

Minutes of Select Board meeting Jan 29, 2024

Present: John Luke, Sandy Pierre, Bob Allen (7:05), Jacqui Fay (8:35)

Declared a quorum present at 6:30PM.

Roll Call: Chad Guyette, Gene Rosa, Joe Sarcione, Sean Brewer, Lindsay Guyette

Reviewed and signed check register for \$106,171.53

Reviewed and signed deposit for Checking Account for \$291.00

Discussed request from Marlow Tax Collector to sign deed waiver for Map 405 Lot 008. – Sandy had reached out to Sam for more info. Will request an updated payment status.

Signed Grant Agreement for the update of the Hazard Mitigation Plan.

Sandy made a motion to accept the terms and conditions of the Hazard Mitigation grant for \$8,399.70, as well as the local cost share of \$933.30. John seconded. All in favor: 2 ayes.

Reviewed email dated January 22 from NHMA ref Right-to-Know Law request survey that the Town completed.

Reviewed NH Local Welfare Administration Association email dated 1/22 ref 2024 Point in Time Count. There were no homeless people in Marlow on that date, as far as the SB is aware.

PSBAC will be meeting 2/8 at 6:30 to go over newest designs & site visit.

Several members of the fire and EMT department came in to discuss security at the fire station. Discussed the possibility of purchasing and installing Blink cameras, which store data to an SD card.

John made a motion to purchase a 3-pack of Blink video cameras which cost approximately two hundred dollars, for installation at the fire station. Bob seconded. All voted aye.

Discussed dry hydrants at Stone Pond and Baptism Beach. Jacqui and Tony are working on Permits by Notification for the dry hydrants. These will be submitted after Town Meeting. Confirmed ARPA funds are available for needed fittings. A strainer would cost \$540; we would need two. All fittings would need to be purchased. Joe will confirm the current cost and get it to the Select Board. We'll also need to put concrete bollards in front of the dry hydrants to prevent snow plows from damaging them.

Fire alarm panels are overdue for servicing. Bob said he discuss with Tony prior to contacting Monadnock Security about the status.

Fire department would like background checks to be performed on new volunteers. Jacqui will review hiring best practices for fire departments, but won't be able to get this done until after town meeting.

Discussed phone service at fire station. It hasn't been working for months. The Town Office has been working with Sam Brewer on this.

BA JRS

Rescheduled next week's Select Board meeting to Tuesday Feb 6th because a quorum wouldn't be available on the 5th.

Rescheduled SB's work session to review town policies to Thursday Feb. 22nd at 6:30PM.

Update from Bob Allen regarding his inspection of the property located at Map 405 Lot 063. Bob inspected the home last week and is going to do further research on the requirements for a building permit.

Update from Bob Allen on conversation with Days Inn. No update. Sandy volunteered to call them.

Approved ambulance write-offs for November and December, as recommended by Samantha Brewer.

Reviewed letter of resignation received from Roxanne MacConnell. We thank Roxanne for her dedication and service to the Town.

Update from Sandra Pierre re finding a locksmith to repair the library door. A locksmith is coming next week to repair the lock.

Discussed need for laptop at Police Academy. Waiting for further information from Matthew Petlock and Kevin Fay.

John Luke updated Select Board on his discussions with Jamie Bredell regarding a security camera trial. Decided to explore other options.

Discussed design for Town report cover. Sandra Pierre has been working on the draft Select Board report and will be emailing it to the rest of the Select Board tomorrow for review.

Signed contract with Plodzick & Sanderson for 2024 audit.

John Luke discussed with Tony Davis regarding the driveway permit for Map 405 Lot 063. Driveway permit will be issued only if the Planning Board approves a two acre sub-division.

Bob Allen updated the rest of the Select Board on his conversation with Jessica Schulz, NHDES. Next step is getting photos of the Lewis bridge. John Luke will take. Will send to Jessica and see whether they can meet virtually or whether it needs to be an onsite meeting.

Reviewed copy of letter dated January 1 received from NH DNCR to Amy Harrington in response to her request for an easement through Honey Brook State Forest.

Budget meeting this Saturday starting at 8am. Reviewed schedule.

Discussed giving town website access to committees/dept heads. Asked for guidance from Civic Plus multiple times. Select Board are looking for a volunteer to take on website edits.

Motion to adjourn at 10:10 made by Bob Allen, seconded by John Luke. All in favor – Aye.

BA JF scl