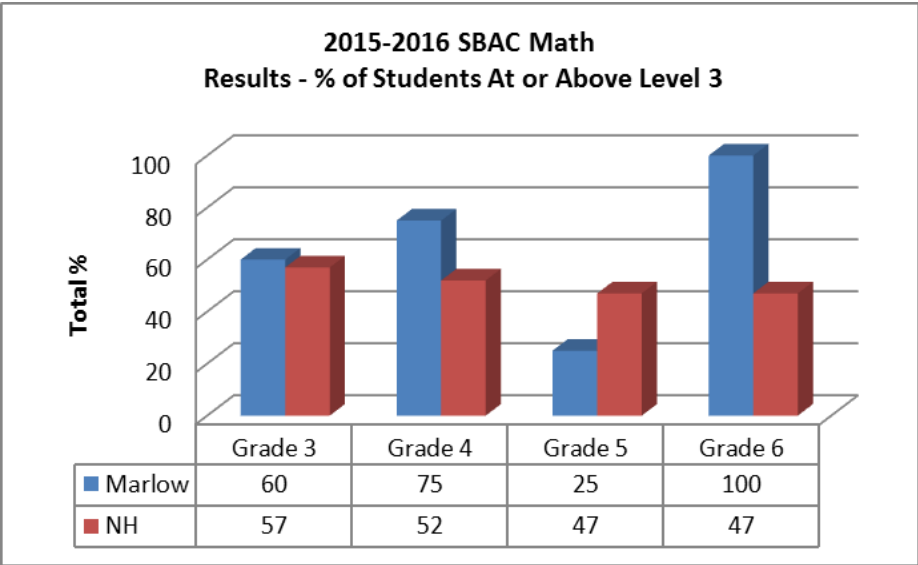
Academics



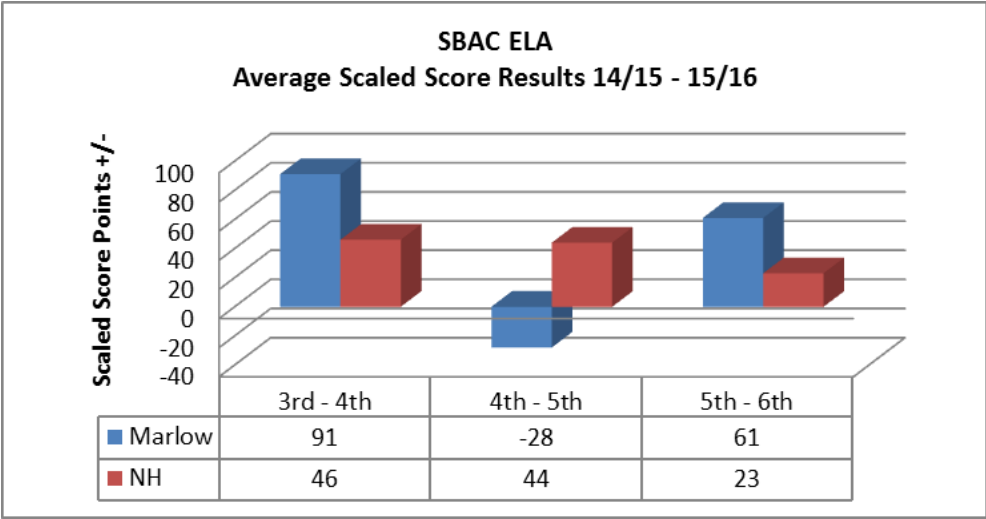
SMARTER BALANCED ASSESSMENT RESULTS

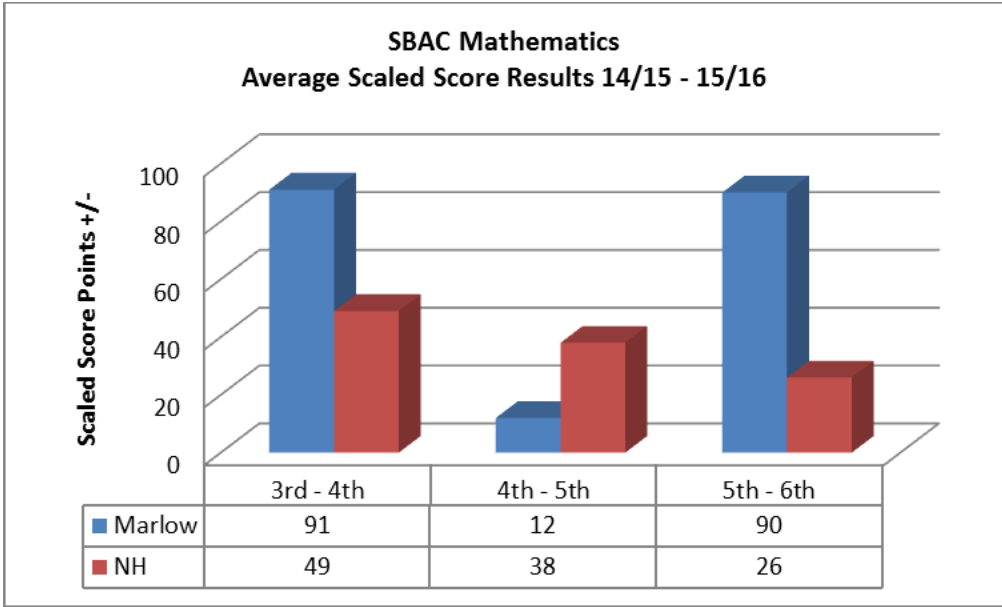
Results for all students who were at the school at the end of the assessment administration





****Indicator of Cohort Growth:** The following charts show the average number of scaled score points added to a cohort group from one grade to the next. For example, the 3rd grade during 2014-2015 compared to the 4th grade during 2015-2016. Note – students that are represented in these results may not have been present during both years**





Marlow Students at Keene High School

In November, Keene High School Principal Jim Logan and Assistant Principal Alexandra Bond reported on how Marlow School students were doing at KHS. During school year 2015-2016 we had 28 students at the high school and 46% of our high school students participated in a total of 20 student activities. Our student attendance rate (98%) was just above the KHS average (97%) and our students’ grade point average (2.76) was slightly off the school average (2.85).

SATs

2015-2016 was a transition year for the SATs. Juniors and Seniors are now tested in the following areas:

Juniors – (2 scores)

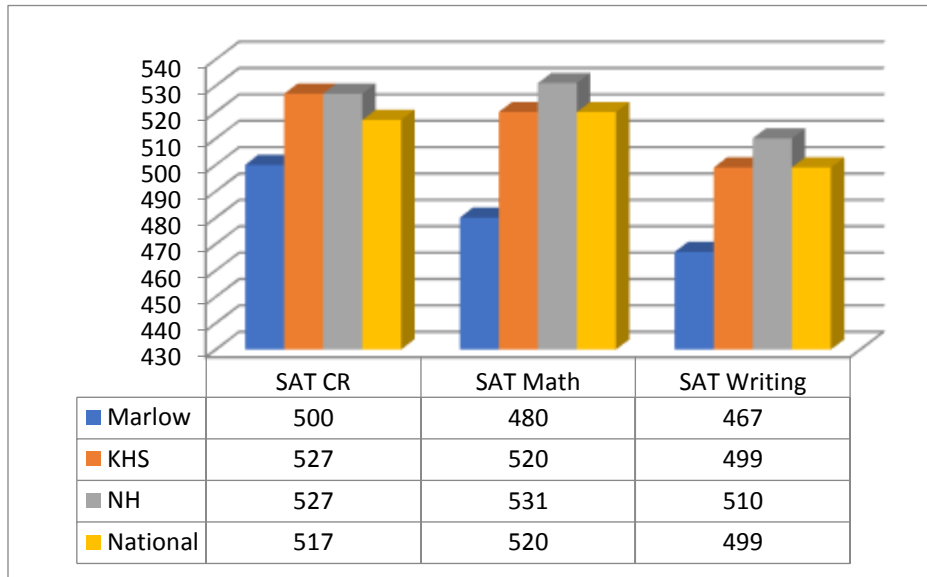
- Evidence-Based Reading and Writing (EBRW)
- Math

Seniors – (3 scores)

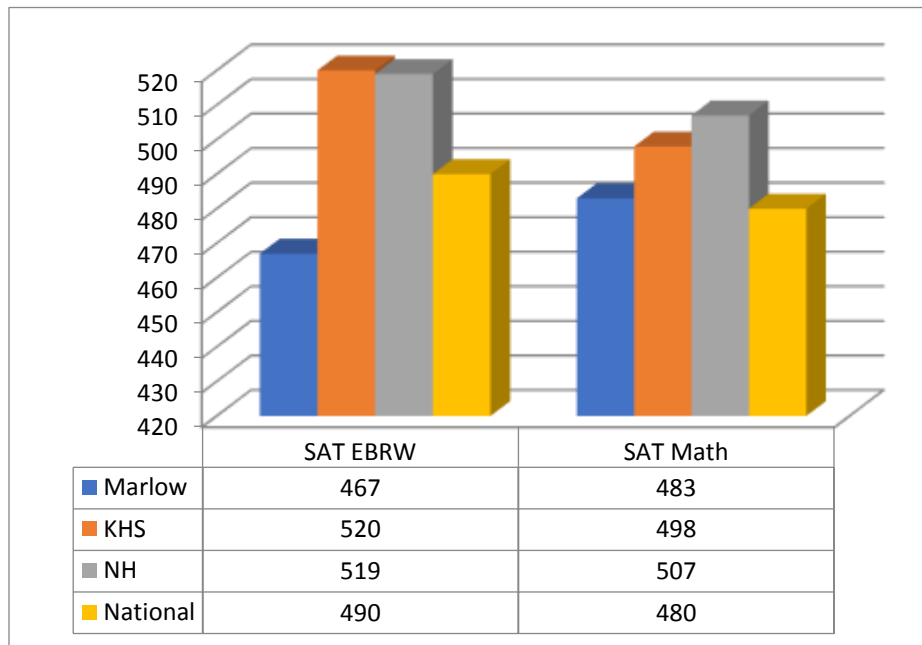
- Critical Reading (CR)
- Math
- Writing

Below is a look at how our Marlow students performed on the SAT:

SENIORS



JUNIORS – Based on SAT School Day March 2016 Data



Strategic Plan

Efforts are ongoing to establish a new strategic plan for SAU 29 in order to help provide a road map of support for all schools. A plethora of areas to be addressed in the plan include, but are not limited to:

- Student support
- Hiring of staff
- Budget/financial
- Education technology
- Curriculum, Instruction and Assessment

The plan will cover best practices in education to include a restructuring of the delivery of services for students with unique needs; a later start at Keene High School; and a clear focus on the competencies taught in classrooms.

Competency-Based Grading

Keene High School is leading the charge in this effort working throughout the school year to determine competency expectations for the entire school as well as by individual courses within each department. The goal is to bring competencies into practice over the course of the next school year in order to fully implement by the 2018-2019 school year. The high school staff is working to define competencies and based on initial feedback, further refine so that the competencies become a practical component of instruction. Town school districts are looking at standards-based report cards to better communicate what students can and cannot do in regard to specific content areas.

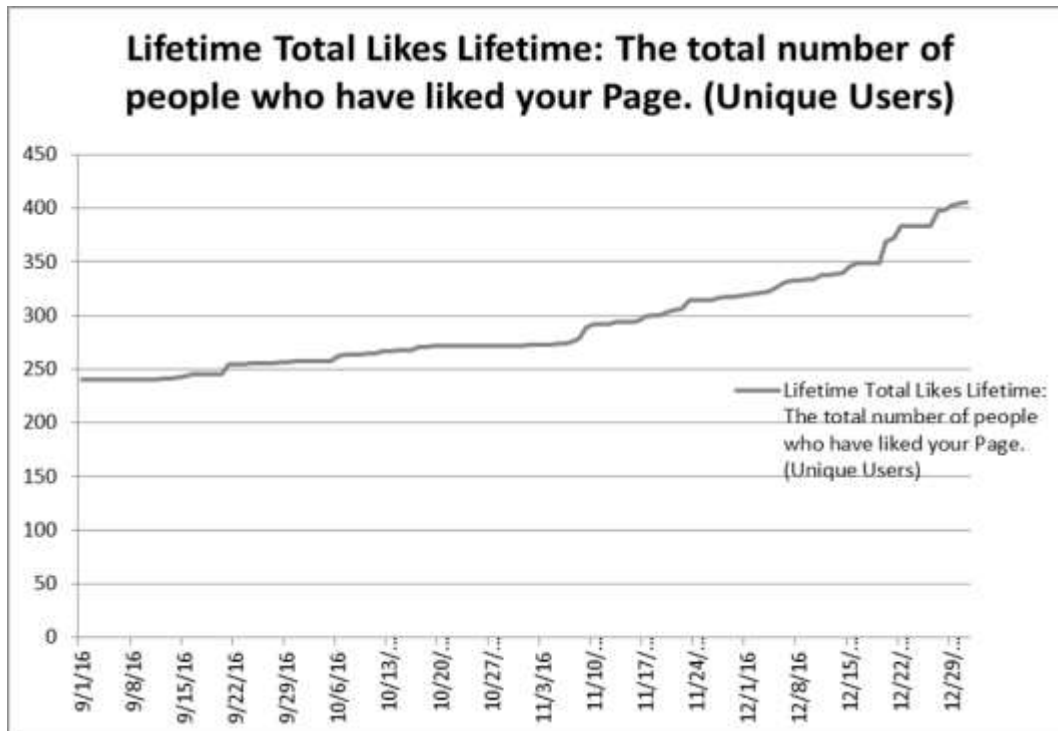
Common Vision

In January 2016, a survey was distributed to all stakeholders seeking input into the components most valued in our education system. Principals from Keene High School, Fuller, Symonds, Chesterfield and Harrisville participated in the process of creating the survey which garnered 1,500 responses with the aggregate results used to craft a shared vision statement for the SAU. Results of the survey indicated that the top three priorities for stakeholders were: meeting individual student needs; providing instruction in a variety of ways; and a rigorous curriculum. The final result – **“Inspiring and Empowering Every Student to Succeed”**.

Communications

Karen Hatcher, Public Information Coordinator for SAU 29 started on October 31, 2016 and since that time has significantly increased the visits to the SAU 29 Facebook page.

SAU29 Facebook Page (September 1, 2016 – December 31, 2016)



December Total Post Impressions: 47,051

Ms. Hatcher processed 79 publicity requests and covered 16 school or district events in the month of December. Ms. Hatcher recently implemented a marketing internship pilot program to identify potential projects and develop marketing plans. Seniors Jason Abello, Grayson King, and Jessica Tattersall have been selected as interns to work with Ms. Hatcher on marketing initiatives.

Restructuring

Beginning with the 2017-2018 school year, the Central Office will move forward with one Assistant Superintendent who will oversee the twelve building principals in order to provide consistency for all schools within SAU 29. The position has been posted and a search committee will form shortly. Additionally, the Information Technology Director search did not yield the desired results therefore, an Interim IT manager has been appointed until an appropriate search can be conducted. Moving forward the position will be that of IT Manager. Also of note is the search for the Director of Student Services (formerly Director of Special Education) which is underway with a selection committee to form shortly. The newly defined position will now include the additional responsibility of overseeing 504 plans, school counselors and nurses as well as McKinney-Vento services.

Respectfully submitted,

Robert H. Malay

Superintendent of Schools

PRINCIPAL'S REPORT

John D. Perkins, Sr. Academy of Marlow

Principal's Annual Report

March 2017

It is hard to believe that a whole year has passed since my last annual report. The school continues to journey on with our new focus and many wonderful things are happening.

Based on the three tenets of our mission statement, I want to share with you how we as a school community are continuing to carry out those tenets and what we hope to accomplish in the year ahead.

Care for Ourselves and One Other

- The Perkins students helped to prepare the town's cemetery for Memorial Day and then held a remembrance service under the direction of our music teacher, Mr. Chris Albertson.
- The school's partnership with Kroka continues to grow. Beside the tri-annual outdoor adventure days, the students now write to Kroka students who are part of the Kroka's semester abroad program. Perkins students write to the students and in turn, they write back, telling the children of Marlow about their incredible adventures in either Ecuador or Canada. Through this relationship, the Perkins students were able to raise over \$500 through a penny drive for the victims of last year's earthquake in Ecuador. The students also went over to Kroka one afternoon to help process over 500 lbs. of carrots and 100 lbs. of radishes so Kroka could bring them to local food pantries.
- Though the event is more a community event, the school was able to provide meals to 12 people from our Annual Thanksgiving Dinner. Volunteers prepared plates and then delivered them to those who are not able to get out on a regular basis. We were also able to give plates of homemade cookies to them as part of our holiday celebration in December.

Engage in Rigorous Academic Pursuits

- This year, we had our first PK class for children turning 4 years old before September 30th. We have 4 students enrolled with 1 student as a private paid tuition. We hope that as word gets out, more parents will want to take advantage of this wonderful program.
- This is the second year of using a standards-based reporting system. This year, we expanded it to include the special subjects as well as create a report system for our PK students.
- We continue to build a strong relationship with Keene State College. This year, we have 3 graduate students who are working with our students and staff on a weekly basis. They support not only the students' learning but also provide valuable resources to the staff on the newest research about learning and teaching.
- Teachers are participating in after school trainings on how to develop and incorporate project-based learning into their curriculums. Project-based learning allows the students to learn and apply newly skills through real-life problems instead of just traditional methods.

Interact with the Community and Environment

- Throughout the year, we continue to invite the community into our school by opening the classrooms during various events. We held our annual Perkins Pride night in May; the School/Community Potluck-Bonfire in September; the annual Thanksgiving Dinner in November; and the School/Community Holiday Sing Along in December as well as a variety of music performances from our Memorial Day service to our annual Winter Concert in February. We continue to post the school events on the town's Facebook page and encourage all members of the community to come and see what the school is doing.
- As mentioned previously, the school continues to build strong relationships with Kroka by continuing our tri-annual outdoor events but also have smaller entire school events on their campus. Kroka has also been instrumental with helping us with our composting and recycling efforts. Kroka built a beautiful compost center for us that we have been using since September.
- Our lunchroom is becoming greener each day. The students separate their waste into trash, recycling, and garbage that then is brought to a compost bin at Kroka.
- As reported last year, the 3rd and 4th grade students, after studying about the Great Marlow Fire, wrote a picture book telling about the experience. PC Connection underwrote the funding for the printing of 100 books. The book was sent to a printer where it was made into a book for the townspeople to purchase. The students were even on NH Chronicle talking about the book they created. Books are still available if you did not get a copy. Proceeds from the book are going to be the seed money for another community historical writing project for this coming spring.
- As principal, I feel that part of my job is to spread the word of what is happening at Perkins Academy. This year, we continue with our partnerships with Shelburne Farms in VT but also with two similar schools in Reading, VT and in Newbury, VT. We also have a partnership with the SPIRALS program in UNH and with the Audubon Society of NH.
- This fall, it was discovered that the school's well had been contaminated with a plastic chemical. For six weeks, we were unable to drink or use the water for cooking. The NH DES came and determined that it was an isolated case and thus, installed a new filtration system. This also became a wonderful learning opportunity for the 5th and 6th graders for they did a project on plastic water bottles from their manufacturing to their distribution to their disposal.

For the year ahead, the school created a few goals to develop each tenet further.

Care for Ourselves and Others

- We want to continue to have the students become more active in the caring of others both locally and beyond by providing opportunities for them to demonstrate their compassion to others less fortunate than themselves.
- We want to continue to find ways to get children outside

Engaging in Rigorous Academic Pursuits

- We want to continue to strengthen the success of our state assessment results.
- The staff is working on ways to develop more project-based learning opportunities for all students in order to motivate and engage all children to be life-long learners.

Interacting with the Community and Environment

- We want to continue to develop a program that will incorporate more of our beautiful campus into the academic curriculum.
- We want to continue to build partnerships with organizations and businesses within the county that believe in our mission and support it.
- We want to expand our lunch program to possibly include more farm-to-school programs.

Though our numbers are slowly increasing (36 students at this time from 26 last year), our belief is that as we develop into a first-rate school with a unique mission and get the word out there, more families will want to come to the school either by moving to Marlow or paying through our private-paid tuition program. This year, we have 4 families who are participating in the program.

As Principal of Perkins Academy, I want to continue to thank everyone who has supported my staff and me as we continue on this incredible journey. Though we accomplished so much in such a short time, we have so much more to do. As I have said many times before, we are a part of Marlow and Marlow is a part of us. Separately, we can do some things, but together, we can do many INCREDIBLE things.

Thank you again for all you do for us.

Respectfully submitted,

Walter G. Huston, M.Ed.

Principal



CHAIRMAN'S REPORT

On behalf of the Marlow School Board I would like to begin by welcoming our newest staff members, Brian Hogle (grades 5 & 6), April Labbe (Pre-K & Kindergarten), Ellen Ibarra-Harriman (Paraprofessional), and Yumiko Sandoe (Paraprofessional). I would also like to thank the entire Perkins Academy staff for their dedication to our young students and commitment to excellence in education.

We are presenting a budget this year that is down 8.45%. Once again, we met as a board with members of the SAU office to go over every detail of our budget to ensure we are meeting the needs of every student as well as being responsible with taxpayer dollars. Each year our student population is slightly different - we have seen the number of tuitioned (gr.7-12) special education students decline but at the same time have had an increase in the number of elementary students with special education needs. In response to this increased caseload we are proposing the hiring of a part-time Special Education teacher to supplement our current staff. Having the capacity to adequately address the special education needs of our elementary students is not just our legal and moral obligation but can reap fiscal benefits as well... the cost savings of sending a single student through middle & high school at regular ed rates vs. special ed rates is \$101,978.00 (at current KMS/KHS tuition rates).

This year, we also have a separate Warrant Article regarding a negotiated three-year Teacher's contract. This contract eliminates the most expensive insurance plan as an option and uses a more cost-effective plan as a driver. In addition to the immediate result of reduced premium costs our hope is that this change will lead to more moderate yearly premium increases as well. To offset the increased out-of-pocket expenses associated with this change in insurance we have included a 2.5% average pay increase. We have worked very hard to develop a contract that both sides feel is fair. We hope that you will support this Warrant Article.

Last year, we began a Pre-K program and a "Jump Start" summer program. Both have been very successful and well received. Our private-pay tuition numbers have increased, as has our overall enrollment. Our quality staff and strong curriculum with its focus on sustainability is being noticed regionally in a very positive way. We have much to be proud of at Perkins Academy!

Many people contribute to the success of our school district and its students. I would like to thank my fellow board members, Marcia Levesque and Ty Tomasko for their dedicated service, and the SAU staff, Superintendent Malay and Janel Swanson, for their support and assistance. I would also like to recognize the very active Friends of Perkins Academy (FOPA) group for the many wonderful events they have organized at the school. These events bring our children together with the larger community and we all are better for it. Thank you.

I would encourage each of you to attend a Perkins Academy event or come to a School Board meeting. Our meetings are on the first Monday of every month at 7pm and we would welcome your involvement.

Respectfully submitted,

Karin Asseng

Board Chair

NOTES

MARLOW TOWN OFFICE HOURS

167 NH RT 123 – Marlow, NH 03456
(603) 446 – 2245 Fax (603) 446 – 3806
Email: marlowtownoffice@marlownh.gov
Website: www.marlownh.gov

Board of Selectmen: Monday 7:00 pm until business is finished

Town Office: Monday, Tuesday, Thursday, and Friday 10:00 am – 1:00 pm, 2:00 pm – 3:30 pm

Planning Board: 2nd Tuesday Monthly 7:00 pm

Town Clerk: Wednesday 4:30 – 7:00 pm, Thursday 10:00 am – 12:30 pm

Zoning Board of Adjustment: As needed

Tax Collector: Tuesday 5:00 – 7:00 pm

Overseer of Welfare: As needed

Cemetery Trustees: 1st Monday Monthly 4:30pm

Trustees of the Trust Funds: 3rd Tuesday Monthly 5:30 pm

Library Trustees: 2nd Wednesday Monthly 7:00 pm

Conservation Commission: 3rd Thursday Monthly 7:00 pm

Agriculture Commission: 1st Tuesday Monthly 7:00pm

TRANSFER STATION/RECYCLING CENTER 446 – 7973

Wednesday 4:00 – 7:00 pm Saturday 8:00 am – 4:00 pm

LIBRARY 446 – 3466

Monday 12:00 pm– 5:00 pm; 6:00 – 8:00 pm

Wednesday 4:00 – 8:00 pm; Saturday 9:00 am – 12:00 noon

POST OFFICE 446-3489

Lobby: Monday – Friday 7:00 am – 4:45 pm; Saturday 7:00 am – 12:00 noon

Window Service: Monday – Friday 7:45 am – 1:15 pm; 2:30 pm – 4:15 pm

Saturday 8:00 am – 11:30 am

EMERGENCY SERVICES – MUTUAL AID

FIRE – AMBULANCE (352 – 1100) OR 911

POLICE – NON-EMERGENCY (355 – 2000) OR 911

STATE POLICE (TROOP C, KEENE, NH) (358 – 3333) OR 911

NH HOUSE OF REPRESENTATIVES, CHESHIRE CO., DISTRICT 2

John E Mann (D) Alstead 835-9095, john.mann@leg.state.nh.us

NH STATE SENATE, DISTRICT 8

Ruth Ward (R) Stoddard 271-4151, ruth.ward@leg.state.nh.us