

## **Minutes for Marlow Cemetery Trustees**

**February 4, 2013**

**February's meeting was called to order at 4:45 PM. Those in attendance: Gerry Plotts, Linda Russell, Jan Lane, Mary Blank and Roxanne MacConnell. Minutes were read and accepted.**

**Mary Blank has decided to run again for a one year term, of which we are appreciative. Jan Lane is also on the ballot for three years.**

**Condition of the Town Cemeteries was discussed, however no one has visited any of them due to weather and snow.**

**Mary said that the budget hearing went well. No questions were posed, by the Selectmen. Our estimated budget is only \$70.00 more than for the 2012 budget.**

**Mary brought up whether we should join the NHCA (N.H. Cemetery Association) this year. Annual fee is \$20.00. There is a spring and fall meeting which at least one trustee attends, depending on the topics to be presented. In addition the members of the association are available to discuss topics at any time via email. After discussion, it was voted, unanimously, we should join again for 2013.**

**The 2012 budget analysis was reviewed and detailed by Mary. \$606.14 was paid to the town from Common Trust to offset the mowing costs. This amount represents 22% of the gravesites in the Village Cemetery that are covered by perpetual care.**

**Mary had a handout for all regarding E.H. Clegg & Co's statement for January 21, 2013 in which the Town of Marlow Cemetery Trustees were charged a finance charge of \$137.70 on a balance of \$1,320.00. Copy of the statement is attached to these minutes. These finance charges were incurred from 9/15 2012 through 1/15/2013. Mary noted that the last statement received was 8/31/2012 on which no finance charges were noted. Mary believes that we should not pay the finance charges as there was nothing**

**noted about finance charges on the invoice or in the booklet we received when we started this project with Mr. Clegg.**

**The reason that Mr. Clegg was not paid in a more timely manner was the funds had to be used to reinvest in municipal bonds ( 1 bond was called away and one had matured) leaving no funds available to pay Mr. Clegg. Money is now available to pay Mr. Clegg and a motion was made and passed to initiate the Trustee of the Trust Funds Chairman to pay this outstanding bill of \$1,320.00 from the income of the McCourt Trust Fund. The Trustee's do not believe we should have to pay the finance charges and Mary will write a letter to accompany the check stating same.**

**Mary brought up the Cemetery Website on the Town's official website and what we would like to see on it or added to it. The list is as follows:**

- 1. Annual report for 2011 and 2012**
- 2. Internment sample letter**
- 3. How to purchase a plot and the cost**
- 4. Cemetery map of the Village Cemetery**
- 5. List of gravestones at West Yard.**

**Nothing further was in need of discussion, so the meeting was adjourned at 5:37 PM**