

SELECT BOARD MINUTES FOR JANUARY 16, 2024

Present: Robert Allen (via conference call 6:55 – 8:25pm), Sandra Pierre, John Luke & Jacqui Fay

Meeting called to order at 6:31pm.

Reviewed and signed check register dated 1/16/2024 for \$13,049.07.

Reviewed and signed deposit for Checking Account for \$7,718.04.

Confirmed election arrangements for January 23.

Audit takes place next week. Select Board's office will be closed until it has been completed.

Reviewed and signed November and December bank reconciliations for Ambulance Account.

Signed PO for \$515.97 to Sanel for 3 batteries for the ambulance.

Reviewed email dated January 11 from Bob Allen attaching a stamped wetland delineation plan. As landowner the Town needs to submit a request for NH National Heritage Bureau Data. John Luke will work on the map that needs to be uploaded into the request.

Select Board approved an invoice for \$400 to Monadnock Septic Design for the wetland delineation for Lewis Bridge.

Discussed email from Matthew Serge. Bob Allen will contact the property owner regarding the completion of a building permit application.

Scheduled a work session for an annual review of policies to take place on Thursday, February 8 at 6:30pm.

Bob Allen to follow up with Days Inn regarding the rewards program.

Reviewed ambulance rates for 2024. Select Board, based on Sam Brewer's recommendation will make no changes for this year.

Completed Auditor's questionnaire.

Reviewed and filed email dated January 11 from O4C3 Consulting ref Emergency Management Services.

Signed a second letter to property owner of Map 409 Lot 023.

Reviewed Trustee of Trust Fund minutes and their December reports. Filed.

Community Power presentation scheduled for January 22 at 7pm. Received information that has been forwarded by the Monadnock Sustainability Hub.

Received an email dated January 9 from Terry Clark the County Commissioner asking to make a presentation about Cheshire Community power. Will hold off until after the Community Power presentation by the Monadnock Sustainability Hub.

Handwritten signatures of Robert Allen and Sandra Pierre.

Reviewed email dated January 11 from US Census Bureau ref 2024 Boundary & Annexation Survey. Survey completed and submitted.

Reviewed email dated January 9 from Alvina Snegach along with the 2024 Community Acknowledgement Form for National Flood Program. Will review further before completing the form.

See email dated January 8 from Tedd Horner, SWRPC ref branding and promoting the Monadnock Region

Letter mailed from Attorney Serge on January 10 ref Map 405 Lot 063.

Reviewed contract along with pricing schedule from Total Notice. Select Board signed.

Reviewed Joint Loss Management Committee Meeting minutes for 1/9/2024 and discussed Select Board recommendations. Sandra Pierre to get quotes for security cameras for town buildings and will contact the Library Trustees about fixing the Library door.

Confirmed salary range for Administrative Assistant and will add it to the vacancy posting on the town website.

Discussed job applications received and on file for the Administrative Assistant position. Will review after Town Meeting.

Signed memo to Tax Collector instructing her to move forward with the intent to deed properties 412-043, 412-006, 405-063, 405-097 & 409-007.

Intent to Deed letters to go out on 1/24/2024.

Discussed and agreed on having a Primex safety audit done for the Fire and Police Station to review alongside the feasibility study for the Public Safety Building.

John Luke updated the Select Board on his discussions with Dan Reed regarding cemetery opening hours. Dan confirmed that the gate is left open throughout the year.

John discussed with Dan Reed about asking for a bond from loggers for potential damage to roads.

Motion made to adjourn at 10:15pm by John Luke and seconded by Sandra Pierre.

Handwritten initials 'JL' and 'SCP' in black ink, located in the bottom right corner of the page.