

SELECT BOARD MINUTES FOR DECEMBER 18, 2023

Present: Bob Allen, Sandra Pierre, John Luke & Jacqui Fay

Roll Call: Chief Fay, Bob & Judi Boivin

Meeting called to order at 6:30pm

Reviewed and signed check register for \$13,967.21.

Reviewed and signed deposit for Checking Account for \$14,157.87.

Chief Fay came in. A motion made at 6:59 pm by Bob Allen to enter a non-public session seconded by John Luke to discuss a personnel matter in accordance with RSA 91-A:3, II(a). Roll call to enter non-public session: Allen – Yes, Pierre – Yes, Luke – Yes. Motion made at 7:21 pm to leave non-public session and motion made to return to public session by Sandra Pierre, seconded by John Luke. Roll call vote to leave non-public session and seal minutes. Allen – Yes, Pierre – Yes, Luke – Yes.

Judi came in to express concern about an error that was sent in a letter to Ray Britton. Judi also expressed concern about how volunteer members of the Planning and Zoning Board are treated by the Select Board and that their efforts are unappreciated.

The Select Board has completed its research into Ray Britton's complaints about his ZBA hearing of Nov. 16th. All of the ZBA's actions were correct and in accordance with State law. We will send a follow-up letter to Mr. Britton correcting one error in our letter of Dec. 4th. Mr. Britton declined to file an appeal for his ZBA hearing. This matter is now resolved.

Decided to write and invite property owners of Map 409 Lot 028 to come in to a Select Board meeting to explain why a mobile home has been placed on an unpermitted driveway. Executive Administrator to draft letter.

Discussed Cheshire County's proposed 2024 budget and the items that are included that do not apply to Marlow. Executive Administrator to draft letter with questions regarding the budget.

Reviewed email dated December 11 from Nora Hanke of Monadnock Sustainability Hub ref Cheshire Community Power. Will invite representatives to make a presentation not to exceed 30 minutes.

Sandra Pierre made a motion to accept \$13,969.87 reimbursement from FEMA for DR 4740, seconded by John Luke. All in favor – Aye.

Reviewed 2024 Total Notice, LLC Agreement for Services. Will ask company to send fee structure that is not enclosed.

Discussed 'The New Hampshire Government Finance Certificate Program' as a potential training resource for the Executive Administrator's replacement.

[Handwritten signature]
SCP

Reviewed email dated November 30 from Don Butson, CAI. Will need to request an extension to review the preliminary tax map change since the Planning Board files in the Town Office do not have a copy of the specific lot line adjustment the tax map change relates to.

Signed amended letter to Merrimack Superior Court regarding FairPoint Appeal.

Discussed annual review of town policies. Scheduled a work session for Thursday 4 January at 6:30pm. Will also include amending Personnel Policy and reviewing draft Ambulance write-off policy to be drawn up by Sandra Pierre.

Reviewed Elderly Exemption income and asset limits. Select Board unanimously agreed no changes should be made for 2024.

Bob Allen reviewing companies that the Town has used for wetland delineation in the past.

Reviewed and signed November Bank reconciliations for Investment, Parks & Recreation and Broadband Accounts.

Reviewed November Trustee of Trust Fund reports.

Will review 2024 Ambulance billing rates with Sam Brewer.

Signed request for payment from Marlow Trustee of the Trust Funds for \$4,725 from the Public Safety Building Project CRF for initial payment to Mike Petrovick for the feasibility study.

Reviewed NH DRA Notice of Rulemaking Proceedings – Rev 1800 Conservation Restriction Assessment.

Signed PO for \$718.69 to Laffonds Onsite Repairs for wheel bearing repair to brush truck.

Signed PO for \$550 to Firematic for the Annual Prevention Maintenance of the Fire Dept's rescue tools (Jaws of Life).

Signed PO for \$1,734 to Q & A Armory for annual gun cleaning and ammunition for Police Department.

Signed PO for \$4000 to Jordan Equipment for plow edges for the Highway Department.

John Luke has completed and submitted the LCHIP 2023 Annual Monitoring Report.

Received letter dated December 15 from Primex rescinding previous denial of WC claim.

Received a letter dated December 12 from Drummond Woodsum informing the Town of an increase in their hourly rate effective 12/15/2023. Executive Administrator will ask for clarification on which of their multiple rates this applies to.

New Volunteer Manual has been received from NHMA.

Bob Allen made a motion to encumber \$10,500 for the update of the Hazard Mitigation Plan, Seconded by Sandra Pierre. The Town has been waiting all year for State approval to go ahead and start the update. It is now tentatively set to be updated during Spring 2024.

JP BA
SCP

John Luke made a motion to adjourn at 10:30, seconded by Bob Allen. All in favor – Aye.

JL
BA SCP