

Select Board Meeting Minutes for March 18, 2024

Quorum declared at 6:31PM. In Attendance: Sandy Pierre, John Luke, Bob Allen

Role Call: Matt Smith, Tony Davis

Reviewed and signed check register in the amount of \$.18,808.61

Reviewed and signed deposit for Checking Account for \$ 8556.15.

Discussed concern expressed by neighbor about manmade dam on Map 407 Lot 008 – which if breached could impact NH Route 123. Dam not made by current owners. Agreed that this isn't a Select Board matter. If the dam is breached and impacts NH Route 123, that's a NH DOT issue. Also, dams under 4' aren't regulated by NHDES.

Signed tax abatement for Map 409 Lot 035.

Signed W9 for Sugarloaf ambulance.

Met with Tony Davis and Matt Smith from the highway department. Discussed owner's proposed logging operation on Mack Hill Rd, and jurisdiction of Class 6 Road. John will contact Dan Reed to confirm, as he researched this previously for the ATV Club.

Discussed stair lift in Jones Hall. Agreed that it should be removed, because it's uncertified, the manufacturer has gone out of business, and its safety can't be confirmed.

Town of Washington Highway Department suggested that we write a Memorandum of Understanding regarding the snow removal that Marlow highway department does for them. Currently there's only a verbal agreement. Select Board agreed that this is a good idea. Tony will follow up.

Tony requested an email address for the highway department. Select Board agreed this is a good idea. Sandy will ask Roxanne to request one from CCI.

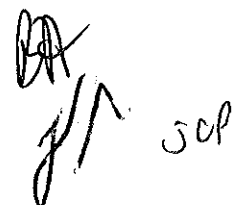
Gasoline fuel tanks at Highway Barn are aging and have exceeded their life expectancy. Currently being used by Chief Fay and the fire department. Tony asks if we want to continue having them filled. Agreed that John will follow up with Chief Fay and fire dept to get their thoughts.

Approved PO to Bergeron Protective Clothing for \$10,200 for two sets of firefighter gear and two sets of EMS gear.

Approved PO to Firematic for \$1550 for 8 Streamlight LED flashlights.

Bob made a motion to add the published COLA to paychecks for all town employees; John seconded. All voted aye.

Completed 2023 Municipal Data Assessment Data Certificate.

Handwritten signatures and initials. On the left, there are two overlapping signatures, one appearing to be 'BA' and the other 'JL'. To the right of these is the handwritten text 'JCP'.

Signed letter to owner of Map 412, Lot 043 and Map 412, Lot 6, notifying him that a tax deed for his properties was issued to the Town of Marlow on March 12, 2024.

Signed letter of owner of Map 409, Lot 007, notifying him that a tax deed for his property was issued to the Town of Marlow on March 12, 2024.

Reviewed requested backup for Officer Petlock's mileage reimbursement to Police Academy in Concord.

Reviewed U.S. flags delivered for Memorial Day ceremony at town cemetery.

Reviewed emails with First Light with problems installing the new phone system into the Town Office. They came last Thursday but were not able to complete the switchover. Select Board will review status next week.

No update on Lewis Bridge. Bob needs to speak with St. Pierre to coordinate with Jim Hollar to complete the design for a new bridge. Also waiting on Jessica Scholz from NHDES to provide the forms we need to complete in conjunction with the completed design.

Reviewed letter to Select Board from Planning Board, requesting that the Building Inspector provide monthly reports on building permits to the Planning Board. Building permits are public records and are filed in the Town Office; the Planning Board is welcome to review them when they wish.

Signed Forest Fire Warden Appointment for Chad Guyette.

Reviewed highlighted link from NHDES newsletter ref Septic Systems Public Record Update.

Reviewed Dan Reed's email of 2/20 regarding cemetery rule-making power. Will discuss with Jacqui when she's back in the office.

Reviewed email dated March 14 from Sandy Pierre to Attorney Matthew Serge ref Map 405 Lot 063. Agreed that new Building Inspector should inspect property.

Reviewed email dated March 11 from Alicia Robinson Grove ref General Store and Sandy Pierre's response. Agreed to invite her to next week's Select Board meeting.

Received copy of Trustees of Trust Funds Investment Policy. Agreed that Sandy will review and compare it to the Town Investment Policy and report back.

Reviewed email dated March 12 from Victoria Gonzalez at CivicPlus ref website. Agreed that Sandy will attend Jacqui's meeting with Kyle Cain, Project Manager at CivicPlus, to discuss upcoming Drupal upgrade to town website and associated cost.

Reviewed email dated March 12 from Steven Kwiatowski ref group metering and Community Solar. Select Board agreed to not pursue this at this time.

Reviewed February Trustee of Trust Fund reports.

Reviewed copy of AFG Application Grant that Jacqui submitted a week ago.

BA
JP SCP

Read note from Roxanne MacConnell dated 3/14 from Salvation Army, regarding why they don't service Marlow. They said they have a vacancy and internal turnover, which is delaying their ability to give us a clear answer on this matter. We should hear back from him within a couple of weeks.

Reviewed BTLA A-9 received from Marlow School District.

Signed MS-60A to NH DRA.

Reviewed ambulance billing. Agreed to discuss proposed write-offs with Samantha Brewer in June. Select Board wants to understand new ALS billing.

Reviewed Conservation Commission minutes for 2/21/2024.

Received latest estimates and drawings for Public Safety Building designs from Michael Petrovick.

Bob made a motion to adjourn at 9:52; Sandy seconded. All voted aye.

BA
JL
JCP