

SELECT BOARD MEETING FOR NOVEMBER 20, 2023

Present: Robert Allen, John Luke, Sandra Pierre & Jacqui Fay

Meeting called to order at 6:30pm.

Reviewed and signed check register for \$274,210.27.

Reviewed and signed deposit for Checking Account for \$12,658.76.

Bob Allen gave an update on an active welfare case.

Reviewed latest job application for Highway vacancy. John Luke and Tony Davis are interviewing an applicant tomorrow and will be arranging an interview with a second applicant.

Reviewed new bridge plan for Lewis bridge, need to check on tax exempt status if materials are donated. Also need to research who we have used for wetlands delineation in the past and the process to carry out an Environmental and Historic Preservation review.

Reviewed email dated 17 November from NH HSEM ref 2024 Homeland Security Grant.

Reviewed emailed copy of letter from Patrick Hackley to Mrs. Harrington ref Gumb Road access. Filed.

Signed PO for \$600 to Harbor Freight for a trash pump and dolly for the pump for the Fire Department.

The Town Clerk's Office will be closed on Wednesday due to COVID as well as Thursday for Thanksgiving.

Jacqui Fay gave an update from the NHMA conference.

Bob Allen reviewing email dated October 18 from NHDES ref notice of Informal Public Comment Period regarding NH Solid Waste Rules, Landfill requirements.

Bob Allen to speak to owners of Map 409 Lot 028 regarding their unpermitted driveway.

Discussed screen locking on non-Azure AD machines and computer naming. Sandra Pierre to review.

Reviewed and signed letter of commitment for the City of Keene Household Hazardous Waste Program.

Reviewed amended False Alarm Ordinance. Sandra Pierre made a motion to accept the False Alarm Ordinance as written, seconded by John Luke, all in favor – Aye. Ordinance signed by the Select Board.

Reviewed email dated November 7 from CivicPlus informing us that they are updating the software for the town website. No action required by the town.

Reviewed Trustees of Trust Funds Reports for October 2023.

BA
JL
SCP

Reviewed action items from final report & governance letter for 2022 Audit from Plodzick & Sanderson. Will work on amending the Purchasing Policy and creating an Ambulance write-off policy.

Reviewed letter dated November 8 from NH Division of Forests & Lands advising the town of an upcoming timber harvest at Honey Brook State Forest. The letter states they will not be using a Class VI road. Will ask for clarification on how they will get the timber out without using a Class VI road

Reviewed and filed email dated November 16 from David Bernstein, Cheshire County ref Cheshire EMS.

Reviewed and filed email dated November 14 from NH Office of Planning and Development containing 2022 Municipal Land Use Regulations Survey results. Copy has been sent to the Planning Board.

Reviewed and filed letter dated November 9 from NHMA summing up their plans for 2024 membership.

Reviewed email dated November 16 from Matthew Serge from Drummond Wilson regarding current legal case. Will arrange for a remote meeting after Thanksgiving.

Reviewed October ambulance billing.

Reviewed and filed letter dated November 15 from Marlow Hydro LLC ref Draft License Application.

Reviewed email dated November 14 from Justin Folger ref Live Comedy Tour. Will not pursue.

Reviewed email dated November 15 from Melissa Latham ref Community Development Block grant workshop on November 29. Will forward to PSBAC.

Received Complete Care renewal, reviewed and approved. Bob Allen to sign electronically.

Reviewed Trustee of Trust Fund minutes for meeting of October 9, 2023.

Reviewed letter dated November 9 from NHDOT ref HB 2 special one-time highway payment of \$12,506.76. Bob Allen made a motion to accept one-time highway payment of \$12,506.76. Seconded by John Luke. All in favor – Aye.

Letter of resignation received from Adam Plumb effective 11/12/2023.

2023 audit will be 1/22-1/24/2024.

Motion made to adjourn at 10:20. All in favor – Aye.

BA
SGP
JP